

**SHARPSVILLE AREA SCHOOL DISTRICT**  
**Regular Meeting**  
**May 18, 2015**

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The regular meeting of the Sharpsville Area School Board was held in the Board Room at the Seventh Street Education Center on Monday, May 18, 2015, at 7:00 p.m. with President Bill Henwood presiding. The following members were present: David DeForest, Rick Haywood, Bill Henwood, Tom Lapikas, John Napotnik, Janice Raykie, Deanna Thomas, and Jerry Trontel.

Also present were Superintendent Dr. Brad Ferko, Senior Business Manager/Board Secretary Jaime Roberts and Solicitor Robert Tesone.

**ADOPTION OF THE AGENDA**

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There was a motion by Mr. DeForest, seconded by Mr. Trontel, to approve the meeting agenda.

Motion carried.

**OPPORTUNITY FOR CITIZEN PRESENTATION**

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Heather Butchy – Resignation

Jacob Moon – Band participation

**BOARD APPOINTMENT**

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There was a motion by Mr. DeForest, seconded by Mr. Haywood, to approve Resolution 3 of 2015 appointing Darla Grandy to the vacancy existing in the Office of Board of School Director pursuant to the provisions of the Pennsylvania School Code of 1949, as amended. A copy of the Resolution is attached to and a part of these minutes.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

## **APPROVAL OF MINUTES**

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There was a motion by Mr. DeForest, seconded by Mr. Haywood, to approve the minutes from the previous meetings.

Motion carried.

## **SECRETARY'S REPORT**

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Board Secretary Jaime Roberts had no report.

## **TREASURER'S REPORT**

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Treasurer John Napotnik recommended the following action:

## **SCHOOL ACCOUNTS**

There was a motion by Mr. Napotnik, seconded by Dr. Thomas, to approve the following business:

### **1. APPROVAL OF ACCOUNTS**

Approval of the Monthly Financial Activity of the Payroll, General Fund, and Capital Reserve Accounts with month end balances as follows:

#### **a. Month End Balances**

1) Payroll Fund	\$8,136.25
2) General Fund	2,508,191.57
3) Capital Reserve Fund	1,094,897.08

### **2. RECOMMENDATION TO APPROVE BILLS FOR PAYMENT**

#### **a. General Fund**

1) Affirmed for April	\$1,735,564.19
2) Approved for May	200,011.69

#### **b. Capital Reserve Fund**

1) Approved for May	\$245.00
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Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

## **FINANCE REPORT**

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Chairman David DeForest recommended the following action:

### **ACTIVITY ACCOUNTS**

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the monthly activity for the Middle and High School Activity Accounts for the month of April.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **2015-16 GENERAL FUND BUDGET**

There was a motion by Mr. DeForest, seconded by Dr. Thomas, to approve the 2015-16 proposed final General Fund Budget of \$16,582,882.00.

Roll Call Vote:	DeForest	Yes
	Haywood	No
	Henwood	Yes
	Lapikas	Yes
	Napotnik	Yes
	Raykie	Yes
	Thomas	Yes
	Trontel	Yes

Motion Carried.

### **2015-16 INSURANCE CARRIERS**

There was a motion by Mr. DeForest, seconded by Mr. Haywood, to approve the following Insurance Carriers for fiscal year 2015-2016:

1. Dental - Midwestern Pennsylvania School Employee Benefit Trust
2. Vision Insurance - Davis Vision
3. Hospitalization, Surgical, and Major Medical Insurance - Northwest School Health Consortium - HIGHMARK Blue Cross/Blue Shield
4. Life Insurance - Boston Mutual Life Insurance Company with Davevic Benefit Consultants, Inc. as broker
5. Income Disability – Unum

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **2015-16 STUDENT ACCIDENT INSURANCE**

There was a motion by Mr. DeForest, seconded by Mr. Lapikas, to approve the Student Accident Insurance for the 2015-2016 school year at the rate of \$40.00 for School Time K-12 and \$144.00 for 24-hour Coverage with Bollinger Insurance Company as Plan Administrator and Elliott Insurance as Broker.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **FEDERAL PROJECTS**

There was a motion by Mr. DeForest, seconded by Dr. Thomas, to authorize the administration to apply for Federal projects either through Consortium or by the District as they are available.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **2015-16 CSIU SERVICE RATES**

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the following Central Susquehanna Intermediate Unit Computer Services with estimated rates for fiscal year 2015-16 as follows (charges based on student enrollment):

1.	Fund Accounting	\$5,239.00
2.	Payroll	6,045.00
3.	Personnel	2,223.00
4.	Student Information System	19,500.00

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **SUMMER SPECIAL EDUCATION SERVICES**

There was a motion by Mr. DeForest, seconded by Dr. Thomas, to approve transportation contracts for Summer Special Education Services as needed with retroactive approval by the Board.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **SURPLUS PROPERTY**

There was a motion by Mr. DeForest, seconded by Mr. Trontel, to authorize the sale and/or disposal of unused, outdated and antiquated items.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

## **POLICY REPORT**

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Chairman Jerry Trontel recommended the following action:

### **NEW POLICIES – SECOND READING**

There was a motion by Mr. Trontel, seconded by Dr. Thomas, to approve the second reading of the following new policies, the same being attached to and a part of these minutes:

1. 317.1 - Educator Misconduct
2. 620 – Fund Balance

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **REVISED POLICIES -SECOND READING**

There was a motion by Mr. Trontel, seconded by Mr. DeForest, to approve the second reading of the following revised policies, the same being attached to and a part of these minutes:

1. 000 – Board Policy/Procedure/Administrative Regulations
2. 002 – Authority and Powers
3. 004 – Membership
4. 100 – Comprehensive Planning
5. 101 – Mission Statement/Vision Statement/Shared Vision
6. 112 – Guidance Counseling
7. 113 – Special Education
8. 114 – Gifted Education
9. 146 – Student Services
10. 204 – Attendance
11. 217 – Graduation
12. 232 – Student Involvement in Decision-Making
13. 302 – Employment of Superintendent/Assistant Superintendent
14. 304 – Employment of District Staff
15. 305 – Employment of Substitutes
16. 306 – Employment of Summer School Staff
17. 307 – Student Teachers/Interns
18. 309 – Assignment and Transfer
19. 317 – Conduct/Disciplinary Procedures
20. 332 – Working Periods

21. 333 – Professional Development
22. 609 – Investment of District Funds
23. 701 – Facilities Planning
24. 806 – Child Abuse
25. 818 – Contracted Services

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **NEW POLICY – FIRST READING**

There was a motion by Mr. Trontel, seconded by Mr. Haywood, to approve the first reading of new Policy 819 – Suicide Awareness, Prevention, and Response, the same being attached to and a part of these minutes.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **CURRICULUM REPORT**

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Chairman John Napotnik had no official action to report.

### **PERSONNEL REPORT**

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Chairman Bill Henwood recommended the following action:

### **INSTRUCTIONAL AND SUPPORT STAFF SUBSTITUTE LIST**

There was a motion by Mr. Henwood, seconded by Mr. Trontel, to approve the following additions and/or deletions to the Instructional and Support Staff Substitute Lists as presented for the 2014-2015 school year:

#### **Instructional Additions**

Paul Graban	Bachelor's Degree
Denise Malovich	Bachelor's Degree

Support Staff Addition

Kevin Johnson                      Cafeteria, Cleaning, Custodial

Approved:     DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed:       None

Motion Carried.

**VOLUNTEER LIST**

There was a motion by Mr. Henwood, seconded by Mr. Haywood, to approve the following additions and/or deletions to the Volunteer List as presented for the 2014-2015 school year:

1. Holly Ion
2. Kimberly Robinson
3. Jessica Scardina

Approved:     DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed:       None

Motion Carried.

**UNPAID LEAVE OF ABSENCES**

There was a motion by Mr. Henwood, seconded by Mr. DeForest, to approve the following unpaid leave of absences:

- |                      |                                    |
|----------------------|------------------------------------|
| 1. LeAnn Bulick      | ½ day April 13, 2015               |
| 2. LeAnn Bulick      | April 14 to April 30, 2015         |
| 3. Marion Fauceglia  | April 23, 24, 27, 28, 29, 30, 2015 |
| 4. Kaitlyn Grandy    | ½ day April 16, 2015               |
| 5. Robyn Lugg        | April 6, 2015                      |
| 6. Rosanne Smithyman | April 1, 2 2015                    |
| 7. Maureen Wilson    | April 1, 2 2015                    |
| 8. Dawn Yuran        | April 17, 2015                     |

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **2015-16 SPONSORS AND ADVISORS**

There was a motion by Mr. Henwood, seconded by Mr. Trontel, to approve the following Sponsors and Advisors for the 2015-16 school year:

1. Jeffry Sposito	Senior Class Advisor	\$803.00
2. Dejah Springer	Senior Class Advisor	803.00
3. Ann Mazurek	Junior Class Advisor	755.00
4. Martha Smith	Junior Class Advisor	755.00
5. Shannon Toth	Sophomore Class Advisor	631.00
6. Martha Smith	Freshman Class Advisor	367.00
7. Emily Gross	Book Club Advisor (High School)	259.00
8. Jeffry Sposito	Chess Club Advisor	259.00
9. Brian Haddox	Chamber Choir Advisor	663.00
10. Emily Gross	Devils' Advocate Newspaper Advisor Layout	663.00
11. John Ference	Devils' Log Yearbook Layout	982.00
12. John Ference	Devils' Log Yearbook Business Manager	755.00
13. Jami Moffatt	Family Career & Community Leaders of America	737.00
14. Dejah Springer	Natural Helpers	755.00
15. Ellen Banick	PennServe	1,085.00
16. Brian Haddox	Stage Crew	500.50
17. Jacob Moon	Stage Crew	500.50
18. Frank Bertolasio	Student Council	702.00
19. Tim Findley	Student Council	702.00
20. Jacob Moon	Jazz Band	520.00
21. Jacob Moon	Marching Band	4,391.00
22. Jacob Moon	Pep Band	520.00
23. Jami Moffatt	Teens That Care	259.00
24. Jayne Kornbau	National Junior Honor Society	129.50
25. Ira Pataki	National Junior Honor Society	129.50
26. Marion Fauceglia	Audio Visual (Middle School)	624.00
27. Robyn Lugg	Art Club (Middle School)	259.00
28. Jayne Kornbau	Yearbook (Middle School)	259.00
29. Kathy Napotnik	Newspaper (Middle School)	663.00

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

**2015-16 BOARD TREASURER**

There was a motion by Mr. Henwood, seconded by Mr. DeForest, to appoint John Napotnik as Board Treasurer for the 2015-16 fiscal year.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

**RESIGNATION – BUTCHY**

There was a motion by Mr. Henwood, seconded by Mr. DeForest, to accept the resignation of Heather Butchy effective Jun 9, 2015, with regret.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

**SUMMER GRASS CUTTERS**

There was a motion by Mr. Henwood, seconded by Mr. Haywood, to hire the following individuals as summer grass cutters at \$7.25 per hour:

1. Jason Anzur
2. Christine Miodrag

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

**BUILDINGS AND GROUNDS REPORT**

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Chairman Rick Haywood recommended the following action:

### **ROOF MAINTENANCE AGREEMENT**

There was a motion by Mr. Haywood, seconded by Mr. Trontel, to approve a Roof Preventative Maintenance Agreement with Roth Brothers, Incorporated at the rate of \$9,081.98 for the 2015-16 fiscal year, the same being attached to and a part of these minutes.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **NEGOTIATIONS REPORT**

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Chairman Bill Henwood had no official action to report.

### **TECHNOLOGY REPORT**

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Chairman Deanna Thomas had no official action to report.

### **CAFETERIA REPORT**

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Chairman Tom Lapikas recommended the following action:

### **FINANCE REPORT**

There was a motion by Mr. Lapikas, seconded by Dr. Thomas, to approve the activity of the Cafeteria Fund for the month of April.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **2015-16 FOOD SERVICE MANAGEMENT AGREEMENT**

There was a motion by Mr. Lapikas, seconded by Mr. Trontel, to approve the Nutrition Group for Food Service Management Services for the 2015-16 fiscal year, pending approval from the Pennsylvania Department of Education. A copy of the contract is attached to and a part of these minutes.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **ATHLETIC REPORT**

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Chairman Janice Raykie recommended the following action:

#### **2015-16 FOOTBALL VOLUNTEERS**

There was a motion by Mrs. Raykie, seconded by Mr. Haywood, to approve the following Football Volunteers for the 2015-16 school year:

1. William Henwood
2. Brent Pavone

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

#### **2015-16 8<sup>TH</sup> GRADE GIRLS' BASKETBALL COACH**

There was a motion by Mrs. Raykie, seconded by Mr. Haywood, to hire Abigail Charsar as the 8<sup>th</sup> Grade Girls' Basketball Coach at the rate of \$1,026.00 (Step 70%) for the 2015-16 school year.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### **RELOCATION REPORT**

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Chairman Tom Lapikas had no official action to report.

## **PUBLIC RELATIONS REPORT**

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Chairman Deanna Thomas had no official action to report.

## **BULLYING REPORT**

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Chairman Rick Haywood had no official action to report.

## **MERCER COUNTY CAREER CENTER REPORT**

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Chairman David DeForest noted that the Mercer County Career Center has hired a new buildings and grounds employee. He also noted that Sharpsville has continued to maintain its enrollment presence at the career center.

## **SUPERINTENDENT'S REPORT**

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Superintendent Dr. Ferko recommended the following action:

### **FIELD TRIPS**

There was a motion by Mr. Napotnik, seconded by Mr. Trontel, to approve the following field trip requests:

1. Approximately eight (8) Middle School Life Skills students to travel to the Shenango Valley Cinema and Pizza Hut on May 4, 2015 with estimated expenses to include Admission Costs of \$71.50 and meal costs of \$75.00 for an estimated total cost of \$146.50.
2. Approximately 20 High School Student Council Students to travel to PNC Park on May 27, 2015 with estimated expenses to only include sub costs of \$180.00.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

## **2014-15 LIST OF GRADUATES**

There was a motion by Mr. Napotnik, seconded by Mr. Lapikas, to approve the 2014-15 list of Graduates, the same being attached to and a part of these minutes.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

### ADJOURNMENT

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There was a motion by Mr. DeForest, seconded by Dr. Thomas, to adjourn the meeting.

Motion Carried.

The meeting adjourned at 8:30 p.m.

  
Jaime L. Roberts, Board Secretary

SHARPSVILLE AREA SCHOOL DISTRICT

Conflict of Interest  
Abstention Memorandum

TO: Board Secretary, Sharpsville Area School District  
FROM: John Napotnik, Board Member  
DATE: 5/18/15

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Pay for Extracurricular activities

My conflict/reason for abstaining is as follows:

my wife was hired at m.s. newspaper advisor

John Napotnik

Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.



## SHARPSVILLE AREA SCHOOL DISTRICT

### WELCOME VISITORS

Welcome to our Board Meeting. The Board of School Directors is a nine person governing Board whose existence is structured and provided for by the State Legislature to provide an educational program for the Sharpsville Area School District. In the conduct of its meetings, the Board follows the mandates of the laws of the Commonwealth, established policy, and parliamentary procedure. The Board Meeting follows an Agenda that is distributed to Board Members in advance of the meeting so they can research items on which they will be asked to vote. All items to be included on the Board Agenda must be submitted to the Superintendent of Schools at least one week prior to the meeting.

There is always a place on the Agenda for citizen presentation to the Board. Presenters are limited to one issue. Presentations that involve complaints about individuals will not be aired in public meetings, but the Board is authorized to and will schedule executive sessions for such purpose. If you wish to make a presentation to the Board, please complete the bottom of the form and deliver it to the Board President or Superintendent prior to the call to order. Once the citizen presentation item on the Agenda is past, the audience is invited to stay for the remainder of the meeting with the understanding that they are not permitted to enter into discussion with Board Members on other Agenda items.

We hope that you find our meeting informative. If you have any questions or need help during the meeting, members of the Administrative Staff are in the audience and will assist you.

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NAME HEATHER BUTCHY

RESIDENCE \_\_\_\_\_

DATE 5-18-15



**RESOLUTION No. 3 - 2015**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SHARPSVILLE AREA SCHOOL DISTRICT, MERCER COUNTY, PENNSYLVANIA, APPOINTING A SUCCESSOR TO THE VACANCY EXISTING IN THE OFFICE OF BOARD OF SCHOOL DIRECTOR PURSUANT TO THE PROVISIONS OF THE PENNSYLVANIA SCHOOL CODE OF 1949, AS AMENDED.**

**WHEREAS**, pursuant to the provisions of Section 315 of the Pennsylvania Public School Code of 1949 (24 P.S. § 3-315), *as amended*, the members of the Board of School Directors of the Sharpsville Area School District, Mercer County, Pennsylvania, may appoint a successor who is a registered elector within the school district to fill any vacancy which shall occur on the board of school directors by death, resignation, removal from the district, or otherwise within thirty (30) days; and

**WHEREAS**, a vacancy has occurred on the Board of School Directors of the Sharpsville Area School District, Mercer County, Pennsylvania, due to the untimely death of Gary Grandy effective April 14, 2015 and

**WHEREAS**, it is the desire of the Board of School Directors of the Sharpsville Area School District to appoint a successor to fill this vacancy.

**NOW, THEREFORE**, be it resolved and it is hereby resolved as follows:

1. That the members of the Board of School Directors of the Sharpsville Area School District hereby appoint Darla Grandy, a registered elector in the school district to fill the vacancy existing on the Board of School Directors due to the untimely death of Gary Grandy effective April 14, 2015, and that said person shall hold this respective office until the first Monday, in December, 2015, following the next Municipal Election occurring more than sixty (60) days after the vacancy has occurred, pursuant to the provisions of the aforesaid Section 315 of the Pennsylvania Public School Code of 1949 (24 P.S. § 3-315), *as amended*,

2. That a copy of this Resolution, certified by the Secretary of Board of School Directors of the Sharpsville Area School District shall be forwarded to the Mercer County Board of Elections and Registration in order to give notice of the appointment of the aforesaid successor to the vacancy in the office of Board of School Directors of the Sharpsville Area School District, so that appropriate steps may be taken in order that eligible persons may be placed on the ballot of the next Municipal Election to fill the said position as member of the Board of School Directors of the Sharpsville Area School District.

**RESOLVED AND ADOPTED** this 18th day of May, 2015, at a regular meeting of the Sharpsville Area School District, duly convened .

**ATTEST:**

  
Jaime L. Roberts, Secretary

**SHARPSVILLE AREA SCHOOL DISTRICT**

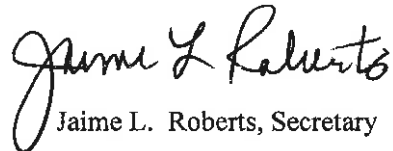
By: 

William Henwood, President

**CERTIFICATION**

The undersigned certifies that the foregoing Resolution No. 3 of 2015, is a true and correct copy of the Resolution duly adopted by a unanimous vote of the Board of School Directors of the Sharpsville Area School District, on the 18th day of May, 2015, at a meeting thereof, duly convened, and is in force and effect as of the date hereof.

So certified this 18th day of May, 2015.

  
Jaime L. Roberts, Secretary

(SEAL)

# PAYROLL ACCOUNT BANK RECONCILLATION

**SHARPSVILLE AREA SCHOOL DISTRICT**  
**FIRST NATIONAL BANK**

**RECONCILLATION DATE:** 11-May-15  
**PREPARED BY:** Jaime Roberts

<b>BALANCE PER BANK STATEMENT</b>		<b>OUTSTANDING CHECKS</b>	
AS OF:	30-Apr-15	CHECK #	DESCRIPTION
	\$60,328.25	Wire	Retirement 47,775.63
ADD DEPOSITS IN TRANSIT		7226	Jenkins 28.07
Bank Fee		10043	DelMonaco, K 59.59
Bank Fee 40.00		10945	Kistler, J. 48.43
		11366	Strain, J. 50.53
	40.00	11965	Robinson, K. 108.96
SUBTOTAL .....	40.00	11981	AFSCME 1,457.05
LESS CHECKS OUTSTANDING:		11982	AFSCME 15.27
Interest Tranfer to Gen Fund 1.29		12007	Aicher, S 10.17
(SEE LIST) 52,230.71		12011	Bizzarri, M 200.35
TOTAL: 52,232.00		12015	Chamaberlain, K 527.05
	52,232.00	12024	Haun, B 176.78
		12031	Nashtock. K 296.29
		12051	AFSCME 1,466.36
		12052	AFSCME 10.18
<b>BANK BALANCE PER STATEMENT RECONCILIATION</b>			
	\$8,136.25		
<b>GENERAL LEDGER ACCOUNT BALANCE</b>			
	0.00		
<b>ADD DEBITS:</b>			
DISTRICT	678,523.53		
TOTAL DEBITS	678,523.53		
SUBTOTAL .....	678,523.53		
<b>LESS CREDITS:</b>			
NET DEDUCTIONS	268,410.66		
NET PAYROLL	401,976.62		
TOTAL CREDITS	670,387.28		
<b>BANK BALANCE PER GENERAL LEDGER</b>		<b>TOTAL .....</b>	
	\$8,136.25		
		\$52,230.71	



**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
GENERAL FUND ACCOUNT**

**APRIL 30, 2015**

	CURRENT MONTH	YEAR-TO-DATE
BALANCE FORWARD MARCH 31, 2015		
CHECKING - GENERAL	\$ 133,909.45	\$ 95,948.47
INDEXED MONEY MARKET	1,962,077.18	1,900,940.47
PA GOV TRUST	466,141.94	385,873.30
PA GOV TRUST-I SHARES	3,437.96	3,436.63
INDEXED MONEY MARKET-Restricted	<u>100,150.23</u>	<u>100,000.00</u>
FUNDS AVAILABLE MARCH 31, 2015	\$ 2,665,716.76	\$ 2,486,198.87
RECEIPTS - APRIL		
GENERAL REVENUE	1,777,921.31	12,617,689.06
ACCOUNTS RECEIVABLE	<u>41,851.60</u>	<u>1,154,088.33</u>
TOTAL RECEIPTS - APRIL	1,819,772.91	13,771,777.39
DISBURSEMENTS - APRIL		
GENERAL EXPENSES	2,048,900.12	12,429,207.35
ACCOUNTS PAYABLE	<u>(71,602.02)</u>	<u>1,320,577.34</u>
TOTAL DISBURSEMENTS APRIL	<u>(1,977,298.10)</u>	<u>(13,749,784.69)</u>
FUNDS AVAILABLE APRIL 30, 2015	\$ 2,508,191.57	\$ 2,508,191.57
DISTRIBUTION OF FUNDS:		
CHECKING - GENERAL	33,108.29	
INDEXED MONEY MARKET	1,462,362.45	
PA GOV TRUST	909,116.18	
PA GOV TRUST-I SHARES	3,437.96	
INDEXED MONEY MARKET-Restricted	<u>100,166.69</u>	
FUNDS AVAILABLE APRIL 30, 2015	\$ 2,508,191.57	

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
GENERAL FUND ACCOUNT**

**APRIL 30, 2015**

<b>INDEXED MONEY MARKET ACCOUNT</b>	<b>CURRENT INTEREST RATE:</b>	<b>0.20%</b>
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FUNDS AVAILABLE MARCH 31, 2015 \$ 1,962,077.18

4/15/2015	TO CHECKING	(350,000.00)
4/23/2015	TO CHECKING	(150,000.00)
4/30/2015	INVESTMENT #16	<u>285.27</u>

FUNDS AVAILABLE APRIL 30, 2015 \$ 1,462,362.45

<b>PA GOVERNMENT TRUST INVESTMENTS</b>	<b>CURRENT INTEREST RATE:</b>	<b>0.03%</b>
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FUNDS AVAILABLE MARCH 31, 2015 \$ 466,141.94

4/2/2015	INVESTMENT #36	28,624.00
4/5/2015	TO CHECKING	(11,255.77)
4/6/2015	TO CHECKING	(475,000.00)
4/30/2015	INVESTMENT #37	900,604.00
4/30/2015	INVESTMENT #38	<u>2.01</u>

FUNDS AVAILABLE APRIL 30, 2015 \$ 909,116.18

<b>PA GOVERNMENT TRUST I SHARES INVESTMENTS</b>	<b>CURRENT INTEREST RATE:</b>	<b>0.06%</b>
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FUNDS AVAILABLE MARCH 31, 2015 \$ 3,437.96

NO ACTIVITY IN APRIL

FUNDS AVAILABLE APRIL 30, 2015 \$ 3,437.96

<b>INDEXED MONEY MARKET ACCOUNT-RESTRICTED</b>	<b>CURRENT INTEREST RATE:</b>	<b>0.20%</b>
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FUNDS AVAILABLE MARCH 31, 2015 \$ 100,150.23

4/30/2015	INVESTMENT #10	<u>16.46</u>
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FUNDS AVAILABLE APRIL 30, 2015 \$ 100,166.69

**SHARPSVILLE AREA SCHOOL DISTRICT  
BANK RECONCILIATION  
GENERAL FUND ACCOUNT**

**APRIL 30, 2015**

BANK STATEMENT BALANCE	61,051.84
DEPOSITS IN TRANSIT	8,300.37
LESS OUTSTANDING CHECKS:	

10823	M. GRIMM	30.00	13555	A. SHANNON	50.00
12534	J. MEYER	88.00	13566	TRUE PROGRESS	4,950.00
13172	R. WHITTEN	49.00	13568	J. VANNOY	160.80
13361	PINE RICHLAND TRACK	240.00	13570	D. WELCH	14.50
13366	HIGHLANDER TRACK	180.00	13574	ACES	9,543.00
13478	AGORA CHARTER SCH	1,926.36	13581	SRU	50.00
13480	BUTLER COUNTY	262.50	13583	ALICE	580.00
13483	CLASSROOM	145.01	13584	CROWN BENEFITS	1,236.71
13487	DATAQUEST	150.00	13586	C. JOHNSON	67.00
13488	M. DIETER	15.95	13587	D. LYNCH	103.00
13493	ERDOS	3,930.00	13588	J. MORAR	67.00
13498	FIRST TAKE VIDEO	100.00	13589	J. NIGLIO	103.00
13500	THE LAMP GROUP	8,323.87	13590	PA UC FUND	724.91
13504	J. HART	277.00	13591	T. PLATTEBORZE	103.00
13507	HH EDUCATION	50.00	13592	E. SCHREFER	1,574.69
13517	KEYSTONE	35.00	13593	SV URBAN LEAGUE	100.00
13525	MERCER SCHOOLS	192.86	13594	K. SHOCKEY	103.00
13538	PEAP	99.00	13595	VERIZON BUSINESS	612.06
13542	PUBLIC SCHOOLS	6.70			

FUNDS AVAILABLE APRIL 30, 2015	(36,243.92)
	\$ 33,108.29

**CHECKING ACCOUNT SUMMARY**

	FOR THE MONTH APRIL	YEAR- TO-DATE
BEGINNING BALANCE	\$ 133,909.45	\$ 95,948.47
RECEIPTS	1,819,772.91	13,846,777.39
INVESTMENTS REDEEMED	986,255.77	12,570,863.03
	2,939,938.13	26,513,588.89
DISBURSEMENTS	(1,977,298.10)	(13,749,784.69)
INVESTMENTS PURCHASED	(929,531.74)	(12,730,695.91)
BANK BALANCE	\$ 33,108.29	\$ 33,108.29



# Condensed IV Board Summary Report

From 04/01/2015 To 04/30/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>10-1100 GENERAL FUND - REG PROG ELEM/SECONDARY</b>						
100 PERSONNEL SERV-SALARIES	4,305,298.00	361,523.23	2,845,939.01	0.00	66.10	1,459,358.99
200 PERSONNEL EMPL BENEFITS	2,403,608.00	191,342.49	1,647,336.15	0.00	68.53	756,271.85
300 PURCHASED PROF & TECH	59,994.00	9,776.49	40,451.25	2,242.70	71.16	17,300.05
400 PURCHASED PROPERTY SVC	51,058.00	6,454.69	29,300.57	12,373.20	81.62	9,384.23
500 OTHER PURCHASED SERVICE	211,507.00	28,769.84	138,476.60	117.64	65.52	72,912.76
600 SUPPLIES	128,767.00	16,315.54	133,824.52	7,733.33	109.93	-12,790.85
700 PROPERTY	110,290.00	0.00	118,142.72	13,493.54	119.35	-21,346.26
<b>Total</b>	<b>7,270,522.00</b>	<b>614,182.28</b>	<b>4,953,470.82</b>	<b>35,960.41</b>	<b>68.62</b>	<b>2,281,090.77</b>
<b>10-1200 GENERAL FUND - SPEC PROG ELEMEN/SECOND</b>						
100 PERSONNEL SERV-SALARIES	715,663.00	64,052.90	473,293.66	0.00	66.13	242,369.34
200 PERSONNEL EMPL BENEFITS	397,392.00	30,280.62	251,596.35	0.00	63.31	145,795.65
300 PURCHASED PROF & TECH	243,397.00	9,510.89	16,838.53	0.00	6.91	226,558.47
400 PURCHASED PROPERTY SVC	3,000.00	300.00	2,400.00	300.00	90.00	300.00
500 OTHER PURCHASED SERVICE	76,123.00	18,938.56	82,976.36	14.50	109.02	-6,867.86
600 SUPPLIES	6,502.00	356.92	11,616.64	51.00	179.44	-5,165.64
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	250.00	0.00	225.00	0.00	90.00	25.00
<b>Total</b>	<b>1,442,327.00</b>	<b>123,439.89</b>	<b>838,946.54</b>	<b>365.50</b>	<b>58.19</b>	<b>603,014.96</b>
<b>10-1300 GENERAL FUND - VOCATIONAL EDUCATION</b>						
500 OTHER PURCHASED SERVICE	302,699.00	70,602.25	190,415.86	19,975.00	69.50	92,308.14
<b>Total</b>	<b>302,699.00</b>	<b>70,602.25</b>	<b>190,415.86</b>	<b>19,975.00</b>	<b>69.50</b>	<b>92,308.14</b>
<b>10-1400 GENERAL FUND - OTHER INSTRUCTION PROG</b>						
100 PERSONNEL SERV-SALARIES	11,596.00	278.30	6,920.78	0.00	59.68	4,675.22
200 PERSONNEL EMPL BENEFITS	3,489.00	83.69	2,231.57	0.00	63.96	1,257.43
300 PURCHASED PROF & TECH	12,500.00	0.00	0.00	0.00	0.00	12,500.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed IV Board Summary Report

From 04/01/2015 To 04/30/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
500 OTHER PURCHASED SERVICE	33,000.00	1,395.00	15,395.11	0.00	46.65	17,604.89
600 SUPPLIES	1,440.00	0.00	1,870.01	0.00	129.86	-430.01
<b>Total</b>	<b>62,025.00</b>	<b>1,756.99</b>	<b>26,417.47</b>	<b>0.00</b>	<b>42.59</b>	<b>35,607.53</b>
<b>10-1700 GENERAL FUND - COMMUNITY/JR COLLEGE ED</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10-2100 GENERAL FUND - SUPPORT SERV-PUPIL PERS</b>	<b>295,110.00</b>	<b>23,687.05</b>	<b>189,020.57</b>	<b>0.00</b>	<b>64.05</b>	<b>106,089.43</b>
100 PERSONNEL SERV-SALARIES	295,110.00	23,687.05	189,020.57	0.00	64.05	106,089.43
200 PERSONNEL EMPL BENEFITS	168,714.00	13,719.71	106,105.97	0.00	62.89	62,608.03
300 PURCHASED PROF & TECH	7,929.00	0.00	1,736.00	0.00	21.89	6,193.00
400 PURCHASED PROPERTY SVC	84.00	0.00	42.00	0.00	50.00	42.00
600 SUPPLIES	14,270.00	259.56	12,628.13	179.00	89.74	1,462.87
700 PROPERTY	1,500.00	0.00	0.00	0.00	0.00	1,500.00
800 OTHER OBJECTS	720.00	0.00	0.00	0.00	0.00	720.00
<b>Total</b>	<b>488,327.00</b>	<b>37,666.32</b>	<b>309,532.67</b>	<b>179.00</b>	<b>63.42</b>	<b>178,615.33</b>
<b>10-2200 GENERAL FUND - SUPPORT SERVICES-INSTRU</b>	<b>268,139.00</b>	<b>27,164.46</b>	<b>172,269.11</b>	<b>0.00</b>	<b>64.24</b>	<b>95,869.89</b>
100 PERSONNEL SERV-SALARIES	268,139.00	27,164.46	172,269.11	0.00	64.24	95,869.89
200 PERSONNEL EMPL BENEFITS	157,268.00	12,976.37	99,410.47	0.00	63.21	57,857.53
300 PURCHASED PROF & TECH	11,175.00	580.00	8,459.00	0.00	75.69	2,716.00
400 PURCHASED PROPERTY SVC	150.00	40.00	118.00	129.00	164.66	-97.00
500 OTHER PURCHASED SERVICE	19,106.00	352.14	8,169.49	100.00	43.28	10,836.51
600 SUPPLIES	58,364.00	1,464.62	46,556.89	9,037.25	95.25	2,769.86
700 PROPERTY	10,000.00	0.00	5,512.10	0.00	55.12	4,487.90
800 OTHER OBJECTS	500.00	0.00	0.00	0.00	0.00	500.00
<b>Total</b>	<b>524,702.00</b>	<b>42,577.59</b>	<b>340,495.06</b>	<b>9,266.25</b>	<b>66.65</b>	<b>174,940.69</b>
<b>10-2300 GENERAL FUND - SUPPORT SERVICES-ADMIN</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# Condensed IV Board Summary Report

From 04/01/2015 To 04/30/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100 PERSONNEL SERV-SALARIES	622,144.00	49,432.22	506,672.47	0.00	81.43	115,471.53
200 PERSONNEL EMPL BENEFITS	370,119.00	27,664.89	302,151.83	1,200.00	81.96	66,767.17
300 PURCHASED PROF & TECH	50,539.00	2,251.26	40,706.89	1,846.66	84.19	7,985.45
400 PURCHASED PROPERTY SVC	3,168.00	497.52	1,990.08	993.54	94.17	184.38
500 OTHER PURCHASED SERVICE	43,017.00	996.33	30,265.46	67.94	70.51	12,683.60
600 SUPPLIES	15,770.00	1,268.13	15,493.85	557.14	101.78	-280.99
700 PROPERTY	0.00	376.83	376.83	727.32	0.00	-1,104.15
800 OTHER OBJECTS	7,944.00	35.00	6,676.92	850.00	94.74	417.08
<b>Total</b>	<b>1,112,701.00</b>	<b>82,522.18</b>	<b>904,334.33</b>	<b>6,242.60</b>	<b>81.83</b>	<b>202,124.07</b>
<b>10-2400 GENERAL FUND - SUPP SVC-PUBLIC HEALTH</b>						
100 PERSONNEL SERV-SALARIES	79,183.00	7,755.79	54,852.77	0.00	69.27	24,330.23
200 PERSONNEL EMPL BENEFITS	56,613.00	3,545.66	30,685.95	0.00	54.20	25,927.05
300 PURCHASED PROF & TECH	1,250.00	80.11	640.89	80.11	57.68	529.00
500 OTHER PURCHASED SERVICE	200.00	98.00	196.00	0.00	98.00	4.00
600 SUPPLIES	1,331.00	0.00	1,480.54	0.00	111.23	-149.54
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>138,577.00</b>	<b>11,479.56</b>	<b>87,856.15</b>	<b>80.11</b>	<b>63.45</b>	<b>50,640.74</b>
<b>10-2500 GENERAL FUND - SUPP SERVICES-BUSINESS</b>						
100 PERSONNEL SERV-SALARIES	117,353.00	9,609.08	96,090.80	0.00	81.88	21,262.20
200 PERSONNEL EMPL BENEFITS	72,561.00	5,791.12	59,514.16	300.00	82.43	12,746.84
300 PURCHASED PROF & TECH	21,042.00	95.99	26,617.44	90.00	126.92	-5,665.44
400 PURCHASED PROPERTY SVC	840.00	75.52	345.83	150.54	59.09	343.63
500 OTHER PURCHASED SERVICE	6,600.00	20.20	1,720.59	0.00	26.06	4,879.41
600 SUPPLIES	1,850.00	0.00	1,668.25	7.04	90.55	174.71
700 PROPERTY	0.00	0.00	1,175.00	0.00	0.00	-1,175.00
800 OTHER OBJECTS	225.00	0.00	228.00	0.00	101.33	-3.00
<b>Total</b>	<b>220,471.00</b>	<b>15,591.91</b>	<b>187,360.07</b>	<b>547.58</b>	<b>85.23</b>	<b>32,563.35</b>

# Condensed IV Board Summary Report

From 04/01/2015 To 04/30/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>10-2600 GENERAL FUND - OP/MAINT PLANT SVCS</b>						
100 PERSONNEL SERV-SALARIES	599,305.00	48,359.68	451,755.21	0.00	75.37	147,549.79
200 PERSONNEL EMPL BENEFITS	423,957.00	31,507.74	307,727.77	0.00	72.58	116,229.23
300 PURCHASED PROF & TECH	25,000.00	9,049.52	19,192.98	60.00	77.01	5,747.02
400 PURCHASED PROPERTY SVC	309,093.00	24,232.83	255,186.59	29,182.48	92.00	24,723.93
500 OTHER PURCHASED SERVICE	59,932.00	1,174.06	62,248.15	550.00	104.78	-2,866.15
600 SUPPLIES	240,530.00	22,664.86	181,433.68	2,935.74	76.65	56,160.58
700 PROPERTY	0.00	0.00	-18,395.28	33,325.00	0.00	-14,929.72
800 OTHER OBJECTS	150.00	0.00	0.00	0.00	0.00	150.00
<b>Total</b>	<b>1,657,967.00</b>	<b>136,988.69</b>	<b>1,259,149.10</b>	<b>66,053.22</b>	<b>79.92</b>	<b>332,764.68</b>
<b>10-2700 GENERAL FUND - STUDENT TRANSP SERVICES</b>						
500 OTHER PURCHASED SERVICE	548,103.00	51,645.57	475,616.12	47,715.57	95.48	24,771.31
<b>Total</b>	<b>548,103.00</b>	<b>51,645.57</b>	<b>475,616.12</b>	<b>47,715.57</b>	<b>95.48</b>	<b>24,771.31</b>
<b>10-2800 GENERAL FUND - SUPPORT SVCS-CENTRAL</b>						
100 PERSONNEL SERV-SALARIES	135,234.00	11,108.75	111,087.50	0.00	82.14	24,146.50
200 PERSONNEL EMPL BENEFITS	81,638.00	6,369.87	64,196.29	300.00	79.00	17,141.71
400 PURCHASED PROPERTY SVC	51,675.00	0.00	35,750.00	19,250.00	106.43	-3,325.00
500 OTHER PURCHASED SERVICE	5,925.00	739.71	4,298.85	275.00	77.19	1,351.15
600 SUPPLIES	200.00	164.92	865.58	239.99	552.78	-905.57
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	264.00	0.00	60.00	0.00	22.72	204.00
<b>Total</b>	<b>274,936.00</b>	<b>18,383.25</b>	<b>216,258.22</b>	<b>20,064.99</b>	<b>85.95</b>	<b>38,612.79</b>
<b>10-2900 GENERAL FUND - OTHER SUPPORT SERVICES</b>						
500 OTHER PURCHASED SERVICE	10,500.00	0.00	9,069.30	0.00	86.37	1,430.70
<b>Total</b>	<b>10,500.00</b>	<b>0.00</b>	<b>9,069.30</b>	<b>0.00</b>	<b>86.37</b>	<b>1,430.70</b>
<b>10-3100 GENERAL FUND - FOOD SERVICES</b>						
100 PERSONNEL SERV-SALARIES	0.00	0.01	0.00	0.00	0.00	0.00

# Condensed IV Board Summary Report

From 04/01/2015 To 04/30/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
200 PERSONNEL EMPL BENEFITS	0.00	5,111.79	23,695.04	0.00	0.00	-23,695.04
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>5,111.80</b>	<b>23,695.04</b>	<b>0.00</b>	<b>0.00</b>	<b>-23,695.04</b>
<b>10-3200 GENERAL FUND - STUDENT ACTIVITIES</b>						
100 PERSONNEL SERV-SALARIES	175,732.00	12,158.41	140,101.76	0.00	79.72	35,630.24
200 PERSONNEL EMPL BENEFITS	52,877.00	3,646.22	38,590.62	0.00	72.98	14,286.38
300 PURCHASED PROF & TECH	63,878.00	4,901.92	47,743.73	7,000.01	85.70	9,134.26
400 PURCHASED PROPERTY SVC	5,800.00	0.00	6,226.39	0.00	107.35	-426.39
500 OTHER PURCHASED SERVICE	48,831.00	3,283.99	49,786.40	5,387.27	112.98	-6,342.67
600 SUPPLIES	42,212.00	7,944.53	31,012.38	384.20	74.37	10,815.42
700 PROPERTY	21,123.00	8,900.00	21,911.60	0.00	103.73	-788.60
800 OTHER OBJECTS	10,179.00	2,744.00	8,560.16	102.50	85.10	1,516.34
<b>Total</b>	<b>420,632.00</b>	<b>43,579.07</b>	<b>343,933.04</b>	<b>12,873.98</b>	<b>84.82</b>	<b>63,824.98</b>
<b>10-4200 GENERAL FUND - EXISTING SITE IMPROVE</b>						
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	14,752.00	0.00	-14,752.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,752.00</b>	<b>0.00</b>	<b>-14,752.00</b>
<b>10-4600 GENERAL FUND - EXISTING BLDG IMPROVE</b>						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10-5100 GENERAL FUND - OTHER EXPEND &amp; FINANCE</b>						
800 OTHER OBJECTS	72,284.00	-114.39	72,162.97	0.00	99.83	121.03

# Condensed IV Board Summary Report

From 04/01/2015 To 04/30/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
900 OTHER USES OF FUNDS	45,000.00	0.00	45,000.00	0.00	100.00	0.00
<b>Total</b>	117,284.00	-114.39	117,162.97	0.00	99.89	121.03
10-5200 GENERAL FUND - FUND TRANSFERS						
900 OTHER USES OF FUNDS	1,089,532.00	768,790.35	1,946,960.15	0.00	178.69	-857,428.15
<b>Total</b>	1,089,532.00	768,790.35	1,946,960.15	0.00	178.69	-857,428.15
10-5800 GENERAL FUND - SUSPENSE ACCOUNT						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	374.81	3,316.44	0.00	0.00	-3,316.44
300 PURCHASED PROF & TECH	0.00	24,322.00	195,218.00	0.00	0.00	-195,218.00
<b>Total</b>	0.00	24,696.81	198,534.44	0.00	0.00	-198,534.44
10-5900 GENERAL FUND - BUDGETARY RESERVE						
900 OTHER USES OF FUNDS	41,440.00	0.00	0.00	0.00	0.00	41,440.00
<b>Total</b>	41,440.00	0.00	0.00	0.00	0.00	41,440.00
10-6100 GENERAL FUND - TAXES LEVIED BY THE LEA						
000	-4,831,619.00	-50,221.77	-4,671,908.44	0.00	96.69	-159,710.56
<b>Total</b>	-4,831,619.00	-50,221.77	-4,671,908.44	0.00	96.69	-159,710.56
10-6400 GENERAL FUND - DELINQUENCIES TAXES LEV						
000	-205,300.00	-24,801.00	-141,730.89	0.00	69.03	-63,569.11
<b>Total</b>	-205,300.00	-24,801.00	-141,730.89	0.00	69.03	-63,569.11
10-6500 GENERAL FUND - EARNINGS ON INVESTMENTS						
000	-5,750.00	-312.31	-3,693.39	0.00	64.23	-2,056.61
<b>Total</b>	-5,750.00	-312.31	-3,693.39	0.00	64.23	-2,056.61
10-6700 GENERAL FUND - REV FROM STUDENT ACT						
000	-34,982.00	0.00	-33,379.00	0.00	95.41	-1,603.00

# Condensed IV Board Summary Report

From 04/01/2015 To 04/30/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>Total</b>	-34,982.00	0.00	-33,379.00	0.00	95.41	-1,603.00
10-6800 GENERAL FUND - REV FROM INTERMEDIATE 000	-379,226.00	0.00	-82,441.69	0.00	21.73	-296,784.31
<b>Total</b>	-379,226.00	0.00	-82,441.69	0.00	21.73	-296,784.31
10-6900 GENERAL FUND - OTHER REV FROM LOCAL 000	-72,166.00	-4,567.88	-56,641.24	-10,585.34	93.15	-4,939.42
<b>Total</b>	-72,166.00	-4,567.88	-56,641.24	-10,585.34	93.15	-4,939.42
10-7100 GENERAL FUND - BASIC INSTRUCT & OPER 000	-6,068,265.00	-900,604.00	-4,503,020.00	0.00	74.20	-1,565,245.00
<b>Total</b>	-6,068,265.00	-900,604.00	-4,503,020.00	0.00	74.20	-1,565,245.00
10-7200 GENERAL FUND - SUBSIDIES SPECIAL ED 000	-669,290.00	0.00	-511,480.00	0.00	76.42	-157,810.00
<b>Total</b>	-669,290.00	0.00	-511,480.00	0.00	76.42	-157,810.00
10-7300 GENERAL FUND - SUBSIDIES NON-ED PGMS 000	-1,164,012.00	0.00	-1,036,961.02	0.00	89.08	-127,050.98
<b>Total</b>	-1,164,012.00	0.00	-1,036,961.02	0.00	89.08	-127,050.98
10-7500 GENERAL FUND - EXTRA GRANTS 000	-324,860.00	0.00	-185,041.00	0.00	56.96	-139,819.00
<b>Total</b>	-324,860.00	0.00	-185,041.00	0.00	56.96	-139,819.00
10-7800 GENERAL FUND - SUBSIDIES ST PAID BENE 000	-1,380,775.00	-28,624.00	-620,665.10	0.00	44.95	-760,109.90
<b>Total</b>	-1,380,775.00	-28,624.00	-620,665.10	0.00	44.95	-760,109.90
10-7900 GENERAL FUND - REVENUE FOR TECHNOLOGY						

# Condensed IV Board Summary Report

From 04/01/2015 To 04/30/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8600 GENERAL FUND - RESTRICT GRANTS-IN-AID	0.00	0.00	0.00	0.00	0.00	0.00
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8700 GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8800 GENERAL FUND - MED ASSIST REIMBURSE	-15,000.00	0.00	-1,936.94	0.00	12.91	-13,063.06
000	-15,000.00	0.00	-1,936.94	0.00	12.91	-13,063.06
Total	-15,000.00	0.00	-1,936.94	0.00	12.91	-13,063.06
10-9200 GENERAL FUND - PROCEEDS EXTENDED TERM	0.00	-768,790.35	-768,790.35	0.00	0.00	768,790.35
000	0.00	-768,790.35	-768,790.35	0.00	0.00	768,790.35
Total	0.00	-768,790.35	-768,790.35	0.00	0.00	768,790.35
10-9400 GENERAL FUND - SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9500 GENERAL FUND - REFUND OF PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	0.00
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed IV Board Summary Report

From 04/01/2015 To 04/30/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>Fund 10 - GENERAL FUND</b>						
Total Expenditure	14,474,489.00	1,255,527.35	10,166,549.79	234,076.21	71.85	4,073,863.00
Total Other Expenditure	1,248,256.00	793,372.77	2,262,657.56	0.00	181.26	-1,014,401.56
Total Revenue	-15,151,245.00	-1,009,130.96	-11,848,898.71	-10,585.34	78.27	-3,291,760.95
Total Other Revenue	0.00	-768,790.35	-768,790.35	0.00	0.00	768,790.35
	571,500.00	270,978.81	-188,481.71	223,490.87	6.12	536,490.84

<b>Grand Totals</b>						
Total Expenditure	14,474,489.00	1,255,527.35	10,166,549.79	234,076.21	71.85	4,073,863.00
Total Other Expenditure	1,248,256.00	793,372.77	2,262,657.56	0.00	181.26	-1,014,401.56
Total All Expenditures	15,722,745.00	2,048,900.12	12,429,207.35	234,076.21	80.54	3,059,461.44
Total Revenue	-15,151,245.00	-1,009,130.96	-11,848,898.71	-10,585.34	78.27	-3,291,760.95
Total Other Revenue	0.00	-768,790.35	-768,790.35	0.00	0.00	768,790.35
Total All Revenues	-15,151,245.00	-1,777,921.31	-12,617,689.06	-10,585.34	83.34	-2,522,970.60
	571,500.00	270,978.81	-188,481.71	223,490.87	6.12	536,490.84



**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
CAPITAL RESERVE ACCOUNT**

**APRIL 30, 2015**

	<b>FOR THE MONTH APRIL</b>	<b>YEAR- TO-DATE</b>
CHECKING - GENERAL	\$ 326,127.92	\$ 516,507.31
RECEIPTS - APRIL		
4/30/2015 TRANSFER - GEN. FUND	768,790.35	
4/30/2015 APRIL INTEREST	<u>53.81</u>	
TOTAL RECEIPTS - APRIL	768,844.16	769,522.24
DISBURSEMENTS - APRIL		
4/20/2015 CK #1220 WALTZ CONSULTING	75.00	
TOTAL DISBURSEMENTS APRIL	<u>75.00</u>	<u>191,132.47</u>
FUNDS AVAILABLE APRIL 30, 2015	\$ 1,094,897.08	\$ 1,094,897.08

**SUMMARY OF CAPITAL RESERVE FUNDS**

CHECKING	768,799.40
MONEY MARKET ACCOUNT	<u>326,097.68</u>
FUNDS AVAILABLE APRIL 30, 2015	\$ 1,094,897.08



**SHARPSVILLE AREA SCHOOL DISTRICT  
BOARD REPORT**

**May 18, 2015**

**GENERAL FUND:**

Total Bills to be Affirmed for April	\$1,735,564.19
Total Bills to be Approved for May	200,011.69

**CAPITAL RESERVE FUND:**

Total Bills to be Approved for May	245.00
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# Fund Accounting Check Register

GENERAL FUND - From 04/01/2015 To 04/30/2015

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00013467	04/08/2015	L2099900001	00081585	MCCC	10-1390-564-000-30-800-000-000-0000	113905648000000	50,627.25
Vendor: MERCERCOC - MERCER COUNTY CAREER CENTER					Remit # 1 Check Date: 04/08/2015	Check Amount:	50,627.25
00013468	04/08/2015	L2099900002	00081587	110046135841	10-2600-422-000-00-220-000-000-0000	126004222200000	36.53
Vendor: PENNPO - PENN POWER					Remit # 1 Check Date: 04/08/2015	Check Amount:	36.53
00013469	04/13/2015	L2102600001	00081596	70756000	10-2600-424-000-00-500-000-000-0000	126004245000000	448.00
00013469	04/13/2015	L2102600002	00081596	70756000	10-2600-424-000-00-800-000-000-0000	126004248000000	548.74
00013469	04/13/2015	L2102600003	00081596	70651000	10-2600-424-000-00-200-000-000-0000	126004242000000	606.68
Vendor: BOROUGH - BOROUGH OF SHARPSVILLE					Remit # 1 Check Date: 04/13/2015	Check Amount:	1,603.42
00013470	04/13/2015	L2102600004	00081614	376318710	10-2600-621-000-00-200-000-000-0000	126006212000000	1,731.15
00013470	04/13/2015	L2102600005	00081614	376318710	10-2600-621-000-00-500-000-000-0000	126006215000000	1,045.00
00013470	04/13/2015	L2102600006	00081614	376318710	10-2600-621-000-00-800-000-000-0000	126006218000000	1,276.84
00013470	04/13/2015	L2102600007	00081614	376318710	10-2600-621-000-00-980-000-000-0000	126006219800000	319.72
Vendor: NATIONALFU - NATIONAL FUEL					Remit # 1 Check Date: 04/13/2015	Check Amount:	4,372.71
00013471	04/13/2015	L2102600008	00081593	03302015	10-2360-635-000-00-000-000-000-0000	123606350000000	14.57
Vendor: PIZZAJO - PIZZA JOE'S					Remit # 1 Check Date: 04/13/2015	Check Amount:	14.57
00013472	04/14/2015	L2103000001	00081538	1924007000	10-3210-390-000-00-200-000-117-0000	132103902000000	775.00
Vendor: CARNEGSCC - CARNEGIE SCIENCE CENTER					Remit # 1 Check Date: 04/14/2015	Check Amount:	775.00
00013473	04/17/2015	L2105800001	00081650	Herrington	10-0482-000-000-00-000-000-0000	10482	50.00
Vendor: HERRINBR - BRYCE HERRINGTON					Remit # 1 Check Date: 04/17/2015	Check Amount:	50.00
00013474	04/17/2015	L2105800002	00081653	5512573	10-2600-621-000-00-200-000-000-0000	126006212000000	4,742.84
00013474	04/17/2015	L2105800003	00081653	5512573	10-2600-621-000-00-500-000-000-0000	126006215000000	2,863.00
00013474	04/17/2015	L2105800004	00081653	5512573	10-2600-621-000-00-800-000-000-0000	126006218000000	3,498.15
00013474	04/17/2015	L2105800005	00081653	5512573	10-2600-621-000-00-980-000-000-0000	126006219800000	875.94
Vendor: NATIONFUR - NATIONAL FUEL RESOURCES					Remit # 1 Check Date: 04/17/2015	Check Amount:	11,979.93
00013475	04/17/2015	L2105800006	00081651	Scott	10-0482-000-000-00-000-000-0000	10482	50.00
Vendor: SCOTTSA - SARAH SCOTT					Remit # 1 Check Date: 04/17/2015	Check Amount:	50.00
00013573	04/22/2015	L2108900001	00081668	Premier	10-0484-000-000-00-000-000-0000	10484	15,640.00
Vendor: PREMTOT - PREMIER TOUR & TRAVEL					Remit # 1 Check Date: 04/22/2015	Check Amount:	15,640.00
00013574	04/23/2015	L2111400001	00081665	SHHS5431	10-0483-000-000-00-000-000-0000	10483	1,363.87
00013574	04/23/2015	L2111400002	00081665	SHHS5431	10-1100-330-000-30-800-000-000-0000	111003308000000	8,179.13
Vendor: ACES - ACES					Remit # 1 Check Date: 04/23/2015	Check Amount:	9,543.00
00013575	04/23/2015	L2111400003	00081674	BOSTON-05	10-0470-000-000-00-000-000-0000	10470	550.32

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

05/07/2015 04:29:06 PM

Sharpsville Area School District

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# Fund Accounting Check Register

GENERAL FUND - From 04/01/2015 To 04/30/2015

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expend Amt
<b>Vendor: BOSTONMU - BOSTON MUTUAL</b>							
00013576	04/23/2015	L211140004	00081671	CROWN-05	Remit # 1 Check Date: 04/23/2015 10-0470-000-00-000-000-0000	Check Amount: 10470	550.32
<b>Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION</b>							
00013577	04/23/2015	L211140005	00081681	40477043	Remit # 1 Check Date: 04/23/2015 10-2500-340-000-00-000-000-0000	Check Amount: 12500340000000	151,419.50
00013577	04/23/2015	L211140006	00081681	40477043	10-2600-626-000-00-000-000-0000	12600626000000	4.00
<b>Vendor: FLEETSE - WEX BANK</b>							
00013578	04/23/2015	L211140007	00081672	MPSEBT-04	Remit # 1 Check Date: 04/23/2015 10-0470-000-00-000-000-0000	Check Amount: 10470	290.96
<b>Vendor: MPSEBT - MIDWESTERN PA SCHOOL</b>							
00013579	04/23/2015	L211140008	00081658	110005503740	Remit # 1 Check Date: 04/23/2015 10-2600-422-000-00-200-000-000-0000	Check Amount: 12600422200000	294.96
00013579	04/23/2015	L211140009	00081658	110005508863	10-2600-422-000-00-980-000-000-0000	12600422200000	8,552.00
00013579	04/23/2015	L211140010	00081658	110005508905	10-2600-422-000-00-980-000-000-0000	12600422200000	4,319.38
00013579	04/23/2015	L211140011	00081658	110005508954	10-2600-422-000-00-980-000-000-0000	12600422200000	14.04
00013579	04/23/2015	L211140012	00081658	110005508996	10-2600-422-000-00-980-000-000-0000	12600422200000	215.69
00013579	04/23/2015	L211140013	00081658	110005503203	10-2600-422-000-00-500-000-000-0000	12600422200000	13.41
00013579	04/23/2015	L211140014	00081658	110005503203	10-2600-422-000-00-800-000-000-0000	12600422200000	227.34
<b>Vendor: PENNPO - PENN POWER</b>							
00013580	04/23/2015	L211140016	00081576	5000013	Remit # 1 Check Date: 04/23/2015 10-2600-424-000-00-220-000-000-0000	Check Amount: 12600424220000	3,327.00
<b>Vendor: SOUTHPY2 - SOUTH PYMATUNING TOWNSHIP</b>							
00013581	04/23/2015	L211140015	00081682	SRU	Remit # 1 Check Date: 04/23/2015 10-3210-390-000-00-800-000-137-0000	Check Amount: 13210390800000	4,065.30
<b>Vendor: SRU7 - SLIPPERY ROCK UNIVERSITY</b>							
00013582	04/23/2015	L211140017	00081675	UMUN-05	Remit # 1 Check Date: 04/23/2015 10-0470-000-00-000-000-000-0000	Check Amount: 10470	12,182.16
<b>Vendor: UNUMLI - UNUM LIFE INSURANCE COMPANY OF AMERICA</b>							
00013583	04/30/2015	L211580001	00081666	6850	Remit # 1 Check Date: 04/23/2015 10-2270-390-000-00-000-000-0000	Check Amount: 12270390000000	234.00
<b>Vendor: ALICETRI - ALICE TRAINING INSTITUTE, LLC</b>							
00013584	04/30/2015	L211580002	00081673	Crown-05	Remit # 1 Check Date: 04/30/2015 10-0470-000-00-000-000-000-0000	Check Amount: 10470	234.00
<b>Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION</b>							
00013585	04/30/2015	L211580003	00081683	FNB	Remit # 1 Check Date: 04/30/2015 10-0482-000-00-000-000-000-0000	Check Amount: 10482	50.00
<b>Vendor: FIRSNAB - FIRST NATIONAL BANK</b>							
00013586	04/30/2015	L211580004	00081687	Johnson	Remit # 1 Check Date: 04/30/2015 10-3250-330-000-00-000-000-000-BAV0	Check Amount: 330BAV	50.00
<b>Vendor: JOHNSOCR - CORY JOHNSON</b>							
00013587	04/30/2015	L211580005	00081689	Lynch	Remit # 1 Check Date: 04/30/2015 10-3250-330-000-00-000-000-000-SBJ0	Check Amount: 330SBJ	254.82

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit c - Credit Card Payment

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Sharpville Area School District

Page

# Fund Accounting Check Register

GENERAL FUND - FROM 04/01/2015 To 04/30/2015

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00013587	04/30/2015	L2115800006	00081689	Lynch	10-3250-330-000-00-000-000-SBV0	330SBV	51.50
<b>Vendor: LYNCHDE - DENNY LYNCH</b>							
00013588	04/30/2015	L2115800007	00081688	Morar	10-3250-330-000-00-000-000-BAV0	330BAV	103.00
<b>Vendor: MORARJO - JOE MORAR</b>							
00013589	04/30/2015	L2115800008	00081692	Niglio	10-3250-330-000-00-000-000-BAJ0	330BAJ	67.00
00013589	04/30/2015	L2115800009	00081692	Niglio	10-3250-330-000-00-000-000-BAV0	330BAV	67.00
<b>Vendor: NIGLIOJI - JIM NIGLIO</b>							
00013590	04/30/2015	L2115800010	00081679	4309750	10-0473-000-000-00-000-000-0000	10473	51.50
<b>Vendor: PAUCF - PA UC FUND</b>							
00013591	04/30/2015	L2115800011	00081691	Platteborze	10-3250-330-000-00-000-000-BAJ0	330BAJ	724.91
00013591	04/30/2015	L2115800012	00081691	Platteborze	10-3250-330-000-00-000-000-BAV0	330BAV	51.50
<b>Vendor: PLATTETOJ - TOM PLATTEBORZE JR</b>							
00013592	04/30/2015	L2115800013	00081698	Schrefer	10-0481-000-000-00-000-000-0000	10481	103.00
00013592	04/30/2015	L2115800014	00081698	Schrefer	10-3210-390-000-00-500-000-127-0000	132103905000000	374.69
<b>Vendor: SCHREFEL - ELIOT SCHREFER LTD</b>							
00013593	04/30/2015	L2115800015	00081693	SVUB	10-2360-580-000-00-000-000-0000	123605800000000	1,200.00
<b>Vendor: SHENANVAU - SHENANGO VALLEY URBAN LEAGUE</b>							
00013594	04/30/2015	L2115800016	00081690	Shockey	10-3250-330-000-00-000-000-SBJ0	330SBJ	1,574.69
00013594	04/30/2015	L2115800017	00081690	Shockey	10-3250-330-000-00-000-000-SBV0	330SBV	100.00
<b>Vendor: SHOCKEKE - KEITH SHOCKEY</b>							
00013595	04/30/2015	L2115800018	00081694	69448915	10-2600-531-000-00-200-000-117-0000	126005312000000	100.00
00013595	04/30/2015	L2115800019	00081694	69448915	10-2600-531-000-00-500-000-127-0000	126005315000000	51.50
00013595	04/30/2015	L2115800020	00081694	69448915	10-2600-531-000-00-800-000-137-0000	126005318000000	51.50
<b>Vendor: VERIZOBUS - VERIZON BUSINESS SERVICES</b>							
04062015	04/06/2015	L2111700026	00081463	Harrisba	10-1100-610-212-10-200-000-000-5200	111006102000052	103.00
04062015	04/06/2015	L2111700027	00081441	Harrisba	10-1200-610-890-10-200-000-000-5900	112006102000059	214.22
<b>Vendor: AMAZON - HARRIS BANK</b>							
04062016	04/06/2015	L2111700031	00081561	Harrisbani-04	10-1100-442-000-30-800-000-137-0000	111004428000000	153.02
04062016	04/06/2015	L2111700032	00081561	Harrisbani-04	10-1100-448-000-10-200-000-117-0000	111004482000000	244.82
04062016	04/06/2015	L2111700033	00081561	Harrisbani-04	10-1100-448-000-20-500-000-127-0000	111004485000000	612.06
04062016	04/06/2015	L2111700034	00081561	Harrisbani-04	10-2250-448-000-30-800-000-137-0000	122504488000000	104.86
04062016	04/06/2015	L2111700035	00081561	Harrisbani-04	10-2260-448-000-00-000-000-0000	122604480000000	189.88

\* Denotes Non-Negotiable Transaction

P - Prenote d - Direct Deposit c - Credit Card Payment

# - Payable Transaction

Sharpville Area School District

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# Fund Accounting Check Register

GENERAL FUND - From 04/01/2015 To 04/30/2015

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
04062016	04/06/2015	L21111700036	00081561	Harrisbani-04	10-2360-442-000-00-000-000-0000	1236044200000000	75.52
04062016	04/06/2015	L21111700037	00081561	Harrisbani-04	10-2380-448-000-10-200-000-117-0000	1238044820000000	210.00
04062016	04/06/2015	L21111700038	00081561	Harrisbani-04	10-2380-448-000-20-500-000-127-0000	1238044850000000	68.00
04062016	04/06/2015	L21111700039	00081561	Harrisbani-04	10-2380-448-000-30-800-000-137-0000	1238044880000000	144.00
04062016	04/06/2015	L21111700040	00081561	Harrisbani-04	10-2500-448-000-00-000-000-0000	1250044800000000	75.52
<b>Vendor: DELAGELA - HARRIS BANK</b>							
04062017	04/06/2015	L21111700028	00081468	Harrisbank4	Remit # 1 Check Date: 04/06/2015	Check Amount:	6,217.04
<b>Vendor: EBAY - HARRIS BANK</b>							
04062018	04/06/2015	L2111700025	00081496	Harrisbank	Remit # 2 Check Date: 04/06/2015	Check Amount:	49.00
<b>Vendor: EDUCATDE - HARRIS BANK</b>							
04062019	04/06/2015	L2111700030	00081483	Harrisbank-04	Remit # 2 Check Date: 04/06/2015	Check Amount:	69.00
<b>Vendor: HALF.C - HARRIS BANK</b>							
04062020	04/06/2015	L2111700001	00081641	Harrisbank-04	Remit # 1 Check Date: 04/06/2015	Check Amount:	65.50
04062020	04/06/2015	L2111700002	00081641	Harrisbank-04	10-2600-610-000-00-000-000-0000	1260061000000000	39.31
04062020	04/06/2015	L2111700003	00081641	Harrisbank-04	10-2600-610-000-00-000-000-0000	1260061000000000	278.67
04062020	04/06/2015	L2111700004	00081641	Harrisbank-04	10-2600-610-000-00-000-000-0000	1260061000000000	249.37
04062020	04/06/2015	L2111700005	00081641	Harrisbank-04	10-2600-610-000-00-000-000-0000	1260061000000000	25.64
04062020	04/06/2015	L2111700006	00081641	Harrisbank-04	10-2600-610-000-00-000-000-0000	1260061000000000	1,210.00
04062020	04/06/2015	L2111700007	00081642	Harrisbank-04	10-2600-610-000-00-000-000-0000	1260061000000000	344.97
04062020	04/06/2015	L2111700008	00081676	Harrisba	10-2600-610-000-00-000-000-0000	1260061000000000	50.35
04062020	04/06/2015	L2111700009	00081676	Harrisba	10-2270-580-000-30-800-000-000-0000	1227058080000000	275.00
04062020	04/06/2015	L2111700010	00081676	Harrisba	10-2360-640-000-00-000-000-000-0000	1236064000000000	153.60
04062020	04/06/2015	L2111700011	00081676	Harrisba	10-2818-610-000-00-000-000-402-0000	1281861000000000	9.64
04062020	04/06/2015	L2111700012	00081676	Harrisba	10-2270-610-000-00-000-000-000-0000	1227061000000000	139.48
04062020	04/06/2015	L2111700013	00081676	Harrisba	10-2500-340-000-00-000-000-000-0000	1250034000000000	46.99
04062020	04/06/2015	L2111700014	00081676	Harrisba	10-2834-580-000-00-000-000-000-0000	1283458000000000	209.00
04062020	04/06/2015	L2111700015	00081676	Harrisba	10-2818-610-000-00-000-000-402-0000	1281861000000000	145.79
04062020	04/06/2015	L2111700016	00081676	Harrisba	10-2818-610-000-00-000-000-402-0000	1281861000000000	9.49
04062020	04/06/2015	L2111700017	00081676	Harrisba	10-3250-580-000-00-000-000-000-WRV0	580WRV	368.52
04062020	04/06/2015	L2111700018	00081676	Harrisba	10-3250-580-000-00-000-000-000-WRV0	580WRV	368.52
04062020	04/06/2015	L2111700019	00081676	Harrisba	10-1100-648-000-10-200-000-117-0000	1110064820000000	37.09
04062020	04/06/2015	L2111700020	00081676	Harrisba	10-2836-580-000-00-000-000-000-0000	1283658000000000	19.37
04062020	04/06/2015	L2111700020	00081676	Harrisba	10-2836-580-000-00-000-000-000-0000	1283658000000000	12.60

\* Denotes Non-Negotiable Transaction

P - Prenote

Payable Transaction

05/07/2015 04:29:06 PM

d - Direct Deposit

Sharpville Area School District

c - Credit Card Payment

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# Fund Accounting Check Register

GENERAL FUND - From 04/01/2015 To 04/30/2015

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
04062020	04/06/2015	L2111700021	00081676	Harrisba	10-2836-580-000-00-000-000-0000	1283658000000000	17.84
04062020	04/06/2015	L2111700022	00081676	Harrisba	10-2836-580-000-00-000-000-0000	1283658000000000	15.32
04062020	04/06/2015	L2111700023	00081676	Harrisba	10-2836-580-000-00-000-000-0000	1283658000000000	10.50
04062020	04/06/2015	L2111700024	00081676	Harrisba	10-2836-580-000-00-000-000-0000	1283658000000000	234.77
<b>Vendor: HARRISBA - HARRIS BANK</b>							
04062021	04/06/2015	L2111700029	00081414	Harrisbank4	Remit # 1 Check Date: 04/06/2015	Check Amount:	4,271.83
<b>Vendor: ROBOTMAP - THE ROBOT MARKET PLACE</b>							
04062022	04/06/2015	L2112000001	00081419	Harrisbank-04	Remit # 1 Check Date: 04/06/2015	Check Amount:	278.66
<b>Vendor: SIMPLIPA - Harris Bank</b>							
04152015	04/15/2015	L2112200001	00081643	SASPR-04	Remit # 2 Check Date: 04/06/2015	Check Amount:	10.00
<b>Vendor: SASDPR - SHARPSVILLE AREA SCHOOL DIST.</b>							
04192015	04/19/2015	L2112400001	00081528	Nationwide-04	Remit # 1 Check Date: 04/15/2015	Check Amount:	678,523.53
04192015	04/19/2015	L2112400002	00081528	Nationwide-04	Remit # 1 Check Date: 04/15/2015	Check Amount:	300.00
04192015	04/19/2015	L2112400003	00081528	Nationwide-04	Remit # 1 Check Date: 04/15/2015	Check Amount:	900.00
04192015	04/19/2015	L2112400004	00081528	Nationwide-04	Remit # 1 Check Date: 04/15/2015	Check Amount:	300.00
<b>Vendor: NATION - NATIONWIDE</b>							
04212015	04/28/2015	L2116000002	00081684	SASDCR	Remit # 1 Check Date: 04/19/2015	Check Amount:	300.00
<b>Vendor: SASDCR - SHARPSVILLE AREA SCHOOL DIST.</b>							
04282015	04/28/2015	L2116000001	00081699	FSA-04	Remit # 1 Check Date: 04/28/2015	Check Amount:	768,790.35
<b>Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION</b>							
					Remit # 1 Check Date: 04/28/2015	Check Amount:	1,320.00
<b>10-GENERAL FUND</b>							<b>1,735,564.19</b>
<b>Grand Total Manual Checks :</b>							<b>0.00</b>
<b>Grand Total Regular Checks :</b>							<b>1,735,564.19</b>
<b>Grand Total Direct Deposits:</b>							<b>0.00</b>
<b>Grand Total Credit Card Payments:</b>							<b>0.00</b>
<b>Grand Total All Checks :</b>							<b>1,735,564.19</b>

# Fund Accounting Check Register

GENERAL FUND - From 05/18/2015 To 05/18/2015

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00013605	05/18/2015	L2107300111	00081751	0979	10-1100-390-000-20-500-180-127-0000	111003905018000	340.00
Vendor: 3ZSIN - 3Z's INSTRUMENTS					Remit # 1 Check Date: 05/18/2015	Check Amount:	340.00
00013606	05/18/2015	L2107300030	00081695	ABINADER	10-2600-538-000-00-000-000-0000	126005380000000	25.00
00013606	05/18/2015	L2107300066	00081744	ABINADER	10-2834-580-000-20-500-000-000-0000	128345805000000	14.50
Vendor: ABINADHE - HEIDI ABINADER					Remit # 1 Check Date: 05/18/2015	Check Amount:	39.50
00013607	05/18/2015	L2107300067	00081717	256128	10-1100-562-000-10-200-000-109-0000	111005622000000	1,429.31
Vendor: AGORACYC - AGORA CYBER CHARTER SCHOOL					Remit # 1 Check Date: 05/18/2015	Check Amount:	1,429.31
00013608	05/18/2015	L2107300068	00081708	ANTES	10-3250-330-000-00-000-000-SBJ0	330SBJ	51.50
00013608	05/18/2015	L2107300069	00081708	ANTES	10-3250-330-000-00-000-000-SBV0	330SBV	51.50
Vendor: ANTESJI - JIM ANTES					Remit # 1 Check Date: 05/18/2015	Check Amount:	103.00
00013609	05/18/2015	L2107300112	00081786	12000	10-2600-610-000-00-000-000-0000	126006100000000	459.05
Vendor: CARINE - CARINE & COMPANY					Remit # 1 Check Date: 05/18/2015	Check Amount:	459.05
00013610	05/18/2015	L2107300001	00081604	49089231 RI	10-1100-610-000-20-500-180-127-0000	111006105018000	90.86
Vendor: CAROLIBOS - CAROLINA BIOLOGICAL SUPPLY					Remit # 1 Check Date: 05/18/2015	Check Amount:	90.86
00013611	05/18/2015	L2107300113	00081776	150309	10-2600-610-000-00-000-000-0000	126006100000000	203.18
Vendor: CASTLEMAP - CASTLE MAINTENANCE PRODUCTS					Remit # 1 Check Date: 05/18/2015	Check Amount:	203.18
00013612	05/18/2015	L2107300070	00081719	CHENEY	10-2310-610-000-00-000-000-0000	123106100000000	2.97
00013612	05/18/2015	L2107300071	00081719	CHENEY	10-2360-580-000-00-000-000-0000	123605800000000	24.36
Vendor: CHENEYDA - DARLENE CHENEY					Remit # 1 Check Date: 05/18/2015	Check Amount:	27.33
00013613	05/18/2015	L2107300024	00081529	1503745-250	10-2600-610-000-10-500-000-000-0000	126006105000000	1,173.00
Vendor: CME - C.M. EICHENLAUB CO					Remit # 1 Check Date: 05/18/2015	Check Amount:	1,173.00
00013614	05/18/2015	L2107300114	00081778	507390/507719/50	10-2600-610-000-00-000-000-0000	126006100000000	122.95
00013614	05/18/2015	L2107300115	00081778	507390/507719/50	10-2600-610-000-00-000-000-0000	126006100000000	369.43
00013614	05/18/2015	L2107300116	00081778	507390/507719/50	10-2600-610-000-00-000-000-0000	126006100000000	72.27
Vendor: COLTPL - COLT PLUMBING CO., INC.					Remit # 1 Check Date: 05/18/2015	Check Amount:	564.65
00013615	05/18/2015	L2107300072	00081720	258156	10-1100-562-000-30-800-000-109-0000	111005628000000	1,429.31
Vendor: COMMONCOA - COMMONWEALTH CONNECTIONS					Remit # 1 Check Date: 05/18/2015	Check Amount:	1,429.31
00013616	05/18/2015	L2107300034	00081089	SASD-0076	10-2500-340-000-00-000-000-0000	125003400000000	70.00
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION					Remit # 1 Check Date: 05/18/2015	Check Amount:	70.00
00013617	05/18/2015	L2107300002	00080039	DADICH	10-2600-538-000-00-000-000-0000	126005380000000	25.00
Vendor: DADICHTIJ - TIMOTHY J DADICH					Remit # 1 Check Date: 05/18/2015	Check Amount:	25.00

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

# - Payable Transaction

Sharpville Area School District

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# Fund Accounting Check Register

GENERAL FUND - From 05/18/2015 To 05/18/2015

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00013618	05/18/2015	L2107300025	00081531	EC069523-KRU	10-2380-751-000-20-500-000-127-0000	123807515000000	447.20
<b>Vendor: DALLASMI - DALLAS MIDWEST LLC</b>							
00013619	05/18/2015	L2107300073	00081721	178672	Remit # 1 Check Date: 05/18/2015	Check Amount:	447.20
00013619	05/18/2015	L2107300074	00081721	178672	10-1100-448-000-10-200-000-117-0000	111004482000000	266.11
00013619	05/18/2015	L2107300075	00081721	178672	10-1100-448-000-20-500-000-127-0000	111004485000000	104.22
<b>Vendor: DIRECTIM - DIRECT IMAGE</b>							
00013620	05/18/2015	L2107300117	00081746	34631	Remit # 1 Check Date: 05/18/2015	Check Amount:	173.81
<b>Vendor: DOMESTUNR - DOMESTIC UNIFORM RENTAL</b>							
00013621	05/18/2015	L2107300055	00081711	DONOFRIOS	10-2600-430-000-00-000-000-0000	126004300000000	544.14
00013621	05/18/2015	L2107300056	00081713	DONOFRIOS	Remit # 1 Check Date: 05/18/2015	Check Amount:	214.20
00013621	05/18/2015	L2107300076	00081743	D'ONOFRIOS	10-1241-610-000-30-800-000-137-0000	112416108000000	214.20
00013621	05/18/2015	L2107300077	00081743	D'ONOFRIOS	10-1100-610-000-30-800-240-137-0000	111006108024000	46.95
00013621	05/18/2015	L2107300118	00081752	D'ONOFRIOS	10-1100-610-000-20-500-240-127-0000	111006105024000	81.25
00013621	05/18/2015	L2107300119	00081677	DONOFRIOS	10-2360-635-000-00-000-000-0000	123606350000000	6.38
<b>Vendor: DONOFRFC - DONOFRIO'S FOOD CENTER</b>							
00013622	05/18/2015	L2107300057	00081710	343191	10-1100-610-000-20-500-240-127-0000	111006105024000	19.47
<b>Vendor: ENGRAVPL - THE ENGRAVING PLACE</b>							
00013623	05/18/2015	L2107300078	00081722	ERDOS	10-2310-635-000-00-000-000-0000	123106350000000	75.81
00013623	05/18/2015	L2107300079	00081722	ERDOS	Remit # 1 Check Date: 05/18/2015	Check Amount:	39.90
<b>Vendor: ERDOSTR - ERDOS TRANSPORT SERVICES</b>							
00013624	05/18/2015	L2107300003	00080027	ERIC RYAN CORP	10-2700-513-000-00-000-000-3700	127005130000037	269.76
<b>Vendor: ERICRY - THE ERIC RYAN CORPORATION</b>							
00013625	05/18/2015	L2107300120	00081761	FABIAN	10-2700-513-271-00-000-000-2200	127005130000022	38.50
<b>Vendor: FABIANMA - MATT FABIAN</b>							
00013626	05/18/2015	L2107300004	00080033	FERKO	Remit # 1 Check Date: 05/18/2015	Check Amount:	38.50
00013626	05/18/2015	L2107300080	00081734	FERKO	10-2600-538-000-00-000-000-0000	126003400000000	264.00
<b>Vendor: FERKOB - DR BRAD FERKO</b>							
00013627	05/18/2015	L2107300081	00081670	FINDLEY	10-2600-580-000-00-000-000-0000	123605800000000	2,506.00
00013627	05/18/2015	L2107300082	00081740	FINDLEY	Remit # 1 Check Date: 05/18/2015	Check Amount:	2,770.00
<b>Vendor: FINDLETI - TIM FINDLEY</b>							
00013628	05/18/2015	L2107300015	00081432	628841	10-1200-580-000-30-800-000-137-0000	112005808000000	30.00
<b>Vendor: FINDLETI - TIM FINDLEY</b>							
00013628	05/18/2015	L2107300015	00081432	628841	10-3250-580-000-00-000-000-WRV0	580WRV	30.00
<b>Vendor: FINDLETI - TIM FINDLEY</b>							
00013628	05/18/2015	L2107300015	00081432	628841	Remit # 1 Check Date: 05/18/2015	Check Amount:	67.00
<b>Vendor: FINDLETI - TIM FINDLEY</b>							
00013628	05/18/2015	L2107300015	00081432	628841	10-2250-648-000-20-500-000-127-0000	122506485000000	67.00
<b>Vendor: FINDLETI - TIM FINDLEY</b>							
00013628	05/18/2015	L2107300015	00081432	628841	Remit # 1 Check Date: 05/18/2015	Check Amount:	67.00
<b>Vendor: FINDLETI - TIM FINDLEY</b>							
00013628	05/18/2015	L2107300015	00081432	628841	10-2250-648-000-20-500-000-127-0000	122506485000000	50.00
<b>Vendor: FINDLETI - TIM FINDLEY</b>							
00013628	05/18/2015	L2107300015	00081432	628841	Remit # 1 Check Date: 05/18/2015	Check Amount:	77.07
<b>Vendor: FINDLETI - TIM FINDLEY</b>							
00013628	05/18/2015	L2107300015	00081432	628841	10-3250-580-000-00-000-000-WRV0	580WRV	127.07
<b>Vendor: FINDLETI - TIM FINDLEY</b>							
00013628	05/18/2015	L2107300015	00081432	628841	Remit # 1 Check Date: 05/18/2015	Check Amount:	14.50
<b>Vendor: FINDLETI - TIM FINDLEY</b>							
00013628	05/18/2015	L2107300015	00081432	628841	10-2250-648-000-20-500-000-127-0000	122506485000000	308.54
<b>Vendor: FINDLETI - TIM FINDLEY</b>							
00013628	05/18/2015	L2107300015	00081432	628841	Remit # 1 Check Date: 05/18/2015	Check Amount:	323.04
<b>Vendor: FINDLETI - TIM FINDLEY</b>							
00013628	05/18/2015	L2107300015	00081432	628841	10-2250-648-000-20-500-000-127-0000	122506485000000	1,822.48
<b>Vendor: FINDLETI - TIM FINDLEY</b>							

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

# - Payable Transaction

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# Fund Accounting Check Register

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GENERAL FUND - From 05/18/2015 To 05/18/2015

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC					Check Date: 05/18/2015	Check Amount:	1,822.48
00013629	05/18/2015	L2107300083	00081574	649570F	10-2250-640-000-20-500-000-127-0000	122506405000000	1,603.16
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC					Remit # 1 Check Date: 05/18/2015	Check Amount:	1,603.16
00013630	05/18/2015	L2107300121	00081772	FORBES	10-3250-330-000-00-000-000-BAJ0	330BAJ	147.00
Vendor: FORBESJO - JOHN FORBES					Remit # 1 Check Date: 05/18/2015	Check Amount:	147.00
00013631	05/18/2015	L2107300016	00081543	869	10-1100-610-000-30-800-260-137-0000	111006108026000	1,081.00
Vendor: FORESTWOP - FOREST CO WOOD PRODUCTS					Remit # 1 Check Date: 05/18/2015	Check Amount:	1,081.00
00013632	05/18/2015	L2107300084	00081723	733072	10-2310-610-000-00-000-000-0000	123106100000000	16.25
Vendor: FRIENDBUS - FRIENDS BUSINESS SOURCE					Remit # 1 Check Date: 05/18/2015	Check Amount:	16.25
00013633	05/18/2015	L2107300058	00081709	TR-001/TR-002	10-3250-810-000-00-000-000-TRM0	810TRM	90.00
00013633	05/18/2015	L2107300059	00081709	TR-001/TR-002	10-3250-810-000-00-000-000-TRV0	810TRV	160.00
Vendor: GREENVTRC - GREENVILLE TRACK CLUB					Remit # 1 Check Date: 05/18/2015	Check Amount:	250.00
00013634	05/18/2015	L2107300035	00081095	54083	10-3250-610-000-00-000-000-WRV0	610WRV	383.20
Vendor: GSPORTWR - GSPORTS WRESTLING					Remit # 1 Check Date: 05/18/2015	Check Amount:	383.20
00013635	05/18/2015	L2107300122	00081757	HART	10-3250-330-000-00-000-000-SBJ0	330SBJ	51.50
00013635	05/18/2015	L2107300123	00081757	HART	10-3250-330-000-00-000-000-SBV0	330SBV	51.50
Vendor: HARTJI - JAMES HART					Remit # 1 Check Date: 05/18/2015	Check Amount:	103.00
00013636	05/18/2015	L2107300060	00081702	HH EDUCATION	10-2380-580-000-20-500-000-127-0000	123805805000000	50.00
Vendor: HHEDUC - HH EDUCATION EVENTS					Remit # 1 Check Date: 05/18/2015	Check Amount:	50.00
00013637	05/18/2015	L2107300005	00080036	HOAGLAND	10-2600-538-000-00-000-000-0000	126005380000000	50.00
Vendor: HOAGLAWA - WADE HOAGLAND					Remit # 1 Check Date: 05/18/2015	Check Amount:	50.00
00013638	05/18/2015	L2107300124	00081762	HOOVER	10-3250-330-000-00-000-000-BAV0	330BAV	67.00
Vendor: HOOVERST - STEVE HOOVER					Remit # 1 Check Date: 05/18/2015	Check Amount:	67.00
00013639	05/18/2015	L2107300125	00081779	161923/161922	10-2600-430-000-00-200-000-000-0000	126004302000000	866.92
00013639	05/18/2015	L2107300126	00081779	161923/161922	10-2600-430-000-00-200-000-000-0000	126004302000000	456.06
Vendor: ICEL - I.C. ELECTRIC					Remit # 1 Check Date: 05/18/2015	Check Amount:	1,322.98
00013640	05/18/2015	L2107300036	00081461	161505	10-1100-610-000-30-800-121-137-0000	111006108012100	384.00
Vendor: INSTRU - INSTRUMENTALIST CO.					Remit # 1 Check Date: 05/18/2015	Check Amount:	384.00
00013641	05/18/2015	L2107300037	00080549	1842	10-2600-430-000-00-000-000-0000	126004300000000	180.00
Vendor: JCEH - J.C. EHRlich CO., INC.					Remit # 1 Check Date: 05/18/2015	Check Amount:	180.00
00013642	05/18/2015	L2107300006	00080028	J-DASH	10-2600-441-000-00-000-000-0000	126004410000000	3,500.00

\* Denotes Non-Negotiable Transaction

P = Prenote

d - Direct Deposit

c - Credit Card Payment

# - Payable Transaction

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Sharpville Area School District

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# Fund Accounting Check Register

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GENERAL FUND - From 05/18/2015 To 05/18/2015

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
<b>Vendor: JDASHRE - J-DASH REALTY, LLC</b>							
00013643	05/18/2015	L2107300127	00081755	JOHNSON	Remit # 1 Check Date: 05/18/2015	Check Amount:	3,500.00
					10-3250-330-000-00-000-000-BAJ0	330BAJ	147.00
00013643	05/18/2015	L2107300128	00081755	JOHNSON	Remit # 1 Check Date: 05/18/2015	Check Amount:	67.00
					10-3250-330-000-00-000-000-BAV0	330BAV	
<b>Vendor: JOHNSOCR - CORY JOHNSON</b>							
00013644	05/18/2015	L2107300085	00081745	KEYSTONE	Remit # 1 Check Date: 05/18/2015	Check Amount:	214.00
					10-1100-562-000-30-800-000-109-0000	111005628000000	12,481.68
00013644	05/18/2015	L2107300086	00081745	KEYSTONE	Remit # 1 Check Date: 05/18/2015	Check Amount:	15,626.00
					10-1200-562-000-30-800-000-109-0000	112005628000000	
<b>Vendor: KEYSTOEDC - KEYSTONE EDUCATION CENTER</b>							
00013645	05/18/2015	L2107300129	00081758	KOVACH	Remit # 1 Check Date: 05/18/2015	Check Amount:	28,107.68
					10-3250-330-000-00-000-000-SBJ0	330SBJ	51.50
00013645	05/18/2015	L2107300130	00081758	KOVACH	Remit # 1 Check Date: 05/18/2015	Check Amount:	51.50
					10-3250-330-000-00-000-000-SBV0	330SBV	
<b>Vendor: KOVACHGR - GREG KOVACH</b>							
00013646	05/18/2015	L2107300017	00081268	13616	Remit # 1 Check Date: 05/18/2015	Check Amount:	103.00
					10-2250-610-000-30-800-000-137-0000	122506108000000	436.44
00013646	05/18/2015	L2107300026	00081659	20211	Remit # 1 Check Date: 05/18/2015	Check Amount:	63.70
					10-1100-610-000-15-200-000-117-1500	111006102000015	
<b>Vendor: KURTZBR - KURTZ BROS.</b>							
00013647	05/18/2015	L2107300087	00081724	LINCOLN PARK	Remit # 1 Check Date: 05/18/2015	Check Amount:	500.14
					10-1100-562-000-30-800-000-109-0000	111005628000000	4,287.92
00013647	05/18/2015	L2107300088	00081724	LINCOLN PARK	Remit # 1 Check Date: 05/18/2015	Check Amount:	2,343.89
					10-1200-562-000-30-800-000-109-0000	112005628000000	
<b>Vendor: LINCOLNPP - THE LINCOLN PARK PERFORMING</b>							
00013648	05/18/2015	L2107300027	00081277	98000899082	Remit # 1 Check Date: 05/18/2015	Check Amount:	6,631.81
					10-1100-610-212-30-800-000-000-5200	111006108000052	208.76
<b>Vendor: LOWES - LOWE'S COMPANIES, INC.</b>							
00013649	05/18/2015	L2107300061	00081703	5854	Remit # 1 Check Date: 05/18/2015	Check Amount:	208.76
					10-3210-513-000-00-800-000-137-0000	132105138000000	59.95
<b>Vendor: LUMPRRE - LUMPP RENT-A-CAR INC</b>							
00013650	05/18/2015	L2107300131	00081763	LYNCH	Remit # 1 Check Date: 05/18/2015	Check Amount:	59.95
					10-3250-330-000-00-000-000-SBJ0	330SBJ	51.50
00013650	05/18/2015	L2107300132	00081763	LYNCH	Remit # 1 Check Date: 05/18/2015	Check Amount:	51.50
					10-3250-330-000-00-000-000-SBV0	330SBV	
<b>Vendor: LYNCHDE - DENNY LYNCH</b>							
00013651	05/18/2015	L2107300062	00081712	11236994	Remit # 1 Check Date: 05/18/2015	Check Amount:	103.00
					10-1100-610-000-30-800-180-137-0000	111006108018000	24.75
<b>Vendor: MATHESTRI - MATHESON TRI-GAS INC</b>							
00013652	05/18/2015	L2107300089	00081736	MCKNIGHT	Remit # 1 Check Date: 05/18/2015	Check Amount:	24.75
					10-2330-580-000-00-000-000-0000	123305800000000	20.00
<b>Vendor: MCKNIGLO - LORI MCKNIGHT</b>							
00013653	05/18/2015	L2107300007	00080419	MEL GRATA	Remit # 1 Check Date: 05/18/2015	Check Amount:	20.00
					10-1200-442-890-00-000-000-5900	112004420000059	300.00
<b>Vendor: MELGRC - MEL GRATA CHEVROLET</b>							
00013654	05/18/2015	L2107300008	00080044	MCCC	Remit # 1 Check Date: 05/18/2015	Check Amount:	300.00
					10-1390-564-000-30-800-000-000-0000	113905648000000	19,975.00
<b>Vendor: MERCERCOC - MERCER COUNTY CAREER CENTER</b>							
					Remit # 1 Check Date: 05/18/2015	Check Amount:	19,975.00

\* Denotes Non-Negotiable Transaction

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00013655	05/18/2015	L2107300133	00081777	CA5D01636	10-2600-430-000-00-000-000-0000	126004300000000	519.00
<b>Vendor: MICROBLA - MICROBAC LABORATORIES, INC.</b>					<b>Remit # 1 Check Date: 05/18/2015</b>	<b>Check Amount:</b>	<b>519.00</b>
00013656	05/18/2015	L2107300091	00081726	MILLER	10-2836-580-000-00-000-000-0000	128365800000000	14.50
<b>Vendor: MILLERKR - KRYSTAL MILLER</b>					<b>Remit # 1 Check Date: 05/18/2015</b>	<b>Check Amount:</b>	<b>14.50</b>
00013657	05/18/2015	L2107300063	00081704	MILLER	10-1100-580-000-30-800-000-137-0000	111005808000000	117.64
<b>Vendor: MILLERRY - RYAN MILLER</b>					<b>Remit # 1 Check Date: 05/18/2015</b>	<b>Check Amount:</b>	<b>117.64</b>
00013658	05/18/2015	L2107300031	00081678	DE4137	10-1100-322-000-30-800-000-109-0000	111003228000000	1,902.70
00013658	05/18/2015	L2107300039	00081697	DP40467	10-2220-438-000-00-000-000-402-0000	122204380000000	50.00
00013658	05/18/2015	L2107300040	00081267	IC40884	10-2220-618-000-00-000-000-402-0000	122206180000000	5,069.35
00013658	05/18/2015	L2107300041	00080993	DP40465	10-2818-438-000-00-000-000-402-0000	128184380000000	11,000.00
00013658	05/18/2015	L2107300054	00081486	DP40468	10-1100-438-000-30-800-000-137-0000	111004388000000	141.60
00013658	05/18/2015	L2107300090	00081725	DE4154	10-1100-322-000-30-800-000-109-0000	111003228000000	1,777.35
00013658	05/18/2015	L2107300134	00081748	CUR3261	10-2270-580-000-10-200-000-000-0000	122705802000000	300.00
00013658	05/18/2015	L2107300135	00081748	CUR3261	10-2270-580-000-20-500-000-000-0000	122705805000000	300.00
<b>Vendor: MIUV - MIDWESTERN IU IV</b>					<b>Remit # 1 Check Date: 05/18/2015</b>	<b>Check Amount:</b>	<b>20,541.00</b>
00013659	05/18/2015	L2107300009	00080029	NAGLE	10-2430-330-000-10-200-000-000-0000	124303302000000	110.52
00013659	05/18/2015	L2107300010	00080029	NAGLE	10-2430-330-000-20-500-000-000-0000	124303305000000	-30.41
<b>Vendor: NAGLEHOJ - HOWARD J. NAGLE</b>					<b>Remit # 1 Check Date: 05/18/2015</b>	<b>Check Amount:</b>	<b>80.11</b>
00013660	05/18/2015	L2107300028	00081645	51107987	10-2310-610-000-00-000-000-000-0000	123106100000000	26.72
00013660	05/18/2015	L2107300029	00081645	51107987	10-2360-610-000-00-000-000-000-0000	123606100000000	3.01
00013660	05/18/2015	L2107300042	00081648	51107987	10-2360-532-000-00-000-000-000-0000	123605320000000	14.65
00013660	05/18/2015	L2107300043	00081648	51107987	10-2380-532-000-10-200-000-117-0000	123805322000000	14.65
00013660	05/18/2015	L2107300044	00081648	51107987	10-2380-532-000-20-500-000-127-0000	123805325000000	14.64
00013660	05/18/2015	L2107300045	00081648	51107987	10-2380-532-000-30-800-000-137-0000	123805328000000	14.65
<b>Vendor: OFFICEDE - OFFICE DEPOT</b>					<b>Remit # 1 Check Date: 05/18/2015</b>	<b>Check Amount:</b>	<b>88.32</b>
00013661	05/18/2015	L2107300049	00081584	51107987	10-2818-610-000-00-000-000-402-0000	128186100000000	279.99
00013661	05/18/2015	M2126600001	00081584	51107987	10-2818-610-000-00-000-000-402-0000	128186100000000	-279.99
<b>Vendor: OFFICEDE - HARRIS BANK</b>					<b>Remit # 2 Check Date: 05/18/2015</b>	<b>Check Amount:</b>	<b>0.00</b>
00013662	05/18/2015	L2107300136	00081760	OSBORNE	10-3250-330-000-00-000-000-BAV0	330BAV	67.00
<b>Vendor: OSBORNBI - BILL OSBORNE</b>					<b>Remit # 1 Check Date: 05/18/2015</b>	<b>Check Amount:</b>	<b>67.00</b>
00013663	05/18/2015	L2107300137	00081771	OSBORNE	10-3250-330-000-00-000-000-BAV0	330BAV	67.00

\* Denotes Non-Negotiable Transaction

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: OSBORNTI - TIM OSBORNE							
00013664	05/18/2015	L2107300092	00081728	PA CYBER	Remit # 1 Check Date: 05/18/2015	Check Amount:	67.00
					10-1100-562-000-30-800-000-109-0000	111005628000000	1,429.31
Vendor: PACCS - PENNSYLVANIA CYBER CHARTER SCHOOL							
00013665	05/18/2015	L2107300138	00081791	PA SCHOOL STUDY	Remit # 1 Check Date: 05/18/2015	Check Amount:	1,429.31
					10-2270-580-000-20-500-000-000-0000	122705805000000	25.00
Vendor: PASCs - PA SCHOOL STUDY COUNCIL							
00013666	05/18/2015	L2107300018	00081617	1414155	Remit # 1 Check Date: 05/18/2015	Check Amount:	25.00
					10-0482-000-000-00-000-000-000-0000	10482	49.76
Vendor: PATCAC - PAT CATAN CRAFTS							
00013667	05/18/2015	L2107300050	00081646	6301	Remit # 1 Check Date: 05/18/2015	Check Amount:	49.76
					10-2310-610-000-00-000-000-000-0000	123106100000000	66.78
Vendor: REGISTEX - REGISTRY FOR EXCELLENCE							
00013668	05/18/2015	L2107300139	00081764	REGULA	Remit # 1 Check Date: 05/18/2015	Check Amount:	66.78
					10-3250-330-000-00-000-000-SBJ0	330SBJ	51.50
00013668	05/18/2015	L2107300140	00081764	REGULA	Remit # 1 Check Date: 05/18/2015	Check Amount:	51.50
					10-3250-330-000-00-000-000-SBV0	330SBV	51.50
Vendor: REGULADA - DAVE REGULA							
00013669	05/18/2015	L2107300141	00081780	TURIAN	Remit # 1 Check Date: 05/18/2015	Check Amount:	103.00
					10-2600-610-000-00-000-000-000-0000	126006100000000	159.30
Vendor: RICHTU - RICH TURIAN							
00013670	05/18/2015	L2107300011	00080037	ROBERTS	Remit # 1 Check Date: 05/18/2015	Check Amount:	159.30
					10-2600-538-000-00-000-000-000-0000	126005380000000	50.00
Vendor: ROBERTJAL - JAIME L. ROBERTS							
00013671	05/18/2015	L2107300142	00081783	159357	Remit # 1 Check Date: 05/18/2015	Check Amount:	50.00
					10-2600-430-000-00-800-000-000-0000	126004308000000	451.60
Vendor: ROTHBR - ROTH BROS., INC.							
00013672	05/18/2015	L2107300144	00081769	57B	Remit # 1 Check Date: 05/18/2015	Check Amount:	451.60
					10-3210-635-000-20-500-000-127-0000	132106355000000	371.45
Vendor: SASDCAF - SHARPSVILLE AREA SCHOOL DIST.							
00013673	05/18/2015	L2107300093	00081731	17/37/50/51/52	Check Date: 05/18/2015	Check Amount:	371.45
					10-2310-635-000-00-000-000-000-0000	123106350000000	72.63
00013673	05/18/2015	L2107300094	00081731	17/37/50/51/52	10-2360-635-000-00-000-000-000-0000	123606350000000	39.17
00013673	05/18/2015	L2107300096	00081741	57A	10-3210-635-000-10-200-000-117-0000	132106352000000	358.00
00013673	05/18/2015	L2107300143	00081770	53/	10-3210-635-000-20-500-000-127-0000	132106355000000	398.54
00013673	05/18/2015	L2107300145	00081768	54	10-3210-635-000-20-500-000-127-0000	132106355000000	72.78
00013673	05/18/2015	L2107300146	00081767	19	10-3210-635-000-20-500-000-127-0000	132106355000000	676.15
00013673	05/18/2015	L2107300147	00081766	18	10-3210-635-000-20-500-000-127-0000	132106355000000	259.32
00013673	05/18/2015	L2107300148	00081753	16	10-2380-635-000-30-800-000-137-0000	123806358000000	219.60
Vendor: SASDCAF - SHARPSVILLE AREA SCHOOL DIST.							
00013674	05/18/2015	L2107300019	00081450	10877889/5013338	Remit # 1 Check Date: 05/18/2015	Check Amount:	2,096.19
					10-1100-610-000-15-200-000-117-1500	111006102000015	52.25
Vendor: SCHOLA - SCHOLASTIC, INC.							
					Remit # 1 Check Date: 05/18/2015	Check Amount:	52.25

\* Denotes Non-Negotiable Transaction

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00013675	05/18/2015	L2107300149	00081759	SEALAND	10-3250-330-000-00-000-000-SBJ0	330SBJ	51.50
00013675	05/18/2015	L2107300150	00081759	SEALAND	10-3250-330-000-00-000-000-SBV0	330SBV	51.50
<b>Vendor: SEALANRO - RODNEY SEALAND</b>							
00013676	05/18/2015	L2107300012	00080045	SHANNON	Remit # 1 Check Date: 05/18/2015	Check Amount:	103.00
<b>Vendor: SHANNOAM - AMANDA SHANNON</b>							
00013677	05/18/2015	L2107300064	00081714	19314/219315	Remit # 1 Check Date: 05/18/2015	Check Amount:	50.00
<b>Vendor: SHARONHE - SHARON HERALD CO.</b>							
00013678	05/18/2015	L2107300065	00081700	BASEBALL BSTRS	Remit # 1 Check Date: 05/18/2015	Check Amount:	332.25
<b>Vendor: SHARPSBAS - SHARPSVILLE BASEBALL BOOSTERS</b>							
00013679	05/18/2015	L2107300095	00081730	06325	Remit # 1 Check Date: 05/18/2015	Check Amount:	102.50
<b>Vendor: SHARPSFLS - SHARPSVILLE FLORAL SHOP</b>							
00013680	05/18/2015	L2107300097	00081707	SHOCKEY	Remit # 1 Check Date: 05/18/2015	Check Amount:	68.00
<b>Vendor: SHOCKEKE - KEITH SHOCKEY</b>							
00013681	05/18/2015	L2107300151	00081747	81288584	Remit # 1 Check Date: 05/18/2015	Check Amount:	51.50
<b>Vendor: SIMPLEGRL - SIMPLEX GRINNELL LP</b>							
00013682	05/18/2015	L2107300051	00081647	13390	Remit # 1 Check Date: 05/18/2015	Check Amount:	51.50
<b>Vendor: SMARTSTE - SMARTSOLUTION TECHNOLOGIES</b>							
00013683	05/18/2015	L2107300152	00081774	SMITH	Check Date: 05/18/2015	Check Amount:	2,005.00
<b>Vendor: SMITHMA - MARTHA SMITH</b>							
00013684	05/18/2015	L2107300099	00081401	SPECIALTY ORTHO	Remit # 1 Check Date: 05/18/2015	Check Amount:	13.05
<b>Vendor: SPECIAOR - SPECIALTY ORTHOPAEDICS, P.C.</b>							
00013685	05/18/2015	L2107300153	00081765	319614	Remit # 1 Check Date: 05/18/2015	Check Amount:	1,833.33
<b>Vendor: SPORTIGO - SPORTING GOODS, INC.</b>							
00013686	05/18/2015	L2107300020	00081664	6594/6584/6563	Remit # 1 Check Date: 05/18/2015	Check Amount:	480.00
<b>Vendor: SPORTIGO - SPORTING GOODS, INC.</b>							
00013686	05/18/2015	L2107300021	00081664	6594/6584/6563	Remit # 1 Check Date: 05/18/2015	Check Amount:	362.34
<b>Vendor: SPORTIGO - SPORTING GOODS, INC.</b>							
00013686	05/18/2015	L2107300022	00081664	6594/6584/6563	Remit # 1 Check Date: 05/18/2015	Check Amount:	433.30
<b>Vendor: SPORTIGO - SPORTING GOODS, INC.</b>							
00013686	05/18/2015	L2107300023	00081664	6594/6584/6563	Remit # 1 Check Date: 05/18/2015	Check Amount:	644.85
<b>Vendor: SPORTIGO - SPORTING GOODS, INC.</b>							
00013686	05/18/2015	L2107300101	00080469	STA	Remit # 1 Check Date: 05/18/2015	Check Amount:	644.85
<b>Vendor: SPORTIGO - SPORTING GOODS, INC.</b>							
00013686	05/18/2015	L2107300102	00081705	6535/6522	Remit # 1 Check Date: 05/18/2015	Check Amount:	43,178.45
<b>Vendor: SPORTIGO - SPORTING GOODS, INC.</b>							
00013686	05/18/2015	L2107300103	00081705	6535/6522	Remit # 1 Check Date: 05/18/2015	Check Amount:	72.84
<b>Vendor: SPORTIGO - SPORTING GOODS, INC.</b>							
00013686	05/18/2015	L2107300103	00081705	6535/6522	Remit # 1 Check Date: 05/18/2015	Check Amount:	72.85.

\* Denotes Non-Negotiable Transaction

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00013686	05/18/2015	L2107300104	00081705	6535/6522	10-3250-513-000-00-000-000-000-BBB9	513BBB9	181.17
00013686	05/18/2015	L2107300105	00081705	6535/6522	10-3250-513-000-00-000-000-000-BBBJ	513BBBJ	154.56
00013686	05/18/2015	L2107300106	00081705	6535/6522	10-3250-513-000-00-000-000-000-BBBV	513BBBV	154.56
00013686	05/18/2015	L2107300107	00081705	6535/6522	10-3250-513-000-00-000-000-000-BBGJ	513BBGJ	163.43
00013686	05/18/2015	L2107300108	00081705	6535/6522	10-3250-513-000-00-000-000-000-BBGV	513BBGV	163.43
00013686	05/18/2015	L2107300109	00081705	6535/6522	10-3250-513-000-00-000-000-000-WRV0	513WRV	955.30
00013686	05/18/2015	L2107300110	00081732	6643	10-1200-390-890-00-000-000-000-5900	1120039000000059	1,362.48
00013686	05/18/2015	L2107300154	00081782	6623/6614/6616	10-3250-513-000-00-000-000-000-EAJ0	513BAJ	326.86
00013686	05/18/2015	L2107300155	00081782	6623/6614/6616	10-3250-513-000-00-000-000-000-BAV0	513BAV	635.98
00013686	05/18/2015	L2107300156	00081782	6623/6614/6616	10-3250-513-000-00-000-000-000-SBJ0	513SBJ	570.12
00013686	05/18/2015	L2107300157	00081782	6623/6614/6616	10-3250-513-000-00-000-000-000-SBV0	513SBV	570.12
00013686	05/18/2015	L2107300158	00081782	6623/6614/6616	10-3250-513-000-00-000-000-000-TRM0	513TRM	864.48
00013686	05/18/2015	L2107300159	00081782	6623/6614/6616	10-3250-513-000-00-000-000-000-TRV0	513TRV	2,205.75
Vendor: STA - STA OF PENNSYLVANIA, INC.							
00013687	05/18/2015	L2107300160	00081756	STRAUB	Remit # 1 Check Date: 05/18/2015	Check Amount:	53,717.72
00013687	05/18/2015	L2107300161	00081756	STRAUB	10-3250-330-000-00-000-000-000-BAV0	330BAV	67.00
00013687	05/18/2015	L2107300162	00081756	STRAUB	10-3250-330-000-00-000-000-000-SBJ0	330SBJ	51.50
					10-3250-330-000-00-000-000-000-SBV0	330SBV	51.50
Vendor: STRAUBJO - JOEL STRAUB							
00013688	05/18/2015	L2107300013	00080030	TESONE	Remit # 1 Check Date: 05/18/2015	Check Amount:	170.00
00013688	05/18/2015	L2107300032	00081680	TESONE	10-2350-330-000-00-000-000-000-0000	1235033000000000	583.33
Vendor: TESONEROJ - ROBERT J. TESONE							
00013689	05/18/2015	L2107300052	00080784	34934748	Remit # 1 Check Date: 05/18/2015	Check Amount:	1,263.33
					10-2600-752-000-00-800-000-000-0000	1260075280000000	33,325.00
Vendor: TRANE - TRANE							
00013690	05/18/2015	L2107300033	00081696	710355	Remit # 1 Check Date: 05/18/2015	Check Amount:	33,325.00
					10-2600-411-000-00-000-000-000-0000	1260041100000000	785.00
Vendor: TRICOUINI - TRI-COUNTY INDUSTRIES INC							
00013691	05/18/2015	L2107300014	00080038	VANNOY	Remit # 1 Check Date: 05/18/2015	Check Amount:	785.00
					10-2600-538-000-00-000-000-000-0000	1260053800000000	25.00
Vendor: VANNOYJO - JOHN VANNOY							
00013692	05/18/2015	L2107300053	00080981	8059876386	Remit # 1 Check Date: 05/18/2015	Check Amount:	25.00
					10-1100-610-000-30-800-189-137-0000	111006108018900	288.55
Vendor: WARDSNAS - WARD'S NATURAL SCIENCE EST LLC							
00013693	05/18/2015	L2126700001	00081584	51107987	Remit # 1 Check Date: 05/18/2015	Check Amount:	288.55
					10-2818-610-000-00-000-000-402-0000	1281861000000000	279.99
Vendor: OFFICEDE - OFFICE DEPOT							
					Remit # 1 Check Date: 05/18/2015	Check Amount:	279.99

\* Denotes Non-Negotiable Transaction

P - Prenote d - Direct Deposit c - Credit Card Payment

05/18/2015 09:20:58 AM

Sharpsville Area School District

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# Fund Accounting Check Register

GENERAL FUND ~ From 05/18/2015 To 05/18/2015

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
					10-GENERAL FUND		200,011.69
					Grand Total Manual Checks :		-279.99
					Grand Total Regular Checks :		200,291.68
					Grand Total Direct Deposits:		0.00
					Grand Total Credit Card Payments:		0.00
					Grand Total All Checks :		200,011.69

# Fund Accounting Check Register

CAP RESERVE CHECKING - From 05/18/2015 To 05/18/2015

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00001221	05/18/2015	L2125000001	00081737	3	32-4200-390-000-000-000-000-0000	34200390	245.00
Vendor: WALTZCO - MOURICE WALTZ PLANNER & CONSULTANT							
				Remit #	1	Check Date: 05/18/2015	Check Amount: 245.00
32-CAPITAL RESERVE FUND							
Grand Total Manual Checks :							
Grand Total Regular Checks :							
Grand Total Direct Deposits :							
Grand Total Credit Card Payments :							
Grand Total All Checks :							

**SHARPSVILLE AREA MIDDLE SCHOOL  
STUDENT ACTIVITY ACCOUNT**

**APRIL 2015**

	<b>Month to Date</b>	<b>Year To Date</b>
Beginning Balance	\$4,242.99	\$4,689.43
Total Receipts	\$0.03	5,605.98
Disbursements:		
Check #1109 - SMS (STUCO donation to 8th gr trip)	\$500.00	
 Total Disbursements	<u>500.00</u>	<u>6,552.39</u>
Ending Balance	<u>\$3,743.02</u>	<u>\$3,743.02</u>

**BANK RECONCILIATION:**

Bank Statement Balance	\$3,798.36
Plus Deposits in Transit	
Less Outstanding Checks	<u>-55.34</u>
Total	<u>\$3,743.02</u>

Activity	Beginning Balance	Receipts	Expenses	Ending Balance
Cheerleading	664.34			664.34
National Junior Honor Society	654.07	0.01		654.08
Student Council	2,922.86	0.02	500.00	2,422.88
Yearbook	1.72			<u>1.72</u>
	<u>\$4,242.99</u>	<u>\$0.03</u>	<u>\$500.00</u>	<u>\$3,743.02</u>



## Student Activity Account Summary

From 04/01/2015 to 04/30/2015

Activity Fund	Beginning Balance 04/01/2015	Received	Expended	Adjustments	Ending Balance 04/30/2015
2015 CLASS OF 2015	2,298.58	0.00	362.00	0.00	1,936.58
2016 CLASS OF 2016	2,774.38	-3,560.00	5,935.37	0.00	399.01
2017 CLASS OF 2017	1,988.47	-245.55	0.00	0.00	2,234.02
2018 CLASS OF 2018	931.00	0.00	0.00	0.00	931.00
BBBC BBB CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
CHES CHESS	71.42	0.00	0.00	0.00	71.42
CHOI CHOIR	0.50	0.00	0.00	0.00	0.50
DADV DEVILS ADVOCATE	107.34	0.00	0.00	0.00	107.34
DLOG DEVILS LOG	5,864.78	-193.75	288.98	0.00	5,769.55
ENGI ENGINEERING CLUB	220.10	0.00	0.00	0.00	220.10
FBCH FOOTBALL CHEERLEADERS	214.24	0.00	0.00	0.00	214.24
FCCL FAM CAREER & COM LEADER	4.50	0.00	0.00	0.00	4.50
INTE INTEREST	2.40	-0.39	0.00	0.00	2.79
NHEL NATURAL HELPERS	2,029.16	-1,074.50	1,479.20	0.00	1,624.46
NHSD NATIONAL HONOR SOCIETY	1,790.00	0.00	675.92	0.00	1,114.08
ROBO ROBOTICS CLUB	1,710.49	0.00	0.00	0.00	1,710.49
SCIE SCIENCE CLUB	1,049.77	-1,822.00	971.20	0.00	1,900.57
SFCH STUDENTS FOR CHARITY	634.26	0.00	0.00	0.00	634.26
SPAN SPANISH CLUB	617.86	-177.69	0.00	0.00	795.55
STUC STUDENT COUNCIL	2,191.56	0.00	150.00	0.00	2,041.56
TECH TECHNOLOGY CLUB	154.75	0.00	0.00	0.00	154.75
TEEN TEENS THAT CARE	4,742.00	0.00	150.00	0.00	4,592.00
THES THESPIANS	6,724.43	-570.07	0.00	0.00	7,294.50
TRAC TRACK CLUB	7,964.32	-1,634.00	1,551.97	0.00	8,046.35
WRCH WRESTLING CHEERLEADERS	182.70	0.00	0.00	0.00	182.70
<b>Fund 81 - ACTIVITY FUND</b>					
<b>Fund Totals:</b>	44,269.01	-9,277.95	11,564.64	0.00	41,982.32
<b>Grand Totals:</b>	44,269.01	-9,277.95	11,564.64	0.00	41,982.32

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND 2015-CLASS OF 2015

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
04/14/2015	C2103800001	PITTSBURGH BALFOUR COMPANY	00003906	Honor Cords	362.00
Beginning balance:					2,298.58
Received:					0.00
Expended:					362.00
Adjustments:					0.00
Ending balance:					1,936.58

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

Fund 81 - ACTIVITY FUND 2016-CLASS OF 2016

fastudet

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-2016					
04/01/2015	R2096300001			prom tickets	-750.00
04/09/2015	R2100800002			Prom Tickets	-450.00
04/09/2015	R2100800003			Prom Tickets	-300.00
04/09/2015	R2100800007			prom tickets	-250.00
04/09/2015	R2100800008			prom tickets	-200.00
04/13/2015	R2102800001			Prom Tickets	-250.00
04/13/2015	R2102800003			Prom Tickets	-250.00
04/16/2015	C2105200001	ANN MAZUREK	00003907	Prom Tickets	-300.00
04/17/2015	R2106000001			Prom Rope Lights	350.85
04/17/2015	R2106000002			Prom Tickets	-985.00
04/17/2015	R2106000007			PSEA Donation	-50.00
04/20/2015	C2107100002	STEVE MAFFEI	00003909	prom tickets	-25.00
04/20/2015	C2107900001	THE CORINTHIAN INC	00003910	Balance - 2015 Prom DJ Services	600.00
04/23/2015	C2110500001	MARTHA SMITH	00003915	2015 Prom Buffett - 151 people	4,530.00
04/28/2015	C2114700001	CLARK'S STUDIO	00003921	Reimbursement - Prom Decorations	54.52
				2015 Prom Photo Booth	400.00
Beginning balance:					2,774.38
Received:					-3,560.00
Expended:					5,935.37
Adjustments:					0.00
Ending balance:					399.01

# Student Activity Account Detail

fastudet

From 04/01/2015 to 04/30/2015

Fund 81 - ACTIVITY FUND 2017-CLASS OF 2017

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-2017					
04/09/2015	R2100800001			Smelly Pencils	-195.55
04/17/2015	R2106000003			SEA Donation	-50.00
Beginning balance:					1,988.47
Received:					-245.55
Expended:					0.00
Adjustments:					0.00
Ending balance:					2,234.02

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND 2018-CLASS OF 2018

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-000-2018 (Inactive)

Beginning balance: 931.00  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 931.00

# Student Activity Account Detail

fastudet

From 04/01/2015 to 04/30/2015

Fund 81 - ACTIVITY FUND BBBC-BBB CHEERLEADERS

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-BBBC (Inactive)

Beginning balance: 0.00  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 0.00

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND CHES-CHES

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-CHES (Inactive with budget)

Beginning balance:	71.42
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	71.42

# Student Activity Account Detail

fastudet

From 04/01/2015 to 04/30/2015

Fund 81 - ACTIVITY FUND      CHOI-CHOIR

Date      Trans. No.      Vendor Name

Check No.      Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-CHOI (Inactive with budget)

Beginning balance:	0.50
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	0.50

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND DADV-DEVILS ADVOCATE

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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81-0496-000-000-800-000-DADV (Inactive with budget)

Beginning balance: 107.34  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 107.34

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND DLOG-DEVILS LOG

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-DLOG					
04/09/2015	R21008000004			Daffins Candy Fundraiser	-131.50
04/13/2015	R21028000004			Daffins Easter Candy Fundraiser	-7.25
04/17/2015	R21060000005			Yearbook Sales	-55.00
04/21/2015	C2108400001	PA DEPARTMENT OF REVENUE	00003914	2015 - 1st Qt Yearbook Taxes	288.98
				Beginning balance:	5,864.78
				Received:	-193.75
				Expended:	288.98
				Adjustments:	0.00
				Ending balance:	5,769.55

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND ENGI-ENGINEERING CLUB

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-ENGI (Inactive)

Beginning balance: 220.10  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 220.10

# Student Activity Account Detail

fastudet

From 04/01/2015 to 04/30/2015

FBCH-FOOTBALL CHEERLEADERS

Fund 81 - ACTIVITY FUND

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-FBCH				(Inactive with budget)	
				Beginning balance:	214.24
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	214.24

# Student Activity Account Detail

fastudet

From 04/01/2015 to 04/30/2015

Fund 81 - ACTIVITY FUND FCCL-FAM CAREER & COM LEADER

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-FCCL (Inactive)

Beginning balance: 4.50  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 4.50

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND      INTE-INTEREST

Date      Trans. No.      Vendor Name

Check No.      Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-INTE

04/30/2015      R2119200001

INTEREST

-0.39

Beginning balance:

2.40

Received:

-0.39

Expended:

0.00

Adjustments:

0.00

Ending balance:

2.79

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND NHEL-NATURAL HELPERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-800-000-000-NHEL					
04/13/2015	R2102800002			Prom Promise Donation	-500.00
04/20/2015	C2107100001	NINA BARNES	00003908	Reimbursement Prom Promise Prizes	100.00
04/20/2015	C2107900002	THE PAUSE PROJECT	00003911	The Pause Project Movie	130.00
04/20/2015	C2107900003	SYDCO ENTERTAINMENT	00003912	Prom Promise DJ Services - 3 hours	175.00
04/20/2015	M2108100001	SYDCO ENTERTAINMENT	00003912	Prom Promise DJ Services - 3 hours	-175.00
04/21/2015	C2108200001	SYDCO ENTERTAINMENT	00003913	Prom Promise DJ Services - 3 hours	175.00
04/23/2015	C2110800001	TAYLOR POLLOCK	00003917	Reimbursement - face paint - prom	11.91
04/23/2015	C2110800002	SHARPSVILLE AREA MIDDLE SCHOOL	00003916	8th grade Retreat Donation	550.00
04/23/2015	R2111100001			Prom Promise	-100.00
04/23/2015	R2111100002			Prom Promise Tshirts	-419.50
04/23/2015	R2111100003			8th Grade Retreat Gum	-55.00
04/24/2015	C2113400001	REBECCA MCCURRY	00003918	Reimbursement - Prom Promise Items	51.06
04/27/2015	C2114300001	NINA BARNES	00003919	Reimbursement - Prom Promise Items	6.23
04/27/2015	C2114300002	VALLEY SILK SCREENING	00003920	Prom Promise Tshirts	455.00
Beginning balance:					2,029.16
Received:					-1,074.50
Expended:					1,479.20
Adjustments:					0.00
Ending balance:					1,624.46

# Student Activity Account Detail

fastudet

From 04/01/2015 to 04/30/2015

Fund 81 - ACTIVITY FUND NHO-NATIONAL HONOR SOCIETY

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-NHSO					
04/30/2015	C2116800001	AMERICAN CANCER SOCIETY	00003923	Coaches vs Cancer Fundraiser	500.00
04/30/2015	C2116800003	SHARPSVILLE AREA SCHOOL DIST.	00003926	NHS Induction and Coaches vs Cancer	175.92
				Beginning balance:	1,790.00
				Received:	0.00
				Expended:	675.92
				Adjustments:	0.00
				Ending balance:	1,114.08

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND ROBO-ROBOTICS CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-800-000-000-ROBO		(Inactive with budget)			
				Beginning balance:	1,710.49
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1,710.49

# Student Activity Account Detail

fastudet

From 04/01/2015 to 04/30/2015

Fund 81 - ACTIVITY FUND		SCIE-SCIENCE CLUB			
Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
<b>81-0496-000-000-00-800-000-000-SCIE</b>					
04/06/2015	C2097600001	VALLEY SILK SCREENING	00003898	Science Club Tshirts	665.85
04/07/2015	C2098600001	STA OF PENNSYLVANIA, INC.	00003899	Science Olympiad 3/10/15	305.35
04/30/2015	R2117200006			Strombolis and Pies	-535.00
04/30/2015	R2117200008			Strombolis and Pies	-1,287.00
Beginning balance:					1,049.77
Received:					-1,822.00
Expended:					971.20
Adjustments:					0.00
Ending balance:					1,900.57

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND SFCH-STUDENTS FOR CHARITY

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-SFCH (Inactive with budget)

Beginning balance: 634.26  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 634.26

# Student Activity Account Detail

fastudet

From 04/01/2015 to 04/30/2015

Fund 81 - ACTIVITY FUND SPAN-SPANISH CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-SPAN					
04/17/2015	R2106000006			candy sales and gateway clipper	-57.69
04/30/2015	R2117200003			Candy and Cornhole	-120.00
				Beginning balance:	617.86
				Received:	-177.69
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	795.55

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND STUC-STUDENT COUNCIL

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-STUC					
04/30/2015	C2116800005	SHARPSVILLE AREA MIDDLE SCHOOL	00003925	Eliot Schreffer Donation	150.00
Beginning balance:					2,191.56
Received:					0.00
Expended:					150.00
Adjustments:					0.00
Ending balance:					2,041.56

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND      TECH-TECHNOLOGY CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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81-0496-000-000-800-000-000-TECH (Inactive with budget)

Beginning balance:	154.75
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	154.75

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND TEEN-TEENS THAT CARE

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
04/30/2015	C2116800004	SHARPSVILLE AREA MIDDLE SCHOOL	00003925	Eliot Schreffer Donation	150.00
Beginning balance:					4,742.00
Received:					0.00
Expended:					150.00
Adjustments:					0.00
Ending balance:					4,592.00

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND THES-THESPIANS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-THESES					
04/09/2015	R2100800009			Hoodie - Insufficient Funds - Brianna	-18.00
04/30/2015	R2117200004			Fall Play Tshirts	-216.00
04/30/2015	R2117200005			Musical Security Deposit Refund	-336.07
Beginning balance:					6,724.43
Received:					-570.07
Expended:					0.00
Adjustments:					0.00
Ending balance:					7,294.50

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND TRAC-TRACK CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-TRAC					
04/01/2015	C2094500001	TIMOTHY J DADICH	00003897	5K Start Up Cash	125.00
04/01/2015	R2096300002			5K registration	-290.00
04/09/2015	R2100800005			5K Registration	-999.00
04/09/2015	R2100800006			5K Start Up Cash	-125.00
04/10/2015	C2101000001	CHICK FIL A - ERIE	00003900	Meals for Harbor Creek Invitational	196.85
04/10/2015	C2101200001	ZACHARY SARVER	00003901	Reimbursement -5K Items and	75.17
04/10/2015	C2101200002	SPORTING GOODS, INC.	00003902	Uniform Completion	180.00
04/10/2015	C2102100001	CLARK'S STUDIO	00003903	Posters - Track Club	475.00
04/14/2015	C2103300001	BUTLER AREA SCHOOL DISTRICT	00003904	Race Entry	30.00
04/14/2015	C2103300002	ZACHARY SARVER	00003905	Reimbursement - Tent Pole Replacement	49.95
04/17/2015	R2106000004			poster	-100.00
04/29/2015	C2115400001	SUBWAY	00003922	40 six inch turkey and ham subs	120.00
04/30/2015	C2116800002	MILES OF SMILES	00003924	5K Timing - April 4, 2015	300.00
04/30/2015	R2117200001			5K	-45.00
04/30/2015	R2117200002			Sponsor	-25.00
04/30/2015	R2117200007			SAEA Donation	-50.00

Beginning balance: 7,964.32  
 Received: -1,634.00  
 Expended: 1,551.97  
 Adjustments: 0.00  
 Ending balance: 8,046.35

# Student Activity Account Detail

From 04/01/2015 to 04/30/2015

fastudet

Fund 81 - ACTIVITY FUND		WRCH-WRESTLING CHEERLEADERS			
Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-WRCH (Inactive with budget)					
				Beginning balance:	182.70
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	182.70

Fund 81 - ACTIVITY FUND					
		Beginning Balance		Ending Balance	
		04/01/2015		04/30/2015	
Fund Totals:		44,269.01	Received	Expended	Adjustments
			-9,277.95	11,564.64	0.00
					41,982.32
Grand Totals:		Beginning Balance	Received	Expended	Ending Balance
		04/01/2015	-9,277.95	11,564.64	04/30/2015
					41,982.32

# ACTIVITY ACCOUNT

## BANK RECONCILIATION

**SHARPSVILLE AREA SCHOOL DISTRICT**  
**FNB BANK**

**RECONCILIATION DATE:**

**12-May-15**

**PREPARED BY:**

**Deana Myers**

<b>BALANCE PER BANK STATEMENT</b> AS OF: <span style="border: 1px solid black; padding: 2px;">30-Apr-15</span> <span style="float: right; border: 1px solid black; padding: 2px;">\$45,747.41</span>  ADD DEPOSITS IN TRANSIT  <table border="1" style="width: 100%; border-collapse: collapse; margin: 5px 0;"> <tr><td style="width: 30%; height: 20px;"></td><td style="width: 30%; height: 20px;"></td><td style="width: 40%; height: 20px;"></td></tr> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> </table> <div style="text-align: right; margin-right: 50px;">0.00</div> <b>SUBTOTAL</b> ..... <span style="float: right;">0.00</span>  <b>LESS CHECKS OUTSTANDING:</b>  (SEE LIST) <span style="float: right; margin-right: 50px;"><u>3,765.09</u></span>  <div style="display: flex; justify-content: space-between;"> <div><b>TOTAL:</b></div> <div><span style="float: right;"><u>3,765.09</u></span></div> </div> <div style="text-align: right; margin-right: 50px;"><u>3,765.09</u></div>											<b>OUTSTANDING CHECKS</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">CHECK #</th> <th style="width: 70%;">DESCRIPTION</th> <th style="width: 20%;">AMOUNT</th> </tr> </thead> <tbody> <tr><td colspan="3" style="text-align: center;">SEE ATTACHED</td></tr> <tr><td>3886</td><td>Brittany Lutheran</td><td style="text-align: right;">9.97</td></tr> <tr><td>3894</td><td>PA FCCLA</td><td style="text-align: right;">125.00</td></tr> <tr><td>3904</td><td>Butler Area School District</td><td style="text-align: right;">30.00</td></tr> <tr><td>3909</td><td>Steve Maffei</td><td style="text-align: right;">600.00</td></tr> <tr><td>3911</td><td>The Pause Project</td><td style="text-align: right;">130.00</td></tr> <tr><td>3916</td><td>Sharpsville Area Middle School</td><td style="text-align: right;">550.00</td></tr> <tr><td>3917</td><td>Taylor Pollock</td><td style="text-align: right;">11.91</td></tr> <tr><td>3918</td><td>Rebecca McCurry</td><td style="text-align: right;">51.06</td></tr> <tr><td>3919</td><td>Nina Barnes</td><td style="text-align: right;">6.23</td></tr> <tr><td>3920</td><td>Valley Silk Screening</td><td style="text-align: right;">455.00</td></tr> <tr><td>3921</td><td>Clark's Studio</td><td style="text-align: right;">400.00</td></tr> <tr><td>3922</td><td>Subway</td><td style="text-align: right;">120.00</td></tr> <tr><td>3923</td><td>Amercan Cancer Society</td><td style="text-align: right;">500.00</td></tr> <tr><td>3924</td><td>Miles of Smiles</td><td style="text-align: right;">300.00</td></tr> <tr><td>3925</td><td>Sharpsville Area Middle School</td><td style="text-align: right;">300.00</td></tr> <tr><td>3926</td><td>Sharpsville Area School District</td><td style="text-align: right;">175.92</td></tr> </tbody> </table>	CHECK #	DESCRIPTION	AMOUNT	SEE ATTACHED			3886	Brittany Lutheran	9.97	3894	PA FCCLA	125.00	3904	Butler Area School District	30.00	3909	Steve Maffei	600.00	3911	The Pause Project	130.00	3916	Sharpsville Area Middle School	550.00	3917	Taylor Pollock	11.91	3918	Rebecca McCurry	51.06	3919	Nina Barnes	6.23	3920	Valley Silk Screening	455.00	3921	Clark's Studio	400.00	3922	Subway	120.00	3923	Amercan Cancer Society	500.00	3924	Miles of Smiles	300.00	3925	Sharpsville Area Middle School	300.00	3926	Sharpsville Area School District	175.92
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<b>GENERAL LEDGER ACCOUNT</b> <b>BALANCE</b> <span style="float: right; border: 1px solid black; padding: 2px;">44,269.01</span>  <b>ADD DEBITS:</b>  <b>RECEIPTS</b> <span style="float: right; border: 1px solid black; padding: 2px; margin-right: 50px;"><u>9,277.95</u></span>  <b>TOTAL DEBITS</b> <span style="float: right; margin-right: 50px;">9,277.95</span>  <b>SUBTOTAL</b> ..... <span style="float: right;">53,546.96</span>  <b>LESS CREDITS:</b>  <b>DISBURSEMENTS</b> <span style="float: right; border: 1px solid black; padding: 2px; margin-right: 50px;"><u>11,564.64</u></span>  <b>TOTAL CREDITS</b> <span style="float: right; margin-right: 50px;"><u>11,564.64</u></span>																																																																	
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PDE-2028 - FINAL GENERAL FUND BUDGET

Fiscal Year 07/01/2015 - 06/30/2016

PROPOSED VERSION

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature Required		Date
Secretary of the Board - Original Signature Required		Date
Chief School Administrator - Original Signature Required		Date
Jaime Roberts	(724) 962-8300	4103
Contact Person	Telephone	Extension

jroberts@sasdpride.org

E-mail Address

Return to:

Pennsylvania Department of Education

Bureau of Budget and Fiscal Management

Division of Subsidy Data and Administration

333 Market Street

Harrisburg, PA 17126-0333



ITEM		AMOUNTS
<b>Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year</b>		
1	Estimated Beginning Fund Balance - Committed	0
2	Estimated Beginning Fund Balance - Assigned	0
3	Estimated Beginning Fund Balance - Unassigned	1,473,796
4		0
5		0
6		0
<b>Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year</b>		<b>1,473,796</b>
<b>Estimated Revenues And Other Financing Sources</b>		
6000	Revenue from Local Sources	5,681,923
7000	Revenue from State Sources	10,092,115
8000	Revenue from Federal Sources	28,500
9000	Other Financing Sources	0
<b>Total Estimated Revenues And Other Financing Sources</b>		<b>15,802,538</b>
<b>Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation</b>		<b>17,276,334</b>



<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
<b>REVENUE FROM LOCAL SOURCES</b>		
6111	Current Real Estate Taxes	4,138,137
6112	Interim Real Estate Taxes	0
6113	Public Utility Realty Tax	6,416
6114	Payments in Lieu of Current Taxes - State / Local Reimbursement	5,000
6115	Payments in Lieu of Current Taxes - Federal Reimbursement	0
6120	Per Capita Taxes, Section 679	19,508
6130	Taxpayer Relief Taxes - Proportional Assessments	0
6140	Current Act 511 Taxes - Flat Rate Assessments	45,187
6150	Current Act 511 Taxes - Proportional Assessments	740,369
6160	Non-Real Estate Taxes - First Class Districts Only	0
6400	Delinquencies on Taxes Levied / Assessed by LEA	221,500
6500	Earnings on Investments	5,750
6700	Revenues from District Activities	33,335
6800	Revenue from Intermediary Sources / Pass-Through Funds	398,379
6910	Rentals	0
6920	Contributions/Donations/Grants From Private Sources	3,000
6940	Tuition from Patrons	58,342
6960	Services Provided Other Local Governmental Units / LEAs	6,000
6970	Services Provided Other Funds	0
6980	Revenue From Community Service Activities	0
6990	Refunds and Other Miscellaneous Revenue	1,000
<b>REVENUE FROM LOCAL SOURCES</b>		<b>5,681,923</b>

FUNCTION	DESCRIPTION	Amounts
REVENUE FROM STATE SOURCES		
7110	Basic Education Funding (Gross)	6,465,617
7160	Tuition for Orphans and Children Placed in Private Homes	35,208
7170	School Improvement Grants	0
7180	Staff and Program Development	0
7220	Vocational Education	0
7240	Driver Education - Student	0
7250	Migratory Children	0
7260	Workforce Investment Act	0
7271	Special Education Funding for School Aged Pupils	750,087
7272	Early Intervention	0
7280	Adult Literacy	0
7292	Pre-K Counts	0
7299	Other Program Subsidies Not Listed in 7200 Series	0
7310	Transportation (Regular and Additional)	345,570
7320	Rental and Sinking Fund Payments / Building Reimbursement Subsidy	347,679
7330	Health Services (Medical, Dental, Nurse, Act 25)	25,000
7340	State Property Tax Reduction Allocation	450,350
7350	Sewage Treatment Operations / Environmental Subsidies	0
7360	Safe Schools	0
7400	Vocational Training of the Unemployed	0
7501	PA Accountability Grants	0
7505	Ready to Learn Block Grant	0
7509	Supplemental Equipment Grants	0
7598	Revenue for the Support of Public Schools	0
7599	Other State Revenue Not Listed in the 7500 Series	0
7810	State Share of Social Security and Medicare Taxes	384,746
7820	State Share of Retirement Contributions	1,287,858
7900	Revenue for Technology	0
REVENUE FROM STATE SOURCES		10,092,115

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
<b>REVENUE FROM FEDERAL SOURCES</b>		
8110	Payments for Federally Impacted Areas - P.L. 81-874	0
8190	Other Unrestricted Grants-in-Aid Direct from Federal Government	0
8200	Unrestricted Grants-in-Aid from Federal Gov't Through Commonwealth	0
8310	Payments for Federally Impacted Areas - P.L. 81-815	0
8320	Energy Conservation Grants - TA and ECM	0
8390	Other Restricted Grants-in-Aid Directly from Federal Government	0
8511	Grants for IDEA and NCLB Programs not Specified in 8510 series	0
8512	IDEA, Part B	0
8513	IDEA, Section 619	0
8514	NCLB, Title I - Improving the Acad. Achvmnt. of the Disadvantaged	0
8515	NCLB, Title II - Prep., Train. & Recruit. High Qual. Teachers & Principals	0
8516	NCLB, Title III - Language Instr. for LEP and Immigrant Students	0
8517	NCLB, Title IV - 21st Century Schools	0
8518	NCLB, Title V - Promoting Informed Parental Choice And Innovative Programs	0
8519	NCLB, Title VI - Flexibility and Accountability	0
8521	Vocational Education - Operating Expenditures	0
8540	Nutrition Education and Training	0
8560	Federal Block Grants	0
8580	Child Care and Development Block Grants	0
8610	Homeless Assistance Act	0
8620	Adult Basic Education	0
8640	Headstart	0
8660	Workforce Investment Act	0
8690	Other Restricted Federal Grants-in-Aid Through the Commonwealth	0
8731	ARRA - Build America Bonds	0
8732	ARRA-Qualified School Construction Bonds (QSCB)	0
8733	ARRA-Qualified Zone Academy Bonds (QZAB)	0
8810	School-Based Access Medicaid Reimbursement Program (SBAP) (ACCESS)	25,000
8820	Medical Assistance Reimbursement For Administrative Claiming (Quarterly)	3,500
8830	Medical Assistance Reimbursements (ACCESS) - Early Intervention	0
<b>REVENUE FROM FEDERAL SOURCES</b>		<b>28,500</b>

FUNCTION	DESCRIPTION	Amounts
<b>OTHER FINANCING SOURCES</b>		
9100	Sale of Bonds	0
9200	Proceeds From Extended Term Financing	0
9320	Special Revenue Fund Transfers	0
9330	Capital Projects Fund Transfers	0
9340	Debt Service Fund Transfers	0
9350	Enterprise Fund Transfers	0
9360	Internal Service Fund Transfers	0
9370	Trust and Agency Fund Transfers	0
9380	Activity Fund Transfers	0
9390	Permanent Fund Transfers	0
9400	Sale or Compensation for Loss of Fixed Assets	0
9500	Capital Contributions	0
9710	Transfers from Component Units	0
9720	Transfers from Primary Governments	0
9800	Intrafund Transfers In	0
9900	Other Financing Sources Not Listed in the 9000 Series	0
<b>OTHER FINANCING SOURCES</b>		0
<b>TOTAL ESTIMATED REVENUES AND OTHER SOURCES</b>		<b>15,802,538</b>

Act 1 Index (current): 2.8%

Calculation Method:

Number of Decimals For Tax Rate Calculation:

Approx. Tax Revenue from RE Taxes:

Amount of Tax Relief for Homestead Exclusions

Total Approx. Tax Revenue:

Approx. Tax Levy for Tax Rate Calculation:

Revenue  
4  
\$4,138,138  
\$450,350  
\$4,588,488  
\$4,824,703  
Mercer

#### 2014-15 Data

a. Assessed Value	\$66,660,335	
b. Real Estate Mills	70.7500	\$66,660,335
I. 2015-16 Data		
c. 2013 STEB Market Value	\$272,315,208	
d. Assessed Value	\$66,690,750	\$272,315,208
e. Assessed Value of New Constr/ Renov	\$0	\$66,690,750
		\$0

#### 2014-15 Calculations

f. 2014-15 Tax Levy  
(a \* b)  
\$4,716,219

#### 2015-16 Calculations

II. g. Percent of Total Market Value  
h. Rebalanced 2014-15 Tax Levy  
(f Total \* g)  
100.000000%  
\$4,716,219  
i. Base Mills Subject to Index  
(h / a \* 1000) if no reassessment  
(h / (d-e) \* 1000) if reassessment  
70.7500

#### Calculation of Tax Rates and Levies Generated

j. Weighted Avg. Collection Percentage  
k. Tax Levy Needed  
(Aprox. Tax Levy \* g)  
94.600000%  
\$4,824,703

#### III. I. 2015-16 Real Estate Tax Rate

(k / d \* 1000)  
m. Tax Levy Generated by Mills  
(l / 1000 \* d)  
72.3444  
\$4,824,702

n. Tax Levy minus Tax Relief for Homestead Exclusions

(m - Amount of Tax Relief for Homestead Exclusions)

o. Net Tax Revenue Generated By Mills

(n \* Est. Pct. Collection)

\$4,374,352  
\$4,138,137

Total



Act 1 Index (current): 2.8%	Revenue	
Calculation Method:	4	
Number of Decimals For Tax Rate Calculation:		
Approx. Tax Revenue from RE Taxes:	\$4,138,138	
Amount of Tax Relief for Homestead Exclusions +	<u>\$450,350</u>	
Total Approx. Tax Revenue:	\$4,588,488	
Approx. Tax Levy for Tax Rate Calculation:	\$4,824,703	
	Mercer	Total

Index Maximums		
p. Maximum Mills Based On Index ( $i * (1 + \text{Index})$ )	72.7310	
q. Mills In Excess of Index if ( $l > p$ ), ( $l - p$ )	0.0000	0.0000
r. Maximum Tax Levy Based On Index ( $p / 1000$ ) * d)	\$4,850,485	\$4,850,485
IV. s. Millage Rate within Index? (If $l > p$ Then No)	Yes	
t. Tax Levy In Excess of Index if ( $m > r$ ), ( $m - r$ )	\$0	\$0
u. Tax Revenue In Excess of Index ( $t * \text{Est. Pct. Collection}$ )	\$0	\$0

Information Related to Property Tax Relief		
Assessed Value Exclusion per Homestead	\$2,814	
Number of Homestead/Farmstead Properties	2,200	2,200
V. Median Assessed Value of Homestead Properties		\$17,250



Act 1 Index (current): 2.8%	
Calculation Method:	Revenue
Number of Decimals For Tax Rate Calculation:	4
Approx. Tax Revenue from RE Taxes:	\$4,138,138
Amount of Tax Relief for Homestead Exclusions +	<u>\$450,350</u>
Total Approx. Tax Revenue:	\$4,588,488
Approx. Tax Levy for Tax Rate Calculation:	\$4,824,703
	Mercer

State Property Tax Reduction Allocation used for: Homestead Exclusions				Total
Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions	\$450,350	Lowering RE Tax Rate	\$0	\$450,350
Amount of Tax Relief from State/Local Sources	\$0			\$0
				<u>\$450,350</u>



PROPOSED VERSION

CODE

6111 Current Real Estate Taxes

<u>County Name</u>	<u>Taxable Assessed Value</u>	<u>Real Estate Mills</u>	<u>Tax Levy Generated by Mills</u>	<u>Amount of Tax Relief for Homestead Exclusions</u>	<u>Tax Levy Minus Homestead Exclusions</u>	<u>Percent Collected</u>	<u>Net Tax Revenue Generated By Mills</u>
Mercer	66,690,750	72.3444	4,824,702			94.600000%	
	0		0			0.000000%	
	0		0			0.000000%	
	0		0			0.000000%	
Totals:	66,690,750		4,824,702	450,350	4,374,352	94.600000%	4,138,137
6120 <u>Per Capita Taxes, Section 679</u>							<u>Estimated Revenue</u> 19,508

6140 Current Act 511 Taxes - Flat Rate Assessments

	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>	<u>Estimated Revenue</u>
6141 <u>Per Capita Taxes, Act 511</u>	\$5.00	\$0.00	22,705	19,508
6142 <u>Occupation Taxes - Flat Rate</u>	\$10.00	\$0.00	45,410	25,679
6143 <u>Local Services / Occupational Privilege Taxes</u>	\$0.00	\$0.00	0	0
6144 <u>Trailer Taxes</u>	\$0.00	\$0.00	0	0
6145 <u>Business Privilege Taxes - Flat Rate</u>	\$0.00	\$0.00	0	0
6146 <u>Mechanical Device Taxes - Flat Rate</u>	\$0.00	\$0.00	0	0
6149 <u>Other Flat Rate Assessments</u>	\$0.00	\$0.00	0	0
Total Current Act 511 Taxes - Flat Rate Assessments			68,115	45,187

6150 Current Act 511 Taxes - Proportional Assessments

	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>	<u>Estimated Revenue</u>
6151 <u>Earned Income Taxes, Act 511</u>	0.50%	0.00%	692,835	692,835
6152 <u>Occupation Taxes - Proportional Rate</u>	0	0	0	0
6153 <u>Real Estate Transfer Taxes</u>	0.50%	0.00%	47,534	47,534
6154 <u>Amusement Taxes</u>	0.00%	0.00%	0	0
6155 <u>Business Privilege Taxes - Proportional Rate</u>	0	0	0	0
6156 <u>Mechanical Device Taxes - Percentage</u>	0.00%	0.00%	0	0
6157 <u>Mercantile Taxes</u>	0	0	0	0
6159 <u>Other Proportional Assessments</u>	0	0	0	0
Total Current Act 511 Taxes - Proportional Assessments			740,369	740,369
Total Act 511, Current Taxes				785,556
				3,267,782
				(511 Limit)

Act 511 Tax Limit	→	272,315,208	X
		Market Value	12 Mills



Tax Function	Description	Tax Rate Charged in: 2014-2015 2015-2016 (Rebalanced)	Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in: 2014-2015 2015-2016 (Rebalanced)	Percent Change in Rate	Less than or equal to Index
6111	<u>Current Real Estate Taxes</u>							
	Mercer County							
6120	Per Capita Taxes, Section 679	70.7500	2.25%	Yes	2.8%			
	<u>Act 1 EIT/PIT</u>	\$5.00	0.00%	Yes	2.8%			
6131	Earned Income Taxes, Act 1							
6132	Personal Income Taxes, Act 1							
	<u>Act 511 Flat Rate Taxes</u>							
6141	Per Capita Taxes, Act 511	\$5.00	0.00%	Yes	2.8%			
6142	Occupation Taxes - Flat Rate	\$10.00	0.00%	Yes	2.8%			
6143	Local Services / Occupational Privilege Tax							
6144	Trailer Taxes							
6145	Business Privilege Taxes - Flat Rate							
6146	Mechanical Device Taxes - Flat Rate							
6149	Other Flat Rate Assessments							
	<u>Act 511 Proportional Rate Taxes</u>							
6151	Earned Income Taxes, Act 511	0.500%	0.00%	Yes	2.8%			
6152	Occupation Taxes - Proportional Rate							
6153	Real Estate Transfer Taxes	0.500%	0.00%	Yes	2.8%			
6154	Amusement Taxes							
6155	Business Privilege Taxes - Proportional Rate							
6156	Mechanical Device Taxes - Percentage							
6157	Mercantile Taxes							
6159	Other Proportional Assessments							



		AMOUNTS
1000	Instruction	
	1100 Regular Programs - Elementary/Secondary	7,614,679
	1200 Special Programs - Elementary/Secondary	1,637,440
	1300 Vocational Education	324,745
	1400 Other Instructional Programs - Elementary/Secondary	79,047
	1500 Nonpublic School Programs	0
	1600 Adult Education Programs	0
	1700 Higher Education Programs	0
	1800 Pre-Kindergarten	0
	<b>Total 1000 Instruction</b>	<b>9,655,911</b>
2000	Support Services	
	2100 Support Services - Pupil Personnel	497,108
	2200 Support Services - Instructional Staff	636,051
	2300 Support Services - Administration	1,143,087
	2400 Support Services - Pupil Health	134,659
	2500 Support Services - Business	231,809
	2600 Operation & Maintenance of Plant Services	1,703,656
	2700 Student Transportation Services	532,018
	2800 Support Services - Central	288,603
	2900 Other Support Services	10,500
	<b>Total 2000 Support Services</b>	<b>5,177,491</b>
3000	Operation of Non-Instructional Services	
	3100 Food Services	0
	3200 Student Activities	474,239
	3300 Community Services	0
	3400 Scholarships and Awards	0
	<b>Total 3000 Operation of Non-Instructional Services</b>	<b>474,239</b>
4000	Facilities Acquisition, Construction and Improvement Services	
	4000 Facilities Acquisition, Construction and Improvement Services	0
	<b>Total 4000 Facilities Acquisition, Construction and Improvement</b>	<b>0</b>
	<b>Total Estimated Expenditures</b>	<b>15,307,641</b>
5000	Other Expenditures and Financing Uses	
	5100 Debt Service	134,509
	5200 Interfund Transfers - Out	1,090,732
	5300 Transfers Involving Component Units	0
	5500 Special and Extraordinary Items	0
	5900 Budgetary Reserve	50,000
	<b>Total Other Financing Uses</b>	<b>1,275,241</b>
	<b>Total Estimated Expenditures and Other Financing Uses</b>	<b>16,582,882</b>
	<b>Appropriation of Prior Year Fund Balance</b>	<b>0</b>
	<b>Total Appropriations</b>	<b>16,582,882</b>
	<b>Ending Committed, Assigned and Unassigned Fund Balance</b>	<b>693,452</b>



PROPOSED VERSION

ESTIMATED EXPENDITURES AND OTHER FINANCING USES: DETAIL

Page G-1

2015-2016 Final General Fund Budget (PDE-2028)

AUN: 104435703 Sharpsville Area SD

Printed 5/14/2015 2:03:55 PM v2.1

<u>Function-Object</u>		<u>Description</u>	<u>Amounts</u>
1000	INSTRUCTION		
1100	Regular Programs - Elementary/Secondary		
100	Personnel Services-Salaries		4,397,853
200	Personnel Services-Employee Benefits		2,636,193
300	Purchased Professional & Technical Services		60,726
400	Purchased Property Services		51,320
500	Other Purchased Services		224,422
600	Supplies		118,640
700	Property		125,525
800	Other Objects		0
	Total Regular Programs - Elementary/Secondary		7,614,679
1200	Special Programs - Elementary/Secondary		
100	Personnel Services-Salaries		760,486
200	Personnel Services-Employee Benefits		426,091
300	Purchased Professional & Technical Services		276,757
400	Purchased Property Services		3,000
500	Other Purchased Services		137,622
600	Supplies		8,807
700	Property		24,452
800	Other Objects		225
	Total Special Programs - Elementary/Secondary		1,637,440
1300	Vocational Education		
100	Personnel Services-Salaries		0
200	Personnel Services-Employee Benefits		0
300	Purchased Professional & Technical Services		0
400	Purchased Property Services		0
500	Other Purchased Services		324,745
600	Supplies		0
700	Property		0
800	Other Objects		0
	Total Vocational Education		324,745
1400	Other Instructional Programs - Elementary/Secondary		
100	Personnel Services-Salaries		14,391
200	Personnel Services-Employee Benefits		4,982
300	Purchased Professional & Technical Services		24,774
400	Purchased Property Services		0
500	Other Purchased Services		33,000
600	Supplies		1,900
700	Property		0
800	Other Objects		0
	Total Other Instructional Programs - Elementary/Secondary		79,047

Function-Object	Description	Amounts
1500	Nonpublic School Programs	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Nonpublic School Programs	0
1600	Adult Education Programs	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Adult Education Programs	0
1700	Higher Education Programs	
500	Other Purchased Services	0
600	Supplies	0
	Total Higher Education Programs	0
1800	Pre-Kindergarten	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Pre-Kindergarten	0
	Total Instruction	9,655,911

Function-Object	Description	Amounts
2000	SUPPORT SERVICES	
2100	Support Services - Pupil Personnel	
100	Personnel Services-Salaries	298,604
200	Personnel Services-Employee Benefits	186,867
300	Purchased Professional & Technical Services	7,500
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	4,137
700	Property	0
800	Other Objects	0
	Total Support Services - Pupil Personnel	497,108
2200	Support Services - Instructional Staff	
100	Personnel Services-Salaries	304,030
200	Personnel Services-Employee Benefits	185,870
300	Purchased Professional & Technical Services	9,900
400	Purchased Property Services	234
500	Other Purchased Services	14,856
600	Supplies	60,661
700	Property	60,000
800	Other Objects	500
	Total Support Services - Instructional Staff	636,051
2300	Support Services - Administration	
100	Personnel Services-Salaries	605,805
200	Personnel Services-Employee Benefits	411,728
300	Purchased Professional & Technical Services	51,431
400	Purchased Property Services	3,857
500	Other Purchased Services	42,956
600	Supplies	18,721
700	Property	1,150
800	Other Objects	7,439
	Total Support Services - Administration	1,143,087
2400	Support Services - Pupil Health	
100	Personnel Services-Salaries	83,080
200	Personnel Services-Employee Benefits	47,802
300	Purchased Professional & Technical Services	1,250
400	Purchased Property Services	0
500	Other Purchased Services	200
600	Supplies	1,527
700	Property	800
800	Other Objects	0
	Total Support Services - Pupil Health	134,659

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Function-Object	Description	Amounts
2500	Support Services - Business	
100	Personnel Services-Salaries	120,306
200	Personnel Services-Employee Benefits	81,289
300	Purchased Professional & Technical Services	21,089
400	Purchased Property Services	800
500	Other Purchased Services	5,325
600	Supplies	1,965
700	Property	800
800	Other Objects	235
	Total Support Services - Business	231,809
2600	Operation & Maintenance of Plant Services	
100	Personnel Services-Salaries	602,277
200	Personnel Services-Employee Benefits	459,741
300	Purchased Professional & Technical Services	25,750
400	Purchased Property Services	306,013
500	Other Purchased Services	66,395
600	Supplies	242,530
700	Property	800
800	Other Objects	150
	Total Operation & Maintenance of Plant Services	1,703,656
2700	Student Transportation Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	532,018
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Student Transportation Services	532,018
2800	Support Services - Central	
100	Personnel Services-Salaries	135,128
200	Personnel Services-Employee Benefits	89,536
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	57,750
500	Other Purchased Services	5,725
600	Supplies	200
700	Property	0
800	Other Objects	264
	Total Support Services - Central	288,603

Function-Object	Description	Amounts
2900	Other Support Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	10,500
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Other Support Services	10,500
	Total Support Services	5,177,491
3000	OPERATION OF NON-INSTRUCTIONAL SERVICES	
3100	Food Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Food Services	0
3200	Student Activities	
100	Personnel Services-Salaries	184,545
200	Personnel Services-Employee Benefits	63,881
300	Purchased Professional & Technical Services	74,614
400	Purchased Property Services	6,160
500	Other Purchased Services	53,559
600	Supplies	74,005
700	Property	6,550
800	Other Objects	10,925
	Total Student Activities	474,239

Function-Object	Description	Amounts
3300	Community Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Community Services	0
3400	Scholarships and Awards	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Scholarships and Awards	0
	Total Operation of Non-Instructional Services	474,239
4000	FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT	
4000	Facilities Acquisition, Construction and Improvement Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
	Total Facilities Acquisition, Construction and Improvement Services	0
5000	OTHER EXPENDITURES AND FINANCING USES	
5100	Debt Service	
800	Other Objects	54,509
900	Other Uses of Funds	80,000
	Total Debt Service	134,509
5200	Interfund Transfers - Out	
900	Other Uses of Funds	1,090,732
	Total Interfund Transfers - Out	1,090,732

<u>Function-Object</u>	<u>Description</u>	<u>Amounts</u>
5300	Transfers Involving Component Units	
900	Other Uses of Funds	0
	Total Transfers Involving Component Units	0
5500	Special and Extraordinary Items	
800	Other Objects	0
900	Other Uses of Funds	0
	Total Special and Extraordinary Items	0
5900	Budgetary Reserve	
800	Other Objects	50,000
	Total Budgetary Reserve	50,000
	Total Other Expenditures and Financing Uses	1,275,241
<b>TOTAL EXPENDITURES</b>		<b>16,582,882</b>



**CASH AND SHORT-TERM INVESTMENTS**

General Fund	1,473,796	06/30/2015 Estimate	06/30/2016 Projection
Special Revenue Fund			
Athletic/School-Sponsored Extra Curricular Activities	0		0
Other Comptroller-Approved Special Revenue Fund	0		0
Capital Projects Fund			
Capital Reserve Fund - \$690	0		0
Capital Reserve Fund - \$1431	1,060,866		62,988
Capital Projects Fund -- Other	0		0
Debt Service Fund	0		0
Enterprise Fund (Food Service, Child Care)	0		0
Internal Service Fund	0		0
Fiduciary Trust Fund (Investment, Pension)	0		0
Agency Fund	0		0
<b>Total Cash and Short-Term Investments</b>	<b>2,534,662</b>		<b>1,253,926</b>

**LONG-TERM INVESTMENTS**

General Fund	0		0
Special Revenue Fund			
Athletic/School-Sponsored Extra Curricular Activities	0		0
Other Comptroller-Approved Special Revenue Fund	0		0
Capital Projects Fund			
Capital Reserve Fund - \$690	0		0
Capital Reserve Fund - \$1431	0		0
Capital Projects Fund -- Other	0		0
Debt Service Fund	0		0
Enterprise Fund (Food Service, Child Care)	0		0
Internal Service Fund	0		0
Fiduciary Trust Fund (Investment, Pension)	0		0
Agency Fund	0		0
<b>Total Long-Term Investments</b>	<b>0</b>		<b>0</b>
<b>TOTAL CASH AND INVESTMENTS</b>	<b>2,534,662</b>		<b>1,253,926</b>



PROPOSED VERSION

2015-2016 Final General Fund Budget (PDE-2028)  
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	<u>06/30/2015 Estimate</u>	<u>06/30/2016 Projection</u>
<b><u>LONG-TERM INDEBTEDNESS</u></b>		
Extended Term Financing Agreements Payable	2,655,000	2,575,000
Other Long-Term Liabilities	0	0
Bonds Payable	7,325,000	6,375,000
Lease-Purchase Obligations	0	0
Accumulated Compensated Absences	120,000	122,000
Authority Lease Obligations	0	0
TOTAL LONG-TERM INDEBTEDNESS	10,100,000	9,072,000
<b><u>SHORT-TERM PAYABLES</u></b>		
General Fund	2,655,000	2,575,000
Other Funds	0	0
TOTAL SHORT-TERM PAYABLES	2,655,000	2,575,000
<b>TOTAL INDEBTEDNESS</b>	<b><u>12,755,000</u></b>	<b><u>11,647,000</u></b>



Account	Description	Amounts
0830	Estimated Ending Committed Fund Balance	0
0840	Estimated Ending Assigned Fund Balance	0
0850	Estimated Ending Unassigned Fund Balance Explanation: <i>Maintain for day-to-day cash flow purposes.</i>	693,452
Total Ending Fund Balance - Committed, Assigned, and Unassigned		693,452
5900	Budgetary Reserve Explanation: <i>Contingency to address emergency type expenditures and/or unanticipated grants or programs.</i>	50,000
Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve		743,452
Estimated Ending Nonspendable and Restricted Fund Balances Not Scheduled for Liquidation		0



# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: EDUCATOR MISCONDUCT

ADOPTED: May 18, 2015

REVISED:

	317.1. EDUCATOR MISCONDUCT
1. Purpose	The Board adopts this policy to promote the integrity of the education profession and to create a climate within district schools that fosters ethical conduct and practice.
2. Authority 24 P.S. Sec. 2070.1a Title 22 Sec. 235.1 et seq	The Board requires certificated district employees to comply with the Code of Professional Practice and Conduct and the requirements of the Educator Discipline Act.
3. Definitions 24 P.S. Sec. 2070.1b	<b>Educator</b> - shall mean a person who holds a certificate.
24 P.S. Sec. 2070.1b	<b>Certificate</b> - shall mean any Commonwealth of Pennsylvania certificate, commission, letter of eligibility or permit issued under the School Code.
23 Pa. C.S.A. Sec. 6303	<b>Sexual Abuse or Exploitation</b> - shall mean any of the following:
	<ol style="list-style-type: none"> <li>1. The employment, use, persuasion, inducement, enticement or coercion of a child to engage in or assist another individual to engage in sexually explicit conduct, which includes, but is not limited to, the following:               <ol style="list-style-type: none"> <li>a. Looking at the sexual or other intimate parts of a child or another individual for the purpose of arousing or gratifying sexual desire in any individual.</li> <li>b. Participating in sexually explicit conversation either in person, by telephone, by computer or by a computer-aided device for the purpose of sexual stimulation or gratification of any individual.</li> <li>c. Actual or simulated sexual activity or nudity for the purpose of sexual stimulation or gratification of any individual.</li> <li>d. Actual or simulated sexual activity for the purpose of producing visual depiction, including photographing, videotaping, computer depicting or filming.</li> </ol> </li> </ol>

<p>24 P.S. Sec. 2070.1b</p>	<p>2. Any of the following offenses committed against a child: rape; statutory sexual assault; involuntary deviate sexual intercourse; sexual assault; institutional sexual assault; aggravated indecent assault; indecent assault; indecent exposure; incest; prostitution; sexual abuse; unlawful contact with a minor; or sexual exploitation.</p> <p><b>Sexual Misconduct</b> - any act, including, but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, directed toward or with a child or student that is designed to establish a romantic or sexual relationship with the child or student, such acts include but are not limited to:</p> <ol style="list-style-type: none"> <li>1. Sexual or romantic invitation.</li> <li>2. Dating or soliciting dates.</li> <li>3. Engaging in sexualized or romantic dialog.</li> <li>4. Making sexually suggestive comments.</li> <li>5. Self-disclosure or physical disclosure of a sexual or erotic nature.</li> <li>6. Any sexual, indecent, romantic or erotic contact with a child or student.</li> </ol>
<p>4. Delegation of Responsibility 24 P.S. Sec. 2070.9a</p>	<p><u>Duty To Report</u></p> <p>The Superintendent or designee shall report to the Pennsylvania Department of Education on the required form, within fifteen (15) days of receipt of notice from an educator or discovery of the incident, any educator:</p> <ol style="list-style-type: none"> <li>1. Who has been provided with notice of intent to dismiss or remove for cause, notice of removal from eligibility lists for cause, or notice of intent not to reemploy for cause;</li> <li>2. Who has been arrested or convicted of any crime that is graded a misdemeanor or felony;</li> <li>3. Against whom there are any allegations of sexual misconduct or sexual abuse or exploitation involving a child or student;</li> <li>4. Where there is reasonable cause to suspect that s/he has caused physical injury to a child or student as the result of negligence or malice;</li> </ol>

### 317.1. EDUCATOR MISCONDUCT - Pg. 3

Pol. 806	<p>5. Who has resigned or retired or otherwise separated from employment after a school entity has received information of alleged misconduct under the Educator Discipline Act;</p> <p>6. Who is the subject of a report filed by the school entity under 23 Pa. C.S. Ch. 63 (relating to child protective services); and</p> <p>7. Who the school entity knows to have been named as a perpetrator of an indicated or founded report under 23 Pa. C.S. Ch. 63.</p>
24 P.S. Sec. 2070.9a	An educator who knows of any action, inaction or conduct which constitutes sexual abuse or exploitation or sexual misconduct under the Educator Discipline Act shall report such misconduct to the Pennsylvania Department of Education on the required form, and shall report such misconduct to the Superintendent and his/her immediate supervisor, within fifteen (15) days of discovery of such misconduct.
24 P.S. Sec. 2070.9a	All reports submitted to the Pennsylvania Department of Education shall include an inventory of all information, including: documentary and physical evidence in possession or control of the school relating to the misconduct resulting in the report.
SC 111 24 P.S. Sec. 2070.9a Pol. 317	An educator who is arrested or convicted of a crime shall report the arrest or conviction to the Superintendent or designee, within seventy-two (72) hours of the occurrence, in the manner prescribed in Board policy.
24 P.S. Sec. 2070.9c	Failure to comply with the reporting requirements may result in professional disciplinary action.
5. Guidelines	<u>Investigation</u>
24 P.S. Sec. 2070.11	School officials shall cooperate with the Pennsylvania Department of Education during its review, investigation, or prosecution, and shall promptly provide the Pennsylvania Department of Education with any relevant information and documentary and physical evidence upon request.
24 P.S. Sec. 2070.11	Upon receipt of notification in writing from the Pennsylvania Department of Education, the Superintendent or designee shall investigate the allegations of misconduct as directed by the Department and may pursue its own disciplinary procedure as established by law or by collective bargaining agreement.

<p>24 P.S. Sec. 2070.11</p>	<p>Within ninety (90) days of receipt of notification from the Pennsylvania Department of Education directing the school district to conduct an investigation (extensions may be requested), the Superintendent or designee shall report to Department the outcome of its investigation and whether it will pursue local employment action. The Superintendent or designee may make a recommendation to the Department concerning discipline. If the district makes a recommendation concerning discipline, it shall notify the educator of such recommendation.</p>
<p>24 P.S. Sec. 2070.11</p>	<p><u>Confidentiality Agreements</u></p> <p>The district shall not enter into confidentiality or other agreements that interfere with the mandatory reporting requirement.</p>
<p>24 P.S. Sec. 2070.17b</p>	<p><u>Confidentiality</u></p> <p>Except as otherwise provided in the Educator Discipline Act, all information related to any complaint, any complainant, or any proceeding related to discipline shall remain confidential unless or until public discipline is imposed.</p>
<p>24 P.S. Sec. 2070.17a</p>	<p><u>Immunity</u></p> <p>Any person who, in good faith, files a complaint or report, or who provides information or cooperates with the Pennsylvania Department of Education or Professional Standards and Practices Commission in an investigation or proceeding shall be immune from civil liability. The district also is immune from civil liability for the disclosure of information about the professional conduct of a former or current employee to a prospective employer of that employee.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 111</p> <p>Educator Discipline Act – 24 P.S. Sec. 2070.1a et seq.</p> <p>Pennsylvania’s Code of Professional Practice and Conduct for Educators – 22 PA Code Sec. 235.1 et seq.</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Board Policy – 317, 806</p>

# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: FINANCES

TITLE: FUND BALANCE

ADOPTED: May 18, 2015

REVISED:

	620. FUND BALANCE
1. Purpose	The Board recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the school district and is fiscally advantageous for both the district and the taxpayer. This policy establishes goals and provides guidance concerning the desired level of year-end fund balance to be maintained by the district.
2. Definitions	<p><b>Fund balance</b> is a measurement of available financial resources. Fund balance is the difference between total assets and total liabilities in each fund.</p> <p>GASB Statement 54 distinguishes fund balance between amounts that are considered nonspendable, such as fund balance associated with inventories, and other amounts that are classified based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts shall be reported in the following classifications:</p> <p><b>Restricted</b> - amounts limited by external parties, or legislation (e.g., debt covenants and grants).</p> <p><b>Committed</b> - amounts limited by Board policy or Board action (e.g., future anticipated costs). Action must be taken by the Board to commit fund balance for the designated purpose prior to the end of the fiscal year.</p> <p><b>Assigned</b> - amounts that are intended for a particular purpose. Generally balances in special revenue funds or capital project funds will be designated as assigned.</p> <p><b>Unassigned</b> - amounts available for consumption or not restricted in any manner.</p>
3. Authority	An official Board resolution shall be required to establish, modify or rescind a commitment of fund balance.

4. Guidelines	<p>The school district will strive to maintain an unassigned general fund balance of not less than five percent (5%) and not more than twelve percent (12%) of the budgeted expenditures for that fiscal year.</p> <p>The goal shall be to use any excess fund balance for nonrecurring expenditures; not for normal operating costs.</p> <p><u>Use Of Fund Balance</u></p> <p>The restricted fund balance shall be reduced to the extent that the underlying reason for the restriction has been eliminated.</p> <p>If the district experiences an excess of expenditures over revenues for a given fiscal year, the fund balance shall be consumed in the following order:</p> <ol style="list-style-type: none"> <li>1. Restricted fund balance to the extent that expenditures related to the restriction contributed to the excess of expenditures over revenues.</li> <li>2. Committed fund balance to the extent that expenditures related to the commitment contributed to the excess of expenditures over revenues. If a plan for periodic use of committed fund balance is reviewed and approved by the Board, the committed fund balance will not be reduced by more than the amount designated in the plan.</li> <li>3. Assigned fund balance to the extent that expenditures related to the assignment contributed to the excess of expenditures and revenues.</li> <li>4. Unassigned fund balance for any remaining excess of expenditures over revenues.</li> </ol>
5. Delegation of Responsibility	<p>The Business Manager or designee may assign fund balance for items deemed appropriate at any time prior to the issuance of the audited financial statements for a given year.</p> <p>The Superintendent or designee shall be responsible for the enforcement of this policy.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 218, 688</p>

# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: BOARD POLICY/PROCEDURE/  
ADMINISTRATIVE  
REGULATIONS

ADOPTED: November 19, 2007

REVISED: May 18, 2015

SC 407, 510	<p>000. BOARD POLICY/PROCEDURE/ADMINISTRATIVE REGULATIONS</p> <p>Section 1. <u>Authority</u></p> <p>The policies and procedures adopted by the Board establish the general parameters within which the daily operations of the school district are to be governed. Administrative regulations for carrying out and implementing Board policies are developed and implemented by the administration, under the direction of the Superintendent. As applicable, all members of the school community are expected to comply with both Board policy and administrative regulations, subject to stated limitations and exceptions. However, failure of the Board or the administration to comply with policy or procedure shall not invalidate any lawful action taken.</p> <p>Section 2. <u>Contents</u></p> <p>The policies of the Board shall consist of the policies and procedures adopted by the Board and contained in the Policy Manual, and such other separate documents approved by the Board that are expressly incorporated by reference in particular policies and declared to constitute Board policy, such as the Code of Student Conduct.</p> <p>Administrative regulations are not part of Board policy and may be altered by the administration without Board action. Administrative regulations may not conflict with Board policy or with applicable law.</p> <p>Section 3. <u>Limitations</u></p> <p>All Board policies and administrative regulations shall be interpreted and administered in a lawful manner. The Board shall make the final interpretation of its policies, and the administration shall make the final interpretation of its regulations.</p> <p>Board policies and procedures and administrative regulations are limited by legal constraints, as are the rights of those to whom Board policies and administrative regulations apply, and are not intended to give an individual a cause of action not independently established in law.</p>
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Section 4. Rules Of Construction

In ascertaining the intent of the Board in adopting a policy or procedure, or of the administration in establishing a regulation, the following presumptions, among other legally applicable presumptions, may be used:

- a. That neither the Board nor the administration intends a result that is absurd, impossible of execution, or unreasonable.
- b. That neither the Board nor the administration intends to violate federal or state Constitutions or any other applicable law.

If any policy or procedure or administrative regulation can be given multiple interpretations, the Board and the administration intend that only constitutional and lawful interpretations shall be valid, and that neither an unconstitutional nor an unlawful interpretation was intended.

References:

School Code – 24 P.S. Sec. 407, 510

# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: AUTHORITY AND POWERS

ADOPTED: November 19, 2007

REVISED: May 18, 2015

002. AUTHORITY AND POWERS	
<p>PA Const. Art. III Sec. 14 SC 211, 301, 501, 502, 503, 507, 510</p> <p>SC 211, 407, 501, 502, 503, 507, 510, 511, 801, 803, 1301, 1302, 1411</p> <p>SC 301 Pol. 100, 102</p> <p>SC 407 Pol. 000</p>	<p>Section 1. <u>Authority</u></p> <p>The authority to establish, equip, furnish, operate and maintain the public schools of Sharpsville Area School District is vested in the Board of School Directors, which is a body corporate and is constituted and governed by Title 24 of the Pennsylvania Statutes, the Public School Code of 1949 as amended, Article III of the Pennsylvania Constitution and applicable federal and state laws and regulations.</p>
	<p>Section 2. <u>Powers</u></p> <p>The Board shall establish such schools as are required for the education of every student residing in Sharpsville Area School District between the ages of six (6) and twenty-one (21) years who may attend school; shall equip, furnish, operate, and maintain the schools; shall adopt and enforce rules and regulations for the management of school affairs and the conduct and deportment of employees and students; and shall levy and collect taxes as may be necessary, in addition to the annual state appropriation, for the exercise of aforesaid powers.</p>
	<p>The Board shall act as the general agent of the residents of the school district in matters of public education. It shall establish educational goals and academic standards for district schools and govern an educational program designed to meet those goals and standards and to support student achievement. The Board shall be responsible for establishing, maintaining and evaluating the educational programs in district schools, and for enforcing mandatory laws and regulations.</p>
	<p>The Board, in accordance with its statutory mandate, shall adopt Board procedures for its own operation, and policies for the guidance of the Superintendent in the operation of the school district. Board procedures and policies shall be consistent with law, have a rational and substantial relationship to a legitimate purpose of the Board, and be directed towards the maintenance and support of a thorough and efficient system of public education in this district.</p>

SC 301

The powers of the Board of School Directors are not vested in the individual Board member. No such individual is authorized to act on behalf of the Board to carry out any of the Board's authorized powers, except for those acts stated in law.

References:

Pennsylvania Constitution – PA Const. Art. III Sec. 14

School Code – 24 P.S. Sec. 211, 301, 407, 501, 502, 503, 507, 510, 511, 801, 803, 1301, 1302, 1411

Board Policy – 000, 100, 102

# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: MEMBERSHIP

ADOPTED: November 19, 2007

REVISED: May 18, 2015

	004. MEMBERSHIP
	Section 1. <u>Number</u>
SC 303	The Board shall consist of nine (9) members.
SC 1081	The Superintendent shall have a seat on the Board and the right to speak on all matters, but not the right to vote.
	Section 2. <u>Qualifications</u>
	Each member of the Board shall meet the following qualifications:
SC 322	a. Be of good moral character, be at least eighteen (18) years of age, have been a resident of the district for at least one (1) year prior to the date of his/her election or appointment, and not be a holder of any office or position as specified in Section 322 of the School Code; nor shall the individual be a member of the municipal council.
SC 323	b. Shall not have been removed from any office of trust under federal, state or local laws for any malfeasance in such office.
SC 324 65 Pa. C.S.A. Sec. 1101 et seq	c. Shall not be engaged in a business transaction with the school district, be employed by the school district, or receive pay for services from the school district, except as provided by law.
SC 321	d. Shall take and subscribe to the oath or affirmation prescribed by statute before entering the duties of the office.
65 Pa. C.S.A. Sec. 1102, 1104, 1105 Title 51 Sec. 15.2, 15.3	e. Shall file a statement of financial interests with the Board Secretary or designee at the following times: <ol style="list-style-type: none"> <li>1. Before taking the oath of office or entering upon his/her duties.</li> <li>2. Annually by May 1 while serving on the Board.</li> </ol>

<p>SC 301 et seq</p>	<p>3. By May 1 of the year after leaving the Board.</p> <p>Section 3. <u>Election</u></p> <p>Election of members of the Board shall be in accordance with law.</p> <p>Section 4. <u>Vacancies</u></p>
<p>SC 315, 316, 317, 318, 319 65 Pa. C.S.A. Sec. 701 et seq</p>	<p>A vacancy shall occur by reason of death, resignation, removal from a district or region, or otherwise. Such vacancy shall be filled in accordance with the School Code and Sunshine Act and by appointment by a majority vote of the remaining members of the Board within thirty (30) days of the occurrence of the vacancy. The Board member so appointed shall serve for the remainder of the unexpired term or, if earlier, until the first Monday in December after the first municipal election occurring more than sixty (60) days following his/her appointment. When a majority of the memberships are vacant, such vacancies shall be filled by the Court of Common Pleas of Mercer County.</p> <p><i>Temporary Vacancy – Active Military Service –</i></p>
<p>SC 315, 407 65 Pa. C.S.A. Sec. 701 et seq</p>	<p>A temporary vacancy shall be declared when a Board member is ordered to active duty in the military forces of the United States for a period of more than thirty (30) days. The temporary vacancy shall be filled in accordance with the School Code and Sunshine Act and by appointment by a majority vote of the remaining members of the Board within thirty (30) days of the occurrence of the temporary vacancy. The Board member so appointed shall serve either until the Board member returns from active duty or until expiration of the term for which s/he was elected, whichever occurs first.</p> <p>Section 5. <u>Term</u></p>
<p>SC 303, 315</p>	<p>The term of office of each Board member shall be four (4) years and shall expire on the first Monday of December, except for a Board member appointed or elected to fill a vacancy. A Board member appointed to fill a vacancy shall serve for the remainder of the unexpired term or, if earlier, until the first Monday in December after the first municipal election occurring more than sixty (60) days following his/her appointment. The term of a Board member elected to an unexpired term shall expire at the termination of that term.</p>

<p>SC 315 65 P.S. Sec. 91</p>	<p>Section 6. <u>Removal</u></p> <p>Whenever a Board member is no longer a resident of Sharpsville Area School District or the region s/he represents, his/her eligibility to serve on the Board shall cease.</p>
<p>SC 319 Pol. 006</p>	<p>If a Board member shall neglect or refuse to attend two (2) successive regular meetings of the Board, unless detained by sickness or prevented by necessary absence from the district, or if in attendance at any meeting s/he shall neglect or refuse to act in his/her official capacity as a school director, the remaining members of the Board may declare such office vacant on the affirmative vote of a majority of the remaining members of the Board.</p>
<p>SC 319 Pol. 006</p>	<p>If a person elected or appointed as a Board member, having been notified, shall refuse or neglect to qualify as such director, the remaining members may, within ten (10) days following the beginning of his/her term of office, declare said office vacant on the affirmative vote of a majority of the remaining members of the Board.</p>
<p>SC 516.1</p>	<p>Section 7. <u>Expenses</u></p> <p>Board members, a nonmember Board Secretary, and solicitor(s) shall be reimbursed for necessary expenses incurred as delegates to any state convention or association of school directors' convention held within the state, or for necessary expenses incurred in attendance authorized by the Board at any other meeting held within the state or at an educational convention out-of-state. All such expenses shall be itemized and made available for public inspection at the next succeeding Board meeting. Actual travel expenses shall be reimbursed at one half (1/2) the IRS rate by car. Meals will be reimbursed for overnight trips only not to exceed \$50.00 per day.</p> <p>No member shall be reimbursed for more than two (2) out-of-state meetings in one (1) school year.</p>
	<p>Section 8. <u>Orientation</u></p> <p>The Board believes that the preparation of each Board member for the performance of duties is essential to the effectiveness of the Board's functioning. The Board shall encourage each new Board member to understand the functions of the Board, acquire knowledge of matters related to the operation of the schools, and review Board procedures and policies.</p>

SC 519

Accordingly, the Board shall give to each new Board member, no later than his/her first regular meeting, for use during his/her term on the Board the following items:

1. A copy of the School Code.
2. The current budget statement, audit report and related fiscal materials.
3. Access to district information on comprehensive planning, curriculum, assessments, facilities planning and district programs.

Each new Board member shall be invited to meet with the Board President, Superintendent, and Board Secretary to discuss Board functions, procedures and policy.

#### Section 9. Board Member Education/Training

The Board places a high priority on the importance of a planned and continuing program of inservice education and training for its members. The purpose of the planned program shall be to enhance the quality and effectiveness of the Board's governance and leadership.

The Board, in conjunction with the Superintendent, shall plan specific inservice education programs and activities designed to assist Board members in their efforts to improve their skills as policy-making leaders; expand their knowledge about issues, programs, and initiatives affecting the district's educational programs and student achievement; and deepen their insights into the nature of leadership, governance and community engagement.

The Board shall annually budget funds to support its planned program of inservice education and training.

The Board establishes the following activities as the basis for its planned program of inservice education and training:

- a. Participation in School Board conferences, workshops and conventions.
- b. District-sponsored inservice education and training programs designed to meet Board needs.
- c. Subscriptions to publications addressed to Board member concerns.
- d. Maintenance of resources and reference materials accessible to Board members.

<p>SC 516, 516.1</p>	<p>Section 10. <u>Conference Attendance</u></p> <p>In keeping with its stated priority on the importance of continuing inservice education and training for its members, the Board encourages the participation of all members at appropriate School Board conferences, workshops, and conventions. In order to control both the investment of time and expenditure of funds necessary to implement this planned program, the Board establishes the following guidelines:</p> <ol style="list-style-type: none"> <li>1. The Board may identify annually the issues, objectives, and cost benefits that can be ascribed to participation by Board members in conferences, workshops and conventions.</li> <li>2. The Board shall periodically decide which meetings appear to offer the most direct and indirect benefits to the district.</li> <li>3. Each Board member shall receive Board approval prior to attending a conference, workshop or convention at Board expense.</li> <li>4. Funds for conference attendance shall be budgeted on an annual basis.</li> <li>5. When a conference, workshop or convention is not attended by the full Board, those who do participate shall share information, recommendations and materials acquired at the meeting that will be beneficial to the school district.</li> </ol>
<p>Pol. 004</p>	<ol style="list-style-type: none"> <li>6. Reimbursement to Board members for their travel expenses shall be in accordance with Board procedures and policy.</li> <li>7. The requirements regarding reimbursement for Board members for travel expenses shall be strictly enforced, and no payment shall be made until receipts for reimbursable expenses are submitted to the Business Manager or designee.</li> </ol>
<p>SC 321</p>	<ol style="list-style-type: none"> <li>8. Reimbursement shall be limited to actual expenses incurred, and shall not include or be construed to include compensation to individual Board members. Failure to attend without just cause will require the Board member to reimburse the District for all costs incurred. Extenuating circumstances will be reviewed by the Board.</li> </ol>
	<p>Section 11. <u>Student Representation</u></p> <p>The Board authorizes student representation on the Board in order to facilitate effective communication and to provide an opportunity for students to participate in school governance.</p>

References:

School Code – 24 P.S. Sec. 301, 303, 315, 316, 317, 318, 319, 321, 322, 323, 324, 407, 516, 516.1, 519, 1081

Sunshine Act – 65 Pa. C.S.A. Sec. 701 et seq.

Public Officials and Employee Ethics Act – 65 Pa. C.S.A. Sec. 1101 et seq.

Removal of Residence; Forfeiture of Office – 65 P.S. Sec. 91

State Ethics Commission Regulations – 51 PA Code Sec. 15.2, 15.3

Board Policy – 004, 006, 331

# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: COMPREHENSIVE PLANNING

ADOPTED: March 16, 2009

REVISED: May 18, 2015

	100. COMPREHENSIVE PLANNING
1. Purpose	The Board recognizes the importance of comprehensive planning in developing and guiding the district's goals, and the educational programs and operation of the schools. Participation by educational stakeholders is a critical element of such planning.
2. Authority	The Board shall provide guidance in the district's comprehensive planning process, and shall ensure active participation by Board members, administrators, teachers, other district personnel, students, parents/guardians and representatives from local businesses and the community.
Title 22 Sec. 4.13	<p>As part of the comprehensive planning process, the Board directs that the district develop and implement individual plans and components as required by law, regulations, and funding and program requirements.</p> <p>The Board directs that the goals and action plans developed through comprehensive planning shall be continuously monitored and reviewed to ensure students are achieving at high levels.</p> <p><u>Professional Education</u></p>
SC 1205.1 Title 22 Sec. 4.13, 49.17 Pol. 333	<p>The district shall develop and submit a professional education plan to the Secretary of Education for approval every three (3) years, as required by law and regulations. Prior to approval by the Board and submission to the Secretary of Education, the professional education plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p> <p><u>Induction</u></p>
Title 22 Sec. 4.13, 49.16 Pol. 333	<p>The district shall develop and submit an induction plan to the Department of Education for approval every six (6) years, as required by law and regulations. Prior to approval by the Board and submission to the Department of Education,</p>

	<p>the induction plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p> <p><u>Student Services</u></p> <p>Title 22 Sec. 4.13, 12.41 Pol. 146</p> <p>The district shall develop and implement a written plan every six (6) years for providing a comprehensive and integrated K-12 program of student services, as required by law and regulations. Prior to approval by the Board, the student services plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p> <p><u>Special Education</u></p> <p>Title 22 Sec. 4.13, 14.104 Pol. 113</p> <p>The district shall develop and submit a special education plan to the Department of Education for approval every three (3) years, and shall implement such plan as required by law and regulations. Prior to approval by the Board and submission to the Department of Education, the special education plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p> <p><u>Gifted Education</u></p> <p>Title 22 Sec. 4.13, 16.4 Pol. 114</p> <p>The district shall develop and implement a gifted education plan every six (6) years, as required by law and regulations. Prior to approval by the Board, the gifted education plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p>
3. Delegation of Responsibility	<p>The Superintendent shall be responsible for organizing the comprehensive planning process, ensuring participation in accordance with Board policy and submitting the required plans to the Department of Education.</p> <p>The Superintendent or designee shall be responsible for implementing the goals and action plans developed through comprehensive planning and providing written quarterly progress reports to the Board.</p>

100. COMPREHENSIVE PLANNING- Pg. 3

References:

School Code – 24 P.S. Sec. 1205.1

State Board of Education Regulations – 22 PA Code Sec. 4.4, 4.13, 4.20, 12.41, 14.104, 16.4, 49.16, 49.17

Technology Plans, Title 47, Code of Federal Regulations – 47 CFR Sec. 54.508

Board Policy – 002, 004, 101, 105, 107, 109, 113, 114, 146, 333, 701



# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: MISSION STATEMENT/  
VISION STATEMENT/SHARED  
VALUES

ADOPTED: March 16, 2009

REVISED: May 18, 2015

<p>1. Authority Pol. 100</p>	<p>101. MISSION STATEMENT/VISION STATEMENT/SHARED VALUES</p> <p><u>District Mission Statement</u></p> <p>The mission of the Sharpsville Area School District is to provide a comprehensive education, which will meet the academic, social and emotional needs of all students to enable them to face future challenges.</p> <p><u>District Vision Statement</u></p> <p>The vision of the Sharpsville Area School District is to provide our students with equal learning opportunities and a stimulating educational environment. Through the use of challenging instructional strategies, state of the art resources and extra-curricular activities designed to meet individual needs, this environment will foster self-esteem and will enable students to maximize their academic potential. As we are now in the changing world of the 21st Century, our students will be critical thinkers, quality performers, effective communicators and informed decision makers who will demonstrate social responsibility, ethical behavior and adaptability in a global society.</p> <p><u>District Shared Values</u></p> <p>We believe:</p> <ol style="list-style-type: none"> <li>1. Learning is a life-long process.</li> <li>2. In a quality school.</li> <li>3. Education is a shared responsibility</li> <li>4. Everybody has a right to an education.</li> <li>5. All people can learn and want to succeed.</li> </ol> <p><u>References:</u></p> <p>Board Policy – 100</p>
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# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: GUIDANCE COUNSELING

ADOPTED: March 16, 2009

REVISED: May 18, 2015

	112. GUIDANCE COUNSELING
<p>1. Purpose</p> <p>Title 22 Sec. 4.34</p>	<p>A guidance counseling program is an integral part of the instructional program of district schools. Such a program can:</p> <ol style="list-style-type: none"> <li>1. Assist students in achieving their optimum potential.</li> <li>2. Enable students to significantly benefit from the offerings of the instructional program.</li> <li>3. Identify intellectual, emotional, social and physical needs.</li> <li>4. Aid students in recognizing options and making choices in vocational and academic educational planning.</li> <li>5. Assist students in identifying career options consistent with their abilities and goals.</li> <li>6. Help students learn to make their own decisions and to solve problems independently.</li> </ol>
<p>2. Authority</p> <p>Title 22 Sec. 4.34, 12.41</p>	<p>The Board directs that students shall be provided a program of guidance and counseling which involves the coordinated efforts of all staff members, under the professional leadership of certificated guidance and counseling personnel.</p>
<p>3. Delegation of Responsibility</p>	<p>The Superintendent or designee is directed to implement and maintain a guidance program that serves the needs of students.</p>
<p>4. Guidelines</p>	<p>The district's program of guidance counseling shall:</p> <ol style="list-style-type: none"> <li>1. Involve staff members at every appropriate level.</li> <li>2. Honor the individuality of each student.</li> </ol>

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Pol. 207	3. Cooperate with parents/guardians and address their concerns regarding the development of their child.
Pol. 103, 103.1	4. Provide means for sharing information among appropriate staff members in the best interests of the student.
	5. Be available equally to all students.
	6. Establish a referral system that utilizes resources offered by the school and community, guards the privacy of the student, and monitors the effectiveness of such referrals.
	References:  State Board of Education Regulations – 22 PA Code Sec. 4.34, 12.16, 12.41  Board Policy – 103, 103.1, 146, 207

# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: SPECIAL EDUCATION

ADOPTED: April 20, 2010

REVISED: May 18, 2015

	113. SPECIAL EDUCATION
<p>1. Purpose Title 22 Sec. 4.28, 12.1, 12.4, 14.102, 14.104 34 CFR Sec. 300.1</p>	<p>The district shall offer each student with a disability education programs and services that appropriately meet the student's needs for educational, instructional, transitional and related services. A student who requires special education shall receive programs and services according to an individualized education program (IEP). The IEP shall provide access to the district's general curriculum and participation in state and local assessments, including supplemental aids and services that permit the student to be educated, to the maximum extent appropriate, with nondisabled peers. The district shall provide a continuum of placement options to appropriately meet the needs of students with disabilities.</p>
<p>2. Definitions SC 502 Title 22 Sec. 14.101 20 U.S.C. Sec. 1401 34 CFR Sec. 300.8 Pol. 103.1</p>	<p><b>Students with disabilities</b> - school-aged children within the jurisdiction of the district who have been evaluated and found to have one or more disabilities as defined by law, and who require, because of such disabilities, special education and related services. School-aged children who have identified disabilities but do not require special education may be entitled to accommodations or services or to enroll in courses of study in the district which serve students with disabilities pursuant to other law or Board policy.</p>
<p>Title 22 Sec. 14.131 34 CFR Sec. 300.320- 300.324</p>	<p><b>Individualized Education Program (IEP)</b> - the written educational statement for each student with a disability that is developed, reviewed and revised in accordance with federal and state laws and regulations.</p>
<p>20 U.S.C. Sec. 1401 34 CFR Sec. 300.30</p>	<p><b>Parent/Guardian</b> - for purposes of this policy and Board policies related to special education, parent/guardian shall have the definition of <b>parent</b> in IDEA statute and regulations, which includes a biological or adoptive parent of a child; a foster parent, unless prohibited by state law or regulations; a guardian authorized to act as the child's parent, in accordance with law or regulations; an individual acting in the</p>

	place of a parent, including a grandparent or other relative, with whom the child lives or an individual legally responsible for the child's welfare; or an appointed surrogate parent, in accordance with law and regulations.
3. Authority SC 1372 Title 22 Sec. 4.28, 12.1, 12.41, 14.101 et seq 20 U.S.C. Sec. 1400 et seq 29 U.S.C. Sec. 794 42 U.S.C. Sec. 12101 et seq 34 CFR Part 300	The Board directs that all students with disabilities shall be identified, evaluated, and provided with appropriate educational programs and services, in accordance with federal and state laws and regulations. The district shall establish and implement a system of procedural safeguards and parent/guardian notification as part of its special education plan.
Title 22 Sec. 4.13, 14.104 Pol. 100	The district shall develop and submit a special education plan to the Department of Education for approval every three (3) years, and shall implement such plan as required by law and regulations. The district's special education plan shall include procedures for identifying and educating students with disabilities and describe the elements required by law, regulations and Board policy. Prior to approval by the Board and submission to the Department of Education, the special education plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.
Title 22 Sec. 4.13, 14.104 34 CFR Sec. 300.201 et seq	The district's special education plan shall comply with the requirements of state and federal laws and regulations, and shall be submitted in accordance with the guidelines and in the form established by the Department of Education. The district shall establish procedures to ensure the plan is updated and implemented as necessary.
SC 1372 Title 22 Sec. 14.104	The Board shall determine the facilities, programs, services and staff that shall be provided by the district for the instruction of students with disabilities, based upon the identified needs of the district's special education population.
Title 22 Sec. 14.104	In order to maintain an effective special education plan, the Board may participate in special education programs of Midwestern Intermediate Unit No. IV

<p>4. Delegation of Responsibility</p>	<p>The Superintendent or designee is directed to annually recommend to the Board the employment and retention of necessary, qualified staff and provision of required facilities, programs and services to provide for the needs of students with disabilities.</p> <p>The Superintendent or designee shall develop procedures for evaluating the effectiveness of the district's special education plan and shall periodically report to the Board the criteria and results of such evaluation.</p>
<p>5. Guidelines Title 22 Sec. 4.28, 14.145 20 U.S.C. Sec. 1414 34 CFR Sec. 300.320- 300.327</p>	<p>Each student with a disability shall be educated pursuant to an IEP which shall provide an appropriate education in the least restrictive environment, in accordance with federal and state laws and regulations.</p>
<p>Pol. 103, 103.1</p>	<p>The district prohibits discrimination based on disability. Students with disabilities are entitled to receive services and accommodations which will permit them to participate in district programs, services and activities as required by law.</p>
<p>Title 22 Sec. 14.104</p>	<p>If the district is identified with significant disproportionality, the special education plan shall include prevention measures for inappropriate overidentification and disproportionate representation by race or ethnicity of children with disabilities.</p>
	<p><u>Fiscal And Program Compliance</u></p> <p>The Superintendent or designee shall establish procedures to ensure that the district complies with all federal and state laws and regulations and program requirements for special education-related funding and reimbursement.</p> <p>The district may coordinate with Midwestern Intermediate Unit No. IV to establish procedures, fulfill reporting requirements and participate in applicable programs.</p>
<p>Title 22 Sec. 14.121 34 CFR Sec. 300.111</p>	<p><u>Child Find/Outreach</u></p> <p>The Superintendent or designee shall ensure that the district annually conducts awareness and outreach programs and activities designed to reach district residents including parents/guardians of students with disabilities who are enrolled in the district, preschool-aged children, students who attend private schools, homeless children and children who are wards of the state.</p>

	<p>The district's public awareness activities shall include annual publication of a written notice in newspapers and other media notifying residents about child identification activities; available special education services and programs and how to request them; and procedures used to ensure confidentiality of student information. Written information shall be published in district handbooks and on the district website. Public awareness activities must include information regarding potential signs of developmental delays and other risk factors that could indicate disabilities.</p> <p>The Intermediate Unit shall be responsible for conducting child find activities necessary to provide equitable participation services to students with disabilities who are enrolled by their parents/guardians in private schools.</p> <p><u>Screening</u></p> <p>The district shall establish a system of screening, including hearing and vision screenings. Screenings shall be conducted at reasonable intervals to determine whether all students are performing based on grade-appropriate standards in core academic subjects.</p> <p><u>Confidentiality</u></p> <p>The district shall maintain a system of safeguards to protect the confidentiality of students' educational records and personally identifiable information when collecting, storing, disclosing and destroying student records.</p> <p>District staff shall maintain the confidentiality of student records and personally identifiable information, as required by law, regulations and Board policy.</p> <p><u>Recording Of Meetings</u></p> <p>The district shall permit audio recording of a meeting between parents/guardians and district teachers, paraprofessionals, program specialists, consultants or administrators when the parent/guardian submits, at least five (5) days prior to the meeting, notification to the building principal of the intent to record the meeting.</p> <p>When permission to record a meeting is granted, the district employee responsible for the meeting shall arrange to record the meeting by similar means. Such recording shall be considered part of the student's educational record and be subject to relevant law and regulations.</p> <p>The district may permit videotaping of a meeting when written consent is given by all participants at the meeting.</p>
<p>Title 22 Sec. 14.122 Pol. 209</p>	
<p>Title 22 Sec. 15.9 34 CFR Sec. 300.611- 300.627 Pol. 113.4</p>	

References:

School Code – 24 P.S. Sec. 502, 1371, 1372

State Board of Education Regulations – 22 PA Code Sec. 4.13, 4.28, 12.1, 12.4, 12.41, 14.101 et seq., 15.9

Individuals With Disabilities Education Act – 20 U.S.C. Sec. 1400 et seq.

Section 504 of the Rehabilitation Act – 29 U.S.C. Sec. 794

Americans With Disabilities Act – 42 U.S.C. Sec. 12101 et seq.

Individuals With Disabilities Education Act, Title 34, Code of Federal Regulations – 34 CFR Part 300

Pennsylvania Training and Technical Assistance Network – [www.pattan.net](http://www.pattan.net)

Board Policy – 100, 103, 103.1, 113.1, 113.2, 113.3, 113.4, 202, 209, 216, 914



# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: GIFTED EDUCATION

ADOPTED: March 16, 2009

REVISED: May 18, 2015

	114. GIFTED EDUCATION
<p>1. Authority SC 1371 Title 22 Sec. 4.28, 16.1 et seq</p>	<p>In accordance with the Board's philosophy to develop the special abilities of each student, the district shall provide gifted education services and programs designed to meet the individual educational needs of identified students.</p>
<p>Title 22 Sec. 4.13, 16.4 Pol. 100</p>	<p>The district shall develop and implement a gifted education plan every six (6) years, as required by law and regulations. Prior to approval by the Board, the gifted education plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p>
	<p>The district's gifted education plan shall address:</p> <ol style="list-style-type: none"> <li>1. The district's process for identifying gifted children in need of specially designed instruction.</li> <li>2. The gifted special education programs offered by the district.</li> <li>3. Reports of gifted students, personnel and program elements, and costs, as required by the Department of Education.</li> </ol>
<p>Title 22 Sec. 16.2</p>	<p>The Board may enter into a cooperative agreement with Midwestern Intermediate Unit IV to provide gifted education services and programs.</p>
<p>Title 22 Sec. 16.21</p>	<p>The Board directs that the district's gifted education program shall provide the following:</p> <ol style="list-style-type: none"> <li>1. System to locate and identify all students within the district who are thought to be gifted and in need of specially designed instruction.</li> </ol>
<p>Title 22 Sec. 16.21</p>	<ol style="list-style-type: none"> <li>2. Screening and evaluation process that meets state requirements, to determine students' educational needs.</li> </ol>

Title 22 Sec. 16.21	3. Procedures to determine whether a student is mentally gifted.
Title 22 Sec. 16.22, 16.23, 16.32, 16.33	4. Gifted Individualized Education Plan (GIEP) developed, and subsequently modified, for each student based on his/her unique needs and the written report of the Gifted Multidisciplinary Team (GMDT).
Title 22 Sec. 16.63	5. Safeguards for the due process rights of gifted students.
Title 22 Sec. 16.32	6. Notification to teachers of their responsibilities to each of their identified gifted students, as provided in the student's Gifted Individualized Education Plan (GIEP).
Title 22 Sec. 16.32, 16.61, 16.62	The district shall provide all required notices and information to parents/guardians of gifted students, document all consents and responses of parents/guardians, and adhere to all established timelines.
2. Guidelines Title 22 Sec. 16.21	The district shall make the Permission To Evaluate form readily available to parents/guardians. If an oral request is made to an administrator or professional employee, s/he shall provide the form to the parents/guardians within ten (10) calendar days of the oral request.
Title 22 Sec. 16.41	<p><u>Caseloads/Class Size</u></p> <p>The Board directs the Superintendent and designated administrators to annually assess the district's delivery of gifted services and programs, in order to:</p> <ol style="list-style-type: none"> <li>1. Ensure the ability of assigned staff to provide the services required in each identified student's GIEP.</li> <li>2. Address the educational placements for gifted students within the district.</li> <li>3. Limit the total number of gifted students that can be on an individual gifted teacher's caseload to a maximum of sixty-five (65) students.</li> <li>4. Limit the total number of gifted students that can be on an individual gifted teacher's class roster to a maximum of twenty (20) students.</li> </ol>

<p>Title 22 Sec. 16.41</p>	<p>The district may make a written request to the Secretary of Education to waive the applicable caseload and class size maximums in extenuating circumstances.</p>
<p>Title 22 Sec. 16.65 20 U.S.C. Sec. 1232g Pol. 216</p>	<p><u>Confidentiality Of Student Records</u></p> <p>All personally identifiable information regarding a gifted student shall be treated as confidential and disclosed only as permitted by the Family Educational Rights and Privacy Act (FERPA) and its implementing regulations, State Board of Education regulations, and Board policy.</p>
<p>Title 22 Sec. 16.21</p>	<p><u>Awareness Activities</u></p> <p>The Superintendent or designee shall annually conduct awareness activities to inform parents/guardians of school-aged children residing within the district of its gifted education services and programs, and how to request these services and programs.</p> <p>Awareness activities may include providing written notice of the district's gifted education program through local newspapers, other media, student handbooks and the district website.</p>
<p>3. Delegation of Responsibility</p>	<p>The Superintendent or designee shall develop administrative regulations to implement this policy.</p> <p>References:</p> <p>School Code -- 24 P.S. Sec. 1371</p> <p>State Board of Education Regulations -- 22 PA Code Sec. 4.13, 4.28, 11.12, 16.1 et seq.</p> <p>Family Educational Rights and Privacy Act -- 20 U.S.C. Sec. 1232g</p> <p>Board Policy -- 000, 100, 113, 216</p>



# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: STUDENT SERVICES

ADOPTED: March 16, 2009

REVISED: May 18, 2015

	146. STUDENT SERVICES
1. Authority Title 22 Sec. 4.13, 12.41 Pol. 100  Title 22 Sec. 12.41	<p>The Board directs that every six (6) years, the district shall develop a written plan for implementing a comprehensive and integrated K-12 program of student services, based on the needs of students. The plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days prior to approval by the Board.</p> <p>The Board directs that the student services plan shall be reviewed and revised as necessary.</p>
2. Guidelines Title 22 Sec. 12.41  Title 22 Sec. 12.41  Pol. 112, 113, 209, 210, 210.1	<p>Services offered by community agencies in district schools shall be coordinated by and be under the general direction of the school district.</p> <p>The following categories of services shall be provided by the district and included in the student services plan:</p> <ol style="list-style-type: none"> <li>1. Developmental services that address students' needs throughout their district enrollment, which include: guidance counseling, psychological services, health services, home and school visitor services, and social work services that support students in addressing academic, behavioral, health, personal and social development issues.</li> <li>2. Diagnostic, intervention and referral services for students experiencing problems attaining educational achievement appropriate to their learning potential.</li> <li>3. Consultation and coordination services for students who are experiencing chronic problems that require multiple services by teams or specialists.</li> </ol>
SC 1547 Title 22 Sec. 12.42 Pol. 236	<p>The district shall plan and provide for a Student Assistance Program (SAP) in accordance with applicable law and regulations.</p>

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Title 22 Sec. 12.41	<p>The district's student services shall:</p> <ol style="list-style-type: none"><li>1. Be an integral part of the instructional program at all levels of the school system.</li><li>2. Provide information to students and parents/guardians about the educational opportunities of the school's instructional program and how to access those opportunities.</li><li>3. Provide career information and assessments to inform students and parents/guardians about work and career options available to individual students.</li><li>4. Provide basic health services required by law for students and provide information to parents/guardians about the health needs of their children.</li></ol>
Pol. 112, 115	<p>3. Delegation of Responsibility</p> <p>The Superintendent or designee shall be responsible to develop, implement and monitor a student services plan that complies with state regulations and is available to all students.</p>
Pol. 209, 210, 210.1, 227	<p>Title 22 Sec. 12.41</p> <p>The Superintendent or designee shall ensure that all persons delivering student services are specifically licensed or certified as required by law or regulations.</p>
<p>References:</p>	<p>School Code – 24 P.S. Sec. 1547</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.13, 12.41, 12.42</p> <p>Board Policy – 100, 112, 113, 115, 209, 209.1, 210, 210.1, 227, 235.1, 236, 808</p>

# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ATTENDANCE

ADOPTED: February 16, 2010

REVISED: May 18, 2015

	204. ATTENDANCE
<p>1. Purpose SC 1301, 1326, 1327 Title 22 Sec. 11.12, 11.13, 11.41, 12.1 Pol. 200</p>	<p>The Board requires that school age students enrolled in district schools attend school regularly, in accordance with state laws. The educational program offered by the district is predicated upon the presence of the student and requires continuity of instruction and classroom participation in order for students to achieve academic standards and consistent educational progress.</p>
<p>2. Authority SC 1327, 1329, 1330 Title 22 Sec. 11.23, 11.25, 12.1</p>	<p>Attendance shall be required of all students enrolled in district schools during the days and hours that school is in session, except that a principal or teacher may excuse a student for temporary absences upon receipt of satisfactory evidence of mental, physical, or other urgent reasons that may reasonably cause the student's absence. Urgent reasons shall be strictly construed and do not permit irregular attendance.</p>
	<p>The Board considers the following conditions to constitute reasonable cause for absence from school:</p>
<p>Title 22 Sec. 11.25</p>	<ol style="list-style-type: none"> <li>1. Illness.</li> </ol>
	<ol style="list-style-type: none"> <li>2. Quarantine.</li> </ol>
	<ol style="list-style-type: none"> <li>3. Recovery from accident.</li> </ol>
	<ol style="list-style-type: none"> <li>4. Required court attendance.</li> </ol>
	<ol style="list-style-type: none"> <li>5. Death in family.</li> </ol>
	<ol style="list-style-type: none"> <li>6. Family educational travel, with prior approval.</li> </ol>
<p>SC 1329 Title 22 Sec. 11.26</p>	<ol style="list-style-type: none"> <li>7. Educational tours and trips, with prior approval.</li> </ol>

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	<p>Absences shall be treated as unlawful until the district receives a written excuse explaining the absence, to be submitted within three (3) days of the absence.</p> <p>A maximum of ten (10) days of cumulative lawful absences verified by parental notification shall be permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse from a licensed physician.</p>
<p>SC 1333, 1354 Title 22 Sec. 12.1</p>	<p>The Board shall report to appropriate authorities infractions of the law regarding the attendance of students below the age of seventeen (17). The Board shall issue notice to those parents/guardians who fail to comply with the requirements of compulsory attendance that such infractions will be prosecuted according to law.</p>
<p>SC 1327 Title 22 Sec. 11.22, 11.23, 11.28 Pol. 115, 116, 117, 118</p>	<p>Attendance need not always be within school buildings. A student shall be considered in attendance if present at any place where school is in session by authority of the Board; the student is receiving approved tutorial instruction, or health or therapeutic services; the student is engaged in an approved and properly supervised independent study, work-study or career education program; the student is receiving approved homebound instruction.</p>
<p>Title 22 Sec. 11.21</p>	<p>Upon written request by a parent/guardian, an absence for observance of a student's religion on a day approved by the Board as a religious holiday shall be excused. A penalty shall not be attached to an absence for a religious holiday.</p>
<p>SC 1546 Title 22 Sec. 11.21</p>	<p>The Board shall, upon written request of the parents/guardians, release from attendance a student participating in a religious instruction program acknowledged by the Board. Such instruction shall not require the child's absence from school for more than thirty-six (36) hours per school year, and its organizers must inform the Board of the child's attendance record. The Board shall not provide transportation to religious instruction. A penalty shall not be attached to an absence for religious instruction.</p>
<p>SC 1329 Title 22 Sec. 11.41</p>	<p>The Board shall permit a student to be excused for participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group upon written request prior to the event.</p>
<p>Title 22 Sec. 11.23, 11.25</p>	<p>The Board will recognize other justifiable absences for part of the school day. These shall include medical or dental appointments, court appearances, family emergencies, or other urgent reasons.</p>

<p>SC 1329, 1330 Title 22 Sec. 11.34</p>	<p>The Board shall excuse the following students from the requirements of attendance at district schools, upon request and with the required approval:</p>
<p>SC 1327 Title 22 Sec. 11.32</p>	<p>1. On certification by a physician or submission of other satisfactory evidence and on approval of the Department of Education, children who are unable to attend school or apply themselves to study for mental, physical or other reasons that preclude regular attendance.</p>
<p>Title 22 Sec. 11.5</p>	<p>2. Students enrolled in nonpublic or private schools in which the subjects and activities prescribed by law are taught.</p>
<p>SC 1327.1 Pol. 137</p>	<p>3. Students attending college who are also enrolled part-time in district schools.</p>
<p>SC 1327</p>	<p>4. Students attending a home education program in accordance with law.</p>
<p>SC 1330</p>	<p>5. Students fifteen (15) or sixteen (16) years of age whose enrollment in private trade or business schools has been approved.</p>
<p>SC 1330 Title 22 Sec. 11.28</p>	<p>6. Students fifteen (15) years of age, and fourteen (14) years of age who have completed the highest elementary grade, engaged in farm work or private domestic service under duly issued permits.</p>
<p>SC 1330 Title 22 Sec. 11.28</p>	<p>7. Students sixteen (16) years of age regularly employed during the school session and holding a lawfully issued employment certificate.</p>
<p>SC 1327 Title 22 Sec. 11.22 Pol. 116</p>	<p>The Board may excuse the following students from the requirements of attendance at district schools:</p>
<p>SC 1327 Title 22 Sec. 11.22 Pol. 116</p>	<p>Students receiving tutorial instruction in a field not offered in the district's curricula from a properly qualified tutor approved by the Superintendent, when the excusal does not interfere with the student's regular program of studies.</p>
<p>Title 22 Sec. 11.34</p>	<p>School age children unable to attend school upon recommendation of the school physician and a psychiatrist or school psychologist, or both, and with approval of the Secretary of Education.</p>
	<p>Students enrolled in special schools conducted by the Midwestern Intermediate Unit IV or the Department of Education.</p>

<p>SC 1329 Title 22 Sec. 11.26</p>	<p><u>Educational Tours/Trips</u></p> <p>The Board may excuse a student from school attendance to participate in an educational tour or trip not sponsored by the district if the following conditions are met:</p> <ol style="list-style-type: none"> <li>1. The parent/guardian submits a written request for excusal prior to the absence.</li> <li>2. The student's participation has been approved by the Superintendent or designee.</li> <li>3. The adult directing and supervising the tour or trip is acceptable to the parents/guardians and the Superintendent.</li> </ol> <p>The Board may limit the number and duration of tours or trips for which excused absences may be granted to a student during the school term.</p>
<p>3. Delegation of Responsibility Title 22 Sec. 11.41</p>	<p>The Superintendent or designee shall annually notify students, parents/guardians and staff about the district's attendance policy by publishing such policy in the student handbook, parent newsletters, district website and other efficient methods.</p> <p>The Superintendent or designee shall develop administrative regulations for the attendance of students which:</p>
<p>SC 1501, 1504 Title 22 Sec. 4.4, 11.1, 11.2, 11.3</p>	<ol style="list-style-type: none"> <li>1. Ensure a school session that conforms with requirements of state law and regulations.</li> </ol>
<p>SC 1332, 1339  Title 22 Sec. 11.41</p>	<ol style="list-style-type: none"> <li>2. Govern the keeping of attendance records in accordance with law.</li> <li>3. Distribute annually to staff, students, and parents/guardians Board policies and school rules and regulations governing student attendance, absences and excusals.</li> </ol>
<p>SC 1333, 1338, 1354 Pol. 218, 233</p>	<ol style="list-style-type: none"> <li>4. Impose on truant students appropriate incremental disciplinary measures for infractions of school rules, but no penalty may have an irredeemably negative effect on the student's record beyond that which naturally follows absence from classroom learning experiences.</li> <li>5. Identify the habitual truant, investigate the causes of truant behavior, and consider modification of the student's educational program to meet particular needs and interests.</li> </ol>

<p>SC 1333, 1354</p>	<p>6. Ensure that students legally absent have an opportunity to make up work.</p> <p>7. Issue written notice to any parent/guardian who fails to comply with the compulsory attendance law, within three (3) days of any proceeding brought under that law. Such notice shall inform the parent/guardian of the date(s) the absence occurred; that the absence was unexcused and in violation of law; that the parent/guardian is being notified and informed of his/her liability under law for the absence of the student; and that further violations during the school term will be prosecuted without notice.</p>
<p>SC 1318 Pol. 218, 233</p>	<p>Repeated infractions of Board policy requiring the attendance of enrolled students may constitute misconduct and disobedience that warrant the student's suspension or expulsion from the regular school program or provision of alternative education services.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510, 1301, 1318, 1326, 1327, 1327.1, 1329, 1330, 1332, 1333, 1338, 1339, 1354, 1501, 1504, 1546</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.4, 11.1, 11.2, 11.3, 11.5, 11.8, 11.12, 11.13, 11.21, 11.22, 11.23, 11.24, 11.25, 11.26, 11.28, 11.32, 11.34, 11.41, 12.1</p> <p>Board Policy – 000, 115, 116, 117, 118, 137, 200, 218, 233</p>



# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: GRADUATION

ADOPTED: February 16, 2010

REVISED: May 18, 2015

	217. GRADUATION
1. Purpose	The Board shall establish graduation requirements and acknowledge each student's successful completion of the instructional program by awarding diplomas and certificates at graduation ceremonies.
2. Authority Title 22 Sec. 4.24, 4.51, 4.52	The Board shall adopt the graduation requirements students must achieve in accordance with state regulations.
Title 22 Sec. 4.24	The Board requires graduation requirements to be published and distributed to students and parents/guardians, and made available in each school building or on the district's website. All changes to graduation requirements shall be published and distributed to students and parents/guardians, and made available in each school building or on the district's website immediately following approval by the Board.
SC 1611, 1613 Title 22 Sec., 4.24 Pol. 102, 127, 213	<u>Diplomas</u>  The Board shall award a high school diploma to every student enrolled in this district who meets the requirements for graduation established by this Board.
Pol. 233	A student who has completed the requirements for graduation shall not be denied a diploma as a disciplinary measure, but the student may be denied participation in the graduation ceremony when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.

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<p>SC 1614 Title 22 Sec. 4.12, 4.24 11.27 34 CFR Sec. 300.102, 300.305 Pol. 113</p>	<p><i>Students With Disabilities –</i></p> <p>The Board shall permit a student with a disability, whose Individualized Education Program (IEP) prescribes continued educational services, to participate in commencement ceremonies with his/her graduating class and receive a certificate of attendance, provided that the student has attended four (4) years of high school. The Board shall issue a high school diploma to each student with a disability who completes the graduation requirements established by the Board or the goals established in the student's IEP, as determined by the student's IEP team.</p>
<p>Title 22 Sec. 11.5, 11.8</p>	<p><i>Part-Time Students –</i></p> <p>A student may qualify for graduation by attending a district school part-time when lawfully employed part-time or when officially enrolled part-time in a postsecondary institution.</p>
<p>Title 22 Sec. 11.4, 11.8</p>	<p><i>Full-Time Postsecondary Students –</i></p> <p>The fourth year of high school shall not be required for graduation if a student has completed all requirements for graduation and attends a postsecondary institution as a full-time student.</p>
<p>SC 1611</p>	<p><i>Eligible Veterans –</i></p> <p>In order to honor and recognize honorably discharged eligible veterans who left high school prior to graduation to serve in World War II, the Korean War or the Vietnam War, the Board shall grant a diploma to a veteran who meets the applicable requirements of law and completes the required application.</p> <p>Upon proper application, the Board may award a diploma posthumously to a veteran who meets the stated requirements.</p> <p>The Superintendent shall submit to the Board for its approval the names of veterans of World War II, the Korean War, and the Vietnam War who are eligible for a high school diploma.</p>
<p>3. Delegation of Responsibility</p> <p>Title 22 Sec. 4.24</p>	<p>The Superintendent or designee shall be responsible for ensuring the following:</p> <ol style="list-style-type: none"> <li>1. Publication and distribution of graduation requirements to students and parents/guardians.</li> </ol>

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<p>Title 22 Sec. 4.12, 4.24, 4.51, 4.52 Pol. 102, 127, 213</p>	<p>2. Counseling of students regarding expectations of graduation requirements.</p>
<p>Title 22 Sec. 4.12, 4.24, 4.51, 4.52 Pol. 102, 127, 213</p>	<p>3. Assessment of individual student attainment of academic standards to ensure the student's progress toward achievement of graduation requirements.</p>
<p>Pol. 212</p>	<p>4. Accurate recording and reporting of each student's progress and accumulation of graduation requirements.</p>
<p>Title 22 Sec. 4.24</p>	<p>5. Provision of assistance to those students having difficulty attaining the academic standards.</p> <p>6. Development of a list of individuals who qualify for the award of a diploma.</p> <p>7. Planning and executing graduation ceremonies that appropriately recognize this important achievement.</p>
	<p>References:</p> <p>School Code – 24 P.S. Sec. 1611, 1613, 1614</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.12, 4.24, 4.51, 4.52, 11.4, 11.5, 11.8, 11.27</p> <p>Individuals With Disabilities Education Act, Title 34, Code of Federal Regulations – 34 CFR Part 300</p> <p>Board Policy – 102, 113, 127, 212, 213, 216, 233</p>



# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: STUDENT INVOLVEMENT IN  
DECISION-MAKING

ADOPTED: February 16, 2010

REVISED: May 18, 2015

	<p style="text-align: center;">232. STUDENT INVOLVEMENT IN DECISION-MAKING</p> <p><b>1. Purpose</b></p> <p>The Board believes that students should participate in the governance of school activities at levels appropriate to their ages and competencies because:</p> <ol style="list-style-type: none"> <li>1. Students should have a part in determining activities that affect their lives.</li> <li>2. As an institution fundamental to the operation of a democratic society, the schools should strive to exemplify the democratic ideal of citizen participation in decision-making.</li> <li>3. As part of their educational development, students should be provided experiences and decision-making roles to prepare them for the future.</li> <li>4. Students are a valuable resource whose contributions can aid and benefit the programs of the schools.</li> </ol> <p><b>2. Authority</b></p> <p>The Board directs that students be invited to participate in activities appropriate to their maturity and competency, leading to administrative decision-making in:</p> <ol style="list-style-type: none"> <li>1. Code of Student Conduct.</li> <li>2. Curriculum planning.</li> <li>3. Selection of resource materials.</li> </ol> <p>Suggestions for improvement may be offered by any student, provided they are of a constructive nature and contribute toward the realization of the district's educational goals.</p>
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232. STUDENT INVOLVEMENT IN DECISION-MAKING - Pg. 2

<p>3. Delegation of Responsibility</p>	<p>The Superintendent or designee shall develop rules to implement this policy which:</p> <ol style="list-style-type: none"><li>1. Provide for submission, consideration, and response to constructive student suggestions.</li><li>2. Designate the manner by which students shall be selected for participation in school matters.</li><li>3. Ensure that student participation is fairly representational of the whole student body.</li><li>4. Ensure that the student voice and vote in decision-making is fairly balanced with those of faculty, administration and community members.</li></ol> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p>
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# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: EMPLOYMENT OF  
SUPERINTENDENT/  
ASSISTANT  
SUPERINTENDENT

ADOPTED: April 20, 2010

REVISED: May 18, 2015

	302. EMPLOYMENT OF SUPERINTENDENT/ASSISTANT SUPERINTENDENT
1. Purpose SC 1001	The Board places the primary responsibility and authority for the administration of the district in the Superintendent and Assistant Superintendent. Therefore, selection of a Superintendent or Assistant Superintendent is critical to the effective leadership and management of the district.
2. Authority SC 508, 1071, 1073	During the last year of the Superintendent's term or any other time the position of Superintendent becomes vacant, the Board shall meet to appoint, by a majority vote of all members of the Board, a properly qualified district Superintendent. The appointed Superintendent shall enter into a written contract with the Board for a term of three (3) to five (5) years.
SC 1073, 1077	At a regular Board meeting occurring at least 150 days prior to the expiration date of the Superintendent's or an Assistant Superintendent's term of office, the Board meeting agenda shall include an item requiring affirmative action by five (5) or more Board members to notify the Superintendent or Assistant Superintendent that the Board intends to retain him/her for a further term of three (3) to five (5) years or that other candidates will be considered for the office. If the Board fails to take such action, the current Superintendent or Assistant Superintendent shall continue in office for a term similar in length to that which s/he is currently serving.
SC 1079	<p>Whenever the Board finds it impossible or impractical to immediately fill a vacancy in the office of Superintendent or Assistant Superintendent, the Board may appoint an acting Superintendent or Assistant Superintendent to serve not longer than one (1) year from the time of appointment.</p> <p>In the event the Board appoints an acting Superintendent or Assistant Superintendent, the Board shall approve and document the recruitment and assessment procedures to be used to permanently fill such vacancy in accordance with Board policy.</p>

302. EMPLOYMENT OF SUPERINTENDENT/ASSISTANT  
SUPERINTENDENT - Pg. 2

3. Guidelines	<p data-bbox="451 424 1026 457"><u>Recruitment And Assessment Of Candidates</u></p> <p data-bbox="451 474 1385 590">The Board shall actively seek candidates who meet the qualifications and requirements for the position of Superintendent and/or Assistant Superintendent. It may be aided in this task by a committee of Board members and/or the services of professional consultants, or the counsel of the retiring Superintendent.</p> <p data-bbox="451 606 1385 690">When undertaking a search to fill the position of Superintendent or Assistant Superintendent, recruitment procedures shall be prepared and may include the following:</p> <ol data-bbox="451 707 1385 1173" style="list-style-type: none"> <li data-bbox="451 707 1385 772">1. Preparation of a job description for the position, written in accordance with the requirements of federal and state laws and regulations.</li> <li data-bbox="451 789 1385 873">2. Preparation of written qualifications, in addition to applicable state requirements, for all applicants.</li> <li data-bbox="451 890 1385 989">3. Preparation of informative materials describing the school district, the Superintendent/Assistant Superintendent position, and the district's educational goals.</li> <li data-bbox="451 1005 1385 1173">4. Opportunity for selected applicants to visit the district schools, meet with internal staff and external stakeholders at the Board's invitation.</li> </ol> <p data-bbox="451 1188 1385 1272">Pol. 104 Recruitment, screening and evaluation of candidates shall be conducted in accordance with Board policy, Board established leadership criteria and state and federal law.</p> <p data-bbox="451 1289 1385 1373">The Board shall determine prior to interviewing finalists which expenses associated with such interviews will be reimbursed by the school district.</p> <p data-bbox="451 1388 1385 1472">A candidate's misstatement of fact material to qualifications for employment or determination of salary shall constitute grounds for dismissal by the Board.</p> <p data-bbox="451 1488 854 1522"><u>Pre-Employment Requirements</u></p> <p data-bbox="451 1539 1385 1717">SC 111.1 The district shall conduct an employment history review in compliance with state law prior to issuing an offer of employment to a candidate. Failure to accurately report required information shall subject the candidate to discipline up to, and including, denial of employment or termination if already hired, and may subject the candidate to civil and criminal penalties. The district may use the information for the purpose of evaluating an applicant's fitness to be hired or for continued employment and may report the information as permitted by law.</p>
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302. EMPLOYMENT OF SUPERINTENDENT/ASSISTANT  
SUPERINTENDENT - Pg. 3

SC 111 23 Pa. C.S.A. Sec. 6344	A candidate shall not be employed until the individual has complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of that screening process.
SC 111, 111.1	Each candidate shall report, on the designated form, all arrests and convictions as specified on the form. Candidates shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form. Failure to accurately report such arrests and convictions may subject the individual to denial of employment, termination if already hired, and/or criminal prosecution.
SC 1004	Before entering the duties of the office, the Superintendent or Assistant Superintendent shall take and subscribe to the oath of office prescribed by law.
Pol. 314	After receiving a conditional offer of employment but prior to beginning employment, the candidate shall undergo medical examinations, as required by law and as the Board may require at Board expense.
	<u>Employment Contracts</u>
SC 1073	An individual shall not be employed as Superintendent or Assistant Superintendent unless s/he has signed an employment contract expressly stating the terms and conditions of employment. The written contract shall:
SC 1073.1, 1081, 1082 Pol. 003, 312	1. Contain the mutual and complete agreement between the Superintendent or Assistant Superintendent and the Board with respect to the terms and conditions of employment.
	2. Consistent with state certification requirements, specify the duties, responsibilities, job description and performance expectations, including performance standards and assessments as required by law.
SC 1075, 1077	3. Incorporate all provisions relating to compensation and benefits to be paid to or on behalf of the Superintendent or Assistant Superintendent.
SC 1073	4. Specify the term of employment and state that the contract shall terminate immediately, except as otherwise provided by law, upon the expiration of the term unless the contract is allowed to renew automatically as required by law.
	5. Specify the termination, buyout and severance provisions, including all postemployment compensation and the period of time in which the compensation shall be provided. Termination, buyout and severance provisions may not be modified during the course of the contract or in the event a contract is terminated prematurely.

302. EMPLOYMENT OF SUPERINTENDENT/ASSISTANT  
SUPERINTENDENT - Pg. 4

SC 1007, 1008	<ol style="list-style-type: none"> <li>6. Contain provisions relating to outside work that may be performed, if any.</li> <li>7. State that any modification to the contract must be in writing.</li> <li>8. State that the contract shall be governed by the laws of the Commonwealth.</li> <li>9. Limit compensation for unused sick leave in employment contracts for Superintendents and/or Assistant Superintendents who have no prior experience as a district superintendent or assistant superintendent to the maximum compensation for unused sick leave under the school district's administrative compensation plan in effect at the time of the contract.</li> <li>10. Limit transferred sick leave from previous employment to not more than thirty (30) days for Superintendents and/or Assistant Superintendents who have no prior experience as a district superintendent or assistant superintendent.</li> <li>11. Specify postretirement benefits and the period of time in which the benefits shall be provided.</li> </ol>
SC 1080 2 Pa. C.S.A. Sec. 551 et seq	<p><u>Removal/Severance</u></p> <p>A Superintendent or Assistant Superintendent may be removed from office and have their contracts terminated, after a hearing, by a majority vote of all members of the Board and in accordance with law. The Board shall publicly disclose at the next regularly scheduled meeting the removal from office of a Superintendent or Assistant Superintendent.</p>
SC 1073	<p>Any negotiated severance of employment prior to the end of the term of the Superintendent's or Assistant Superintendent's specified contract term shall be limited to either:</p> <ol style="list-style-type: none"> <li>1. The equivalent of one (1) year's compensation and benefits due under the contract, if the severance agreement takes effect two (2) or more years prior to the end of the contract term; or</li> <li>2. The equivalent of one-half (1/2) of the total compensation and benefits due under the contract for the remainder of the term, if the severance agreement takes effect less than two (2) years prior to the end of the contract term.</li> </ol>

302. EMPLOYMENT OF SUPERINTENDENT/ASSISTANT  
SUPERINTENDENT - Pg. 5

References:

School Code – 24 P.S. Sec. 108, 111, 111.1, 508, 1001, 1002, 1003, 1004, 1007, 1008, 1071, 1073, 1073.1, 1075, 1076, 1077, 1078, 1079, 1080, 1081, 1082, 1418

State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq., 49.41, 49.42, 49.171, 49.172

State Department of Health Regulations – 28 PA Code Sec. 23.43, 23.44, 23.45

Local Agency Law – 2 Pa. C.S.A. Sec. 551 et seq.

Criminal History Record Information Act – 18 Pa. C.S.A. Sec. 9125

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

Americans With Disabilities Act – 42 U.S.C. Sec. 12101 et seq.

Board Policy – 003, 104, 312, 314



# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: EMPLOYMENT OF DISTRICT  
STAFF

ADOPTED: April 20, 2010

REVISED: May 18, 2015

	304. EMPLOYMENT OF DISTRICT STAFF
<p>1. Authority</p> <p>SC 406, 508, 1089, 1106, 1107, 1142- 1152 Title 22 Sec. 4.4 Pol. 328</p>	<p>The Board places substantial responsibility for the effective management and operation of district schools and the quality of the educational program with its administrative, professional and support employees.</p> <p>The Board shall, by a majority vote of all members, approve the employment; set the compensation; and establish the term of employment for each administrative, professional and support employee employed by the district.</p> <p>Approval shall normally be given to the candidates for employment recommended by the Superintendent.</p> <p>When any recommended candidate has been rejected by the Board, the Superintendent shall make a substitute recommendation.</p> <p>The Superintendent shall recommend fewer than three (3) applicants if approved by the Board, and each candidate shall be interviewed by the Board or Personnel Committee.</p>
<p>SC 1111</p>	<p>No teacher shall be employed who is related to any member of the Board, as defined in law, unless such teacher receives the affirmative vote of a majority of all members of the Board other than the member related to the applicant, who shall not vote.</p> <p>The Board authorizes the use of professional and support employees prior to Board approval when necessary to maintain continuity of the educational program and services. Retroactive employment shall be recommended to the Board at the next regular Board meeting.</p>
<p>SC 1204.1</p>	<p>The district shall use the Standard Application for Teaching Positions but may also establish and implement additional application requirements for professional employees.</p>

	<p>An employee's misstatement of fact material to qualifications for employment or determination of salary shall constitute grounds for dismissal by the Board.</p> <p><u>Pre-Employment Requirements</u></p>
SC 111.1	<p>The district shall conduct an employment history review in compliance with state law prior to issuing an offer of employment to a candidate. Failure to accurately report required information shall subject the candidate to discipline up to, and including, denial of employment or termination if already hired, and may subject the candidate to civil and criminal penalties. The district may use the information for the purpose of evaluating an applicant's fitness to be hired or for continued employment and may report the information as permitted by law.</p>
SC 111 23 Pa. C.S.A. Sec. 6344	<p>A candidate shall not be employed until s/he has complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of that screening process.</p>
SC 111, 111.1	<p>Each candidate shall report, on the designated form, arrests and convictions as specified on the form. Candidates shall likewise report arrests and convictions that occur subsequent to initially submitting the form. Failure to accurately report such arrests and convictions may subject the individual to denial of employment, termination if already hired, and/or criminal prosecution.</p>
SC 1109, 1201 24 P.S. Sec. 2070.2 Title 22 Sec. 49.1 et seq	<p>A candidate for employment in the district shall not receive a recommendation for employment without evidence of his/her certification when such certification is required.</p>
2. Delegation of Responsibility Pol. 104	<p>The Superintendent or designee shall develop administrative regulations for employment of staff, in accordance with Board policy and state and federal laws and regulations.</p> <p>Staff vacancies that represent opportunities for professional advancement or diversification shall be made known to district employees so they may apply for such positions.</p>
42 U.S.C. Sec. 12112	<p>The Superintendent or designee may apply necessary screening procedures to determine a candidate's ability to perform the job functions of the position for which a candidate is being considered.</p>

<p>SC 1109, 1201 Title 22 Sec. 49.1 et seq</p>	<p>The Superintendent or designee shall seek recommendations from former employers and others in assessing the candidate's qualifications. Such recommendations and references shall be retained confidentially and for official use only.</p>
<p>Title 22 Sec. 403.2, 403.4 20 U.S.C. Sec. 6319, 7801</p>	<p>Each certificated administrative and professional employee employed by the district shall be responsible for maintaining a valid certificate when such certificate is required by law.</p>
<p>Title 22 Sec. 403.4, 403.5 20 U.S.C. Sec. 6319, 7801</p>	<p><u>Title I Requirements</u></p> <p>All elementary, middle and secondary teachers employed by the district who teach core academic subjects shall be highly qualified, as defined by federal law and state regulations.</p> <p>The principal of a school providing Title I programs to students shall annually attest that professional staff teaching in such programs are highly qualified and paraprofessionals providing instructional support in such programs meet required qualification, in accordance with federal law and state regulations. The written certifications shall be maintained in the district office and the school office and shall be available to the public, upon request.</p>
<p>Title 22 Sec. 403.2, 403.5 20 U.S.C. Sec. 6319</p>	<p>All paraprofessionals providing instructional support in a program supported by Title I funds shall have a secondary school diploma or a recognized equivalent and one (1) of the following:</p> <ol style="list-style-type: none"> <li>1. At least two (2) years of study at an institution of higher learning.</li> <li>2. Associate's or higher degree.</li> <li>3. Evidence of meeting a rigorous standard of quality through a state or local assessment.</li> </ol> <p>Title I paraprofessionals who solely coordinate parental involvement activities or act as translators are exempt from the above qualifications.</p>

<p>Title 22 Sec. 14.105 Pol. 113</p>	<p><u>Special Education Paraprofessionals</u></p> <p>All instructional paraprofessionals hired by the district, who work under the direction of a certificated staff member to support and assist in providing instructional programs and services to students with disabilities or eligible students, shall have a secondary school diploma and one (1) of the following:</p> <ol style="list-style-type: none"> <li>1. At least two (2) years of postsecondary study.</li> <li>2. Associate's or higher degree.</li> <li>3. Evidence of meeting a rigorous standard of quality through a state or local assessment.</li> </ol> <p>Title 22 Sec. 14.105</p> <p>Instructional paraprofessionals shall provide evidence of twenty (20) hours of staff development activities related to their assignment each school year.</p> <p><u>Personal Care Assistants</u></p> <p>A personal care assistant provides one-to-one support and assistance to a student, including support and assistance in the use of medical equipment.</p> <p>Personal care assistants shall provide evidence of twenty (20) hours of staff development activities related to their assignment each school year. The twenty (20) hours of training may include training required by the School-Based Access Program.</p> <p><u>Educational Interpreters</u></p> <p>An educational interpreter is an individual who provides students who are deaf or hard of hearing with interpreting or transliterating services in an educational setting. To serve as an educational interpreter, an individual shall meet the qualifications set forth in law and regulations.</p>
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304. EMPLOYMENT OF DISTRICT STAFF - Pg. 5

References:

School Code – 24 P.S. Sec. 108, 111, 111.1, 406, 508, 1089, 1106, 1107, 1109, 1109.2, 1111, 1142-1152, 1201, 1204.1

State Board of Education Regulations – 22 PA Code Sec. 4.4, 8.1 et seq., 14.105, 49.1 et seq., 403.2, 403.4, 403.5

Educator Discipline Act – 24 P.S. Sec. 2070.2

Criminal History Record Information Act – 18 Pa. C.S.A. Sec. 9125

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

No Child Left Behind Act – 20 U.S.C. Sec. 6319, 7801

Americans With Disabilities Act – 42 U.S.C. Sec. 12101 et seq.

Board Policy – 000, 104, 113, 328



# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: EMPLOYMENT OF  
SUBSTITUTES

ADOPTED: April 20, 2010

REVISED: May 18, 2015

	305. EMPLOYMENT OF SUBSTITUTES
<p>1. Authority</p> <p>SC 406, 1101, 1106, 1148</p>	<p>Qualified and competent substitutes for professional and support employees shall be employed by the district in order to provide continuity in the educational programs, operations and services of the schools.</p> <p>The Board shall approve annually the names of potential substitute employees and the positions in which they may substitute.</p> <p>Additional names may be added to the list of substitutes by the Board during the school year.</p> <p>Approval shall normally be given to the candidates for employment recommended by the Superintendent.</p> <p>Utilization of substitutes prior to approval by the Board is authorized when their use is required to maintain continuity in the educational program and services of the district and the candidate has satisfied legal pre-employment requirements. Retroactive approval shall be recommended to the Board at the next regular Board meeting.</p> <p>A candidate's misstatement of fact material to qualifications for employment or determination of salary shall constitute grounds for dismissal by the Board.</p> <p><u>Pre-Employment Requirements</u></p>
<p>SC 111.1</p>	<p>The district shall conduct an employment history review in compliance with state law prior to issuing an offer of substitute employment to a candidate. The employment history review shall remain valid as long as the substitute continues to be employed by the district or remains on the approved substitute list. Failure to accurately report required information shall subject the candidate to discipline up to, and including, denial of employment or termination if already hired, and may subject the candidate to civil and criminal penalties. The district may use the information for the purpose of evaluating an applicant's fitness to be hired or for continued employment and may report the information as permitted by law.</p>

### 305. EMPLOYMENT OF SUBSTITUTES - Pg. 2

<p>SC 111 23 Pa. C.S.A. Sec. 6344</p>	<p>A candidate shall not be employed until the individual has complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of that screening process.</p>
<p>SC 111, 111.1</p>	<p>Each candidate shall report, on the designated form, arrests and convictions as specified on the form. Candidates shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form. Failure to accurately report such arrests and convictions may subject the individual to denial of employment, termination if already hired, and/or criminal prosecution.</p>
<p>SC 1109, 1201 24 P.S. Sec. 2070.2 Title 22 Sec. 49.1 et seq</p>	<p>A candidate for employment in the district shall not receive a recommendation for employment without evidence of his/her certification when such certification is required.</p> <p><u>Compensation</u></p>
<p>SC 1148</p>	<p>Substitutes shall be paid on a per diem basis at a rate set annually by the Board for the various classes of employees.</p>
<p>2. Delegation of Responsibility</p>	<p>The Superintendent or designee shall develop administrative regulations regarding employment of substitutes.</p> <p>The administration may seek recommendations from former employers and others to assess the candidate's qualifications. Such recommendations and references shall be retained confidentially and for official use only.</p> <p>The Superintendent or designee shall recommend retention on the Board's approved substitute list only for those substitutes who have satisfactorily performed their duties.</p> <p>The Superintendent or designee shall prepare a written statement for all approved substitutes informing them of their pay rate, employee status, work schedule, and other matters that enable them to perform their duties to the best of their ability. A copy of this statement shall be placed in the employee's personnel file.</p>

305. EMPLOYMENT OF SUBSTITUTES - Pg. 3

References:

School Code – 24 P.S. Sec. 108, 111, 111.1, 406, 1101, 1106, 1109, 1148, 1201

State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq., 49.1 et seq.

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

Educator Discipline Act – 24 P. S. Sec. 2070.2

Board Policy – 000, 104



# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: EMPLOYMENT OF SUMMER  
SCHOOL STAFF

ADOPTED: April 20, 2010

REVISED: May 18, 2015

	306. EMPLOYMENT OF SUMMER SCHOOL STAFF
<p>1. Authority</p> <p>SC 406, 508, 1109, 1146, 1901 Pol. 124</p>	<p>The Board directs that qualified and competent professional and support employees be employed to provide the district's summer school program.</p> <p>When a summer school program is authorized by the Board, the Board, by majority vote of all members, shall approve the employment; set the compensation; and establish the period of employment for each individual employed in the district summer school program.</p> <p>Approval shall normally be given to the candidates recommended by the responsible administrator and approved by the Superintendent.</p> <p>An employee's misstatement of fact material to qualifications for employment or determination of salary shall constitute grounds for dismissal by the Board.</p> <p><u>Pre-Employment Requirements</u></p>
<p>SC 111.1</p>	<p>The district shall conduct an employment history review in compliance with state law prior to issuing an offer of employment to a candidate. Failure to accurately report required information shall subject the candidate to discipline up to, and including, denial of employment or termination if already hired, and may subject the candidate to civil and criminal penalties. The district may use the information for the purpose of evaluating an applicant's fitness to be hired or for continued employment and may report the information as permitted by law.</p>
<p>SC 111 23 Pa. C.S.A. Sec. 6344</p>	<p>A candidate shall not be employed until the individual has complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of that screening process.</p>
<p>SC 111, 111.1</p>	<p>Each candidate shall report, on the designated form, arrests and convictions as specified on the form. Candidates shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form. Failure to accurately report such arrests and convictions may subject the individual to denial of employment, termination if already hired, and/or criminal prosecution.</p>

306. EMPLOYMENT OF SUMMER SCHOOL STAFF - Pg. 2

SC 1109, 1201 24 P.S. Sec. 2070.2 Title 22 Sec. 49.1 et seq	<p>A candidate for employment in the district shall not receive a recommendation for employment without evidence of his/her certification when such certification is required.</p>
2. Delegation of Responsibility	<p>The Superintendent or designee shall develop administrative regulations or procedures to recruit, screen and recommend candidates for summer school employment. Only those candidates who are best qualified to perform the duties of the position, as determined by the administration, shall be recommended.</p> <p>Vacancies for summer school employment shall be made known to district personnel so that they may apply for such positions.</p> <p>Recommendations from former employers and others may be sought to assess the candidate's qualifications. Such recommendations and references shall be retained confidentially and for official use only.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 108, 111, 111.1, 406, 508, 1109, 1146, 1201, 1901</p> <p>State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq., 49.1 et seq.</p> <p>Educator Discipline Act – 24 P. S. Sec. 2070.2</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Board Policy – 000, 104, 124</p>

# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: STUDENT TEACHERS/  
INTERNS

ADOPTED: April 20, 2010

REVISED: May 18 2015

	307. STUDENT TEACHERS/INTERNS
1. Authority	The Board encourages cooperation with colleges and universities within the state to assist in the training of student teachers and interns.
SC 510	The Board establishes that district schools shall accept student teachers and interns from accredited institutions with which the district has a cooperative agreement approved by the Board.
SC 111 23 Pa. C.S.A. Sec. 6344	The Board directs that student teachers and interns shall not be accepted into district schools unless they have complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of those screening processes.
2. Delegation of Responsibility	<p>The Superintendent or designee shall be responsible to assign student teachers and interns to the schools.</p> <p>Recommendations for selection of cooperating teachers shall be made by the building principal, with the agreement of the college or university supervisor.</p> <p>The Superintendent or designee shall ensure distribution of student teachers throughout the district so that no single group of students or teachers will be subject to excessive student teacher classroom hours.</p>
SC 1418 Title 28 Sec. 23.43, 23.44, 23.45 Pol. 314	<p>Student teachers and interns shall comply with the health examination requirements of the state and Board policy applicable to district staff.</p> <p>While serving in district schools, student teachers and interns shall be responsible for their conduct to the supervising teacher/administrator and building principal.</p>

	<u>Arrest Or Conviction Reporting Requirements</u>
SC 111	Prior to being accepted into district schools, student teachers and interns shall report, on the designated form, arrests and convictions as specified on the form. Student teachers and interns shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form.
SC 111	While serving in district schools, student teachers and interns shall use the designated form to report to the Superintendent or designee, within seventy-two (72) hours of the occurrence, an arrest or conviction required to be reported by law.
23 Pa. C.S.A. Sec. 6344.3	While serving in district schools, a student teacher or intern shall be required to report to the Superintendent or designee, in writing, within seventy-two (72) hours of notification, that s/he has been listed as a perpetrator in the Statewide database, in accordance with the Child Protective Services Law.
SC 111	A student teacher or intern shall be required to submit a current criminal history background check report if the Superintendent or designee has a reasonable belief that the student teacher or intern was arrested or has been convicted of an offense required to be reported by law, and the student teacher or intern has not notified the Superintendent or designee.
SC 111 23 Pa. C.S.A. Sec. 6344.3	Failure to accurately report such arrests and convictions may subject the student teacher or intern to disciplinary action up to and including dismissal from the program and criminal prosecution.
3. Guidelines	<u>Observers</u>
Pol. 907	Student teachers, interns and faculty of other educational institutions shall be offered the opportunity to visit district schools and observe classes. Such observers must be treated as any other visitor and shall be under the direct supervision of the principal or designee.
	References:
	School Code – 24 P.S. Sec. 111, 510, 1418
	State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.
	State Department of Health Regulations – 28 PA Code Sec. 23.43, 23.44, 23.45
	Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.
	Board Policy – 314, 907

# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: ASSIGNMENT AND TRANSFER

ADOPTED: April 20, 2010

REVISED: May 18, 2015

309. ASSIGNMENT AND TRANSFER	
1. Authority	The assignment and transfer of administrative, professional and support employees within the district shall be determined by the management, supervisory, instructional and operational needs of the schools and the school district.
SC 508, 510	The Board shall approve the initial assignment of all employees at the time of employment and when such assignments involve a transfer from one building or supervisor to another or involve a move to a position requiring a certificate or credentials other than those required for the employee's present position.
23 Pa. C.S.A. Sec. 6344.3, 6344.4	Each applicant for transfer or reassignment shall be required to submit an official child abuse clearance statement unless the applicant is applying for a transfer from one position as a district employee to another position as a district employee and the applicant's official child abuse clearance statement is current.
SC 111 Pol. 317	Each applicant for transfer or reassignment from a position without direct contact with students to a position with direct contact shall be required to submit criminal background checks as required by law. Such applicants shall report, on the designated form, arrests and convictions as specified on the form. Failure to accurately report such arrests and convictions may subject the individual to disciplinary action up to and including termination and criminal prosecution.
2. Delegation of Responsibility	The Superintendent or designee shall provide a system of assignment or reassignment for district employees that includes consideration of requests for voluntary transfers.
20 U.S.C. Sec. 6312	The Superintendent, in considering any assignment or transfer, shall assure that low-income students and minority students are not taught at higher rates than other students by unqualified, out-of-field or inexperienced teachers.
	Vacancies shall be publicized to all appropriate employees.
	Before new employees are sought, requests for transfer to a vacant position will be considered.

This policy shall not prevent reassignment of an employee during the school year for good cause, as determined by the Board.

References:

School Code – 24 P.S. Sec. 111, 508, 510

State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

No Child Left Behind Act – 20 U.S.C. Sec. 6312

Board Policy – 317

# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: CONDUCT/DISCIPLINARY  
PROCEDURES

ADOPTED: April 20, 2010

REVISED: May 18, 2015

	317. CONDUCT/DISCIPLINARY PROCEDURES
<p>1. Authority</p> <p>Title 22 Sec. 235.10</p> <p>SC 510, 514</p> <p>SC 1121, 1122, 1126, 1127, 1128, 1129, 1130 2 Pa. C.S.A. Sec. 551 et seq</p>	<p>All administrative, professional and support employees are expected to conduct themselves in a manner consistent with appropriate and orderly behavior. Effective operation of district schools requires the cooperation of all employees working together and complying with a system of Board policies, administrative regulations, rules and procedures, applied fairly and consistently.</p> <p>The Board requires employees to maintain professional, moral and ethical relationships with students at all times.</p> <p>The Board directs that all district employees shall be informed of conduct that is required and is prohibited during work hours and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.</p> <p>When demotion or dismissal charges are filed against a certificated administrative or professional employee, a hearing shall be provided as required by applicable law. Noncertificated administrative and support employees may be entitled to a Local Agency Law hearing, at the employee's request.</p>
<p>2. Delegation of Responsibility SC 510</p>	<p>All district employees shall comply with state and federal laws and regulations, Board policies, administrative regulations, rules and procedures. District employees shall endeavor to maintain order, perform assigned job functions and carry out directives issued by supervisors.</p> <p>When engaged in assigned duties, district employees shall not participate in activities that include but are not limited to the following:</p> <ol style="list-style-type: none"> <li>1. Physical or verbal abuse, or threat of harm, to anyone.</li> <li>2. Nonprofessional relationships with students.</li> </ol>

317. CONDUCT/DISCIPLINARY PROCEDURES - Pg. 2

Pol. 351	<p>3. Causing intentional damage to district property, facilities or equipment.</p> <p>4. Forceful or unauthorized entry to or occupation of district facilities, buildings or grounds.</p> <p>5. Use, possession, distribution, or sale of alcohol, drugs or other illegal substances.</p> <p>6. Use of profane or abusive language.</p> <p>7. Breach of confidential information.</p>
SC 1122	<p>8. Failure to comply with directives of district officials, security officers, or law enforcement officers.</p> <p>9. Carrying onto or possessing a weapon on school grounds without authorization from the appropriate school administrator.</p>
SC 1122	<p>10. Violation of Board policies, administrative regulations, rules or procedures.</p>
SC 1122	<p>11. Violation of federal, state, or applicable municipal laws or regulations.</p> <p>12. Conduct that may obstruct, disrupt, or interfere with teaching, research, service, operations, administrative or disciplinary functions of the district, or any activity sponsored or approved by the Board.</p>
SC 1122, 1151	<p>The Superintendent or designee shall develop and disseminate disciplinary rules for violations of Board policies, administrative regulations, rules and procedures that provide progressive penalties, including but not limited to verbal warning, written warning, reprimand, suspension, demotion, dismissal and pursuit of civil and criminal sanctions.</p>
<p>SC 111 24 P.S. Sec. 2070.9a</p>	<p><u>Arrest Or Conviction Reporting Requirements</u></p> <p>Employees shall use the designated form to report to the Superintendent or designee, within seventy-two (72) hours of the occurrence, an arrest or conviction required to be reported by law.</p>
<p>23 Pa. C.S.A. Sec. 6344.3</p>	<p>Employees shall also report to the Superintendent or designee, in writing, within seventy-two (72) hours of notification, that the employee has been listed as a perpetrator in the Statewide database, in accordance with the Child Protective Services Law.</p>

SC 111	<p>An employee shall be required to submit a current criminal history background check report if the Superintendent or designee has a reasonable belief that the employee was arrested or has been convicted of an offense required to be reported by law, and the employee has not notified the Superintendent or designee. Failure to accurately report such arrests and convictions may subject the employee to disciplinary action up to and including termination and criminal prosecution.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 111, 510, 514, 1121, 1122, 1126, 1127, 1128, 1129, 1130, 1151</p> <p>State Board of Education Regulations, Code of Professional Practice and Conduct for Education – 22 PA Code Sec. 235.1 et seq.</p> <p>Local Agency Law – 2 Pa. C.S.A. Sec. 551 et seq.</p> <p>Educator Discipline Act – 24 P.S. Sec. 2070.1a et seq.</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Board Policy – 000, 351</p>
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# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: WORKING PERIODS

ADOPTED: April 20, 2010

REVISED: May 18, 2015

	332. WORKING PERIODS
<p>1. Authority</p> <p>SC 510, 1504 Pol. 804</p>	<p>Work schedules required for administrative, professional and support employees shall be clearly specified to ensure regular attendance by employees and consistent operation of the district.</p> <p>The Board has the authority and responsibility to determine the hours during which district programs and services shall be available to students and the community, consistent with the administrative compensation plan, individual contracts, applicable collective bargaining agreements, and Board resolutions.</p>
<p>2. Delegation of Responsibility</p>	<p>The Superintendent or designee shall develop administrative regulations to ensure district employees adhere to their assigned work schedules.</p>
<p>3. Guidelines</p> <p>SC 1504</p>	<p><u>Professional Employees</u></p> <p>Teachers are required to be present at school at least fifteen (15) minutes before school commences. This may be modified by the building principal.</p> <p>Teachers are required to be present at their respective rooms or assigned stations, and to make them available to students, not less than five (5) minutes before the time prescribed for commencing school.</p> <p>Teachers shall remain in their rooms or assigned stations for not less than fifteen (15) minutes after students have been discharged for the purpose of assisting students in need of extra aid, except on Fridays or days preceding a holiday or except for modifications by the building principal.</p> <p>Instructional personnel shall have a duty-free lunch period of not less than thirty (30) minutes.</p> <p>Employees may not leave the school building during their lunch period without permission of the building principal.</p>

During the times students are in attendance, teachers may be assigned extra or alternative duties at the discretion of the building principal.

Any conflicts between this policy and any collective bargaining agreement that may exist for professional employees shall be reported to the Board when such conflict arises.

1. Planning Time

Each full-time professional employee shall have an average of forty (40) minutes of planning time per day over a normal ten (10) working day period. This normal planning period is subject to schedule modifications such as school emergencies, vacation periods, early dismissals, special school programs, inservice activities, and any other necessary adjustments as determined by the Superintendent. Should a deficiency exist after the ten-day period, the administration will take the appropriate steps to remedy the previous shortage. This might involve a substitute teacher, a special teacher, or some other means available to the district.

Each administrator shall attempt to schedule planning time with as much equity as is feasible.

2. Workday

The length of the normal workday for full-time professional employees shall be established in the collective bargaining agreement. Beginning and ending times may differ as designated by the building principal. In emergency situations, a variance in the normal workday is appropriate.

Support Staff Employees

Each support staff employee is required to make a record of the time at which s/he begins and ends each work day by logging his/her time on a centrally located clock specifically designed for this purpose. An employee may not make record of his/her starting time earlier than seven (7) minutes prior to the start of his/her scheduled work day. The immediate supervisor shall be accountable for checking and approving the accuracy of the entries for each employee who has been designated as his/her responsibility.

Employees who clock in late will not be allowed to make up a late start and will be docked a proportionate amount of compensation. The school district will not compensate employees at the overtime rate unless they are requested to remain beyond the scheduled work day by a supervisor.

332. WORKING PERIODS - Pg. 3

In the event that a staff member is required to leave the school district's grounds at the direction of management, the supervisor will assume responsibility for the assignment and it is not required that record be made of the time at which s/he leaves the grounds nor upon return.

Each Support Staff Member is required to clock in and out for lunch.

The Superintendent or designee shall develop administrative regulations regarding proper time clock procedures.

References:

School Code – 24 P.S. Sec. 510, 1504

Board Policy – 318, 804



# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: PROFESSIONAL  
DEVELOPMENT

ADOPTED: April 20, 2010

REVISED: May 18, 2015

333. PROFESSIONAL DEVELOPMENT	
1. Authority	Continuing professional study and inservice training for administrative, professional and support employees are prerequisites for professional development, enhanced ability to complete responsibilities and maintaining certification.
SC 517, 1205.1, 1205.2	The Board directs district employees to further their professional and personal advancement through graduate study, inservice training, conference attendance and professional development activities.
2. Guidelines	<p><u>Graduate/Special Courses</u></p> <p>Only courses of study that are preapproved shall be eligible for reimbursement by the district or a change in compensation for the employee. Documentary evidence of satisfactory completion of all study programs shall be required.</p> <p>Reimbursement for credits for approved graduate study or special courses shall be made in accordance with terms of the administrative compensation plan or an individual contract, or collective bargaining agreement, when preapproved by the Superintendent.</p> <p><u>Induction Plan</u></p> <p>The district shall comply with Department of Education requirements when developing and maintaining an induction plan for first-year teachers, long-term substitutes hired for a position for forty-five (45) days or more, educational specialists and teachers new to the district. The district shall develop and submit the induction plan to the Department of Education for approval every six (6) years, as required by law and regulations. Prior to approval by the Board and submission to the Department of Education, the induction plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p>
Title 22 Sec. 4.13, 49.16 Pol. 100	

333. PROFESSIONAL DEVELOPMENT - Pg. 2

	<u>Induction Program For School System Leaders</u>
SC 1205.5, 1217	School system leaders shall complete an induction program which is consistent with the Pennsylvania School Leadership Standards within five (5) years of serving as a school system leader in Pennsylvania for the first time.
SC 1205.5	<b>School system leaders</b> include principals, vice-principals, assistant principals, Assistant Superintendent, Superintendent and individuals who are converting an administrative certificate from a Level I certificate to a Level II certificate.
	<u>Professional Education Plan</u>
SC 1205.1 Title 22 Sec. 49.17	The Board shall appoint to the professional education committee parents/guardians and representatives of the community and local businesses. Representatives of administrators, teachers and educational specialists on the professional education committee shall be selected by their respective members.
SC 1205.1 Title 22 Sec. 4.13, 49.17 Pol. 100	The district shall develop and submit a professional education plan to the Secretary of Education for approval every three (3) years, as required by law and regulations. The professional education plan shall be designed to meet the educational needs of the district and its certificated administrative and professional employees; specify approved courses, programs, activities and learning experiences; and identify approved providers. Prior to approval by the Board and submission to the Secretary of Education, the professional education plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.
SC 1205.1	The Board shall ensure an annual review of the district's professional education plan is conducted by the professional education committee to determine if the plan continues to meet the needs of the district, employees, students and community. The professional education committee may recommend amendments to the plan, subject to approval by the Board and the Department of Education.
SC 1205.2	The Board may approve, on a case-by-case basis, specific professional education activities not stated within the district's professional education plan.
SC 1205.2	If the district assumes all costs of credits or hours, the Board may disapprove any course, program, activity or learning experience that is inconsistent with the goals of the professional education plan.

### 333. PROFESSIONAL DEVELOPMENT - Pg. 3

	<p>References:</p> <p>School Code – 24 P.S. Sec. 517, 1144, 1151, 1205.1, 1205.2, 1205.5, 1217</p> <p>Child Abuse Recognition and Reporting Training – 24 P.S. Sec. 1205.6</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.13, 49.16, 49.17</p> <p>Board Policy – 100, 806</p>
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# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: FINANCES

TITLE: INVESTMENT OF  
DISTRICT FUNDS

ADOPTED: January 22, 2008

REVISED: May 18, 2015

	<b>609. INVESTMENT OF DISTRICT FUNDS</b>
1. Purpose	<p>It shall be the policy of the Board to optimize its return through investment of cash balances in such a way as to minimize noninvested balances and to maximize return on investments.</p> <p>The primary objectives of investment activities, in priority order, shall be:</p> <p><b>Legality</b> - All investments shall be made in accordance with applicable laws of Pennsylvania.</p> <p><b>Safety</b> - Safety of principal shall be of highest priority. Preservation of capital in the portfolio of investments shall be ensured through the mitigation of credit risk and interest rate risk.</p> <p><b>Liquidity</b> - Investments shall remain sufficiently liquid to meet all operating requirements that are reasonably anticipated. A fiscal year operations anticipated cash flow shall be developed so that investments can be made as early as possible, with maturities concurrent with anticipated cash demands.</p> <p><b>Yield</b> - Investments shall be made with the objective of attaining a market-average rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs.</p>
2. Authority SC 440.1, 621, 622, 623	All investments of the school district made by an officer and/or employee of the district shall be made in accordance with this policy and a Board-approved investment program.
3. Definitions	<p><b>Short-term</b> - any period thirteen (13) months or less.</p> <p><b>Long-term</b> - any period exceeding forty-eight (48) months' duration.</p> <p><b>Mid-range</b> - any period between short-term and long-term.</p>

<p>4. Delegation of Responsibility SC 440.1</p> <p>SC 440.1 72 P.S. Sec. 3836 et seq</p>	<p><b>Concentration of credit risk</b> - the risk associated with the consolidation of investments in a single pool, institution, or instrument.</p> <p><b>Credit risk</b> - the risk of loss of principal due to the failure of the security issue or backer of the issue.</p> <p><b>Custodial credit risk</b> - the risk of loss associated with consolidation of investments with a single institution where the district may rely on the institution to hold investments on behalf of the district or through collateral action when the instruments are not in the district name.</p> <p><b>Foreign currency risk</b> - the risk associated with investment in foreign currency that is subject to market fluctuation and associated currency conversion.</p> <p><b>Interest rate risk</b> - the risk that the market value of securities will fall due to changes in general interest rates.</p> <p><b>Investment program</b> - the specifically enumerated and Board-approved investment strategy.</p> <p>The Board shall delegate to a designated individual the responsibility to manage the district's investment program, in accordance with written, Board-approved rules and procedures for operation of the investment program.</p> <p>An annual review of the investment program shall be prepared by the designated individual, based upon the anticipated cash flow of all district funds, i.e. general, capital reserve, bond, etc. The investment program shall be submitted to the Board no later than sixty (60) days after adoption of the annual budget.</p> <p>The designated individual responsible for investments shall report monthly to the Board the following:</p> <ol style="list-style-type: none"> <li>1. Amount of funds invested.</li> <li>2. Interest earned and received to date.</li> <li>3. Types and amounts of each investment and the interest rate on each.</li> <li>4. Names of the institutions where investments are placed.</li> <li>5. Current market value of the funds invested.</li> <li>6. Collateralization of deposits exceeding insurance limits.</li> </ol>
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	<p>The Board directs the Superintendent to establish administrative regulations that will ensure compliance with this policy, including a disclosure form for designated individuals involved in the investment process and/or required written statements for advisors and bidders.</p>
5. Guidelines SC 440.1	<p>Investments permitted by this policy are those defined in law, which are collateralized in accordance with applicable laws.</p> <p>All securities shall be purchased in the name of the school district, and custody of the securities shall be specified within the district's investment program.</p>
17 CFR Part 270	<p>An exception to purchases in the name of the school district is permitted for the purchase of shares of an investment company that is or conducts business voluntarily in compliance with applicable law.</p>
SC 440.1	<p>All investment advisors or bidders shall verify in writing that they have received a copy of this Board policy. Such written statement shall indicate that they have read and understand this policy and all applicable laws related to school district investments, along with their intent to comply fully with these requirements.</p> <p>The district shall require all investment advisors/bidders to submit annually any or all of the following, as appropriate:</p> <ol style="list-style-type: none"> <li>1. Audited financial statements.</li> <li>2. Proof of Financial Industry Regulatory Authority (FINRA) certification.</li> <li>3. Proof of state registration.</li> <li>4. Rating from a recognized rating agency.</li> </ol>
65 Pa. C.S.A. Sec. 1101 et seq	<p><u>Disclosure</u></p> <p>Designated officers and employees involved in the district's investment process shall disclose any personal business activity that could conflict with the proper execution and management of the investment program or could impair their ability to make impartial decisions.</p>
Pol. 619	<p><u>Audit</u></p> <p>The Board directs that all investment records be subject to annual audit by the district's independent auditors.</p>

<p>53 Pa. C.S.A. Sec. 8001 et seq</p>	<p>The audit shall include but not be limited to independent verification of amounts and records of all transactions, as deemed necessary by the independent auditors.</p> <p>It shall be the responsibility of the investment advisor and/or bidder to maintain necessary documents to permit independent audit of the district's investments.</p> <p><u>Bond Proceeds</u></p> <p>Bond proceeds shall be invested in accordance with the Local Government Unit Debt Act and applicable federal and state laws, subject to approval by the solicitor and/or bond counsel and the Board.</p> <p>Investment transactions arising from bond proceeds shall be reported monthly to the Board, in accordance with policy.</p> <p><u>Compliance With GAAP</u></p>
<p>SC 218, 440.1 GASB Stmt 40</p>	<p>The following is intended to guide district investments as limited by law:</p> <ol style="list-style-type: none"> <li>1. District funds shall not be invested in foreign currency and shall have no related risk that would require disclosure pursuant to GASB Statement 40.</li> <li>2. District investments shall limit the exposure to loss of principal due to market changes in interest rates.</li> <li>3. District investments in authorized instruments that are not backed by the "full faith and credit" of the federal or state government shall be limited to those with the highest credit rating available for such instruments issued by a recognized organization.</li> </ol> <p>If, after purchase, the rating of any instrument is reduced and no longer in compliance with Board policy, the individual responsible for district investments shall advise the Board at the earliest opportunity of such action and make recommendations for altering investments.</p> <ol style="list-style-type: none"> <li>4. When district funds are invested in any one (1) issuer other than designated depository accounts (which includes external investment pools), and securities issued or explicitly guaranteed by the U.S. Government (owned directly by the district), the amount of the investment shall be unlimited, but the Board shall be notified of such investment monthly.</li> <li>5. For purposes of interest rate disclosure in the annual financial report, the method of determining interest rate risk shall be based on weighted average maturity.</li> </ol>

<p>SC 440.1 72 P.S. Sec. 3836 et seq</p>	<p><u>Protection Of Bank Balances In Excess Of FDIC Limits</u></p> <p>When district cash is deposited in an authorized depository, if the cash balance exceeds the insurance limits, district funds shall be collateralized pursuant to law.</p> <p>The collateral shall be limited to Investments authorized by law.</p> <p>It shall be the responsibility of the Business Manager to verify with the depository the value of the instrument(s) based on the instrument being "marked to market."</p> <p>Verification of the value of the collateral instrument(s) shall occur annually.</p> <p>Following a review of valuation, the Business Manager may request an additional review by the district's investment advisors or financial consultant, and shall require additional collateral if the existing collateral has declined in value and exposes the district to potential loss of principal. The Board shall be advised of the status of the valuation review and any additional collateral at the first meeting following the review.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 218, 440.1, 621, 622, 623</p> <p>Local Government Unit Debt Act – 53 Pa. C.S.A. Sec. 8001 et seq.</p> <p>Public Officials and Employee Ethics Act – 65 Pa. C.S.A. Sec. 1101 et seq.</p> <p>Security of Public Deposits – 72 P.S. Sec. 3836 et seq.</p> <p>Investment Companies, Title 17, Code of Federal Regulations – 17 CFR Part 270</p> <p>Governmental Accounting Standards Board, Statement No. 40</p> <p>Board Policy – 000, 619</p>
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# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: FACILITIES PLANNING

ADOPTED: May 19, 2008

REVISED: May 18, 2015

701. FACILITIES PLANNING	
1. Authority	The Board shall engage in short-term and long-term facilities planning in order to meet the ongoing needs of the district's educational programs and operations. Involvement of the Board, staff, community, businesses and parents/guardians is an important part of this process.
SC 1351	The Board shall continuously or annually conduct a census of all children from birth to eighteen (18) years living in the district. The Board shall employ as many enumerators or attendance officers as necessary.
2. Delegation of Responsibility	In order to inform the Board of the district's future needs, the Superintendent or designee shall: <ol style="list-style-type: none"> <li>1. Prepare a written description of existing physical facilities.</li> <li>2. Annually report to the Board on enrollment projections.</li> <li>3. Report to the Board on the enrollment by grades during the school year.</li> <li>4. Estimate each spring the number of students who will be enrolled in the district's schools in September of the year for which the estimate is made.</li> <li>5. Prepare student population projections and compare the actual population figures to the previously projected figures to detect early any changes in population trends.</li> </ol>
3. Guidelines SC 1351	Information gathered in the census shall include for each child the name and address of the parents/guardians; name and location of the school in which the child could be or is enrolled or belongs; name and address of any employer of a child under eighteen (18); child's name, date of birth, age, sex, nationality, and address; and other information the Board may legally request to assist in the efficient and equitable operation of the district.

701. FACILITIES PLANNING - Pg. 2

SC 701	<p>When planning to enlarge or modify its facilities, the Board shall consider not only the number of students whose educational needs must be met, but also the physical requirements of the programs it deems best suited to meet those needs.</p>
Pol. 103, 103.1, 104	<p>Each school building and site shall provide suitable accommodations to carry out the educational program, including provision for the handicapped/disabled, pursuant to law and regulations.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 501, 502, 503, 504, 701, 701.1, 702, 703, 703.1, 704, 706, 731, 731.1, 733, 736-741, 1351, 1601-C et seq.</p> <p>State Board of Education Regulations – 22 PA Code Sec. 21.1 et seq., 349.1 et seq.</p> <p>Department of Environmental Protection Regulations – 25 PA Code Sec. 171.1 et seq.</p> <p>Board Policy – 100, 103, 103.1, 104, 122, 123</p>

# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: CHILD ABUSE

ADOPTED: May 19, 2008

REVISED: May 18, 2015

	806. CHILD ABUSE
1. Authority SC 1205.6 23 Pa. C.S.A. Sec. 6301 et seq Pol. 333, 818	The Board requires district employees, independent contractors and volunteers to comply with identification and reporting requirements for suspected child abuse, as well as the training requirement for recognition and reporting of child abuse in order to comply with the Child Protective Services Law and the School Code.
2. Definitions  23 Pa. C.S.A. Sec. 6303  23 Pa. C.S.A. Sec. 6303  23 Pa. C.S.A. Sec. 6303	The following words and phrases, when used in this policy, shall have the meaning given to them in this section:  <b>Bodily injury</b> - impairment of physical condition or substantial pain.  <b>Child</b> - an individual under eighteen (18) years of age.  <b>Child abuse</b> - intentionally, knowingly or recklessly doing any of the following: <ol style="list-style-type: none"> <li>1. Causing bodily injury to a child through any recent act or failure to act.</li> <li>2. Fabricating, feigning or intentionally exaggerating or inducing a medical symptom or disease which results in a potentially harmful medical evaluation or treatment to the child through any recent act.</li> <li>3. Causing or substantially contributing to serious mental injury to a child through any act or failure to act or a series of such acts or failures to act.</li> <li>4. Causing sexual abuse or exploitation of a child through any act or failure to act.</li> <li>5. Creating a reasonable likelihood of bodily injury to a child through any recent act or failure to act.</li> <li>6. Creating a likelihood of sexual abuse or exploitation of a child through any recent act or failure to act.</li> </ol>

7. Causing serious physical neglect of a child.
8. Engaging in any of the following recent acts:
  - a. Kicking, biting, throwing, burning, stabbing or cutting a child in a manner that endangers the child.
  - b. Unreasonably restraining or confining a child, based on consideration of the method, location or the duration of the restraint or confinement.
  - c. Forcefully shaking a child under one (1) year of age.
  - d. Forcefully slapping or otherwise striking a child under one (1) year of age.
  - e. Interfering with the breathing of a child.
  - f. Causing a child to be present at a location while a violation of 18 Pa. C.S. § 7508.2 (relating to operation of methamphetamine laboratory) is occurring, provided that the violation is being investigated by law enforcement.
  - g. Leaving a child unsupervised with an individual, other than the child's parent, who the actor knows or reasonably should have known: Is required to register as a Tier II or Tier III sexual offender under 42 Pa. C.S. Ch. 97 Subch. H (relating to registration of sexual offenders), where the victim of the sexual offense was under eighteen (18) years of age when the crime was committed; has been determined to be a sexually violent predator under 42 Pa. C.S. § 9799.24 (relating to assessments) or any of its predecessors; or has been determined to be a sexually violent delinquent child as defined in 42 Pa. C.S. § 9799.12 (relating to definitions).
9. Causing the death of the child through any act or failure to act.

The term **child abuse** does not include physical contact with a child that is involved in normal participation in physical education, athletic, extracurricular or recreational activities. Also excluded from the meaning of the term **child abuse** is the use of reasonable force by a person responsible for the welfare of a child for purposes of supervision, control or safety, provided that the use of force:

1. Constitutes incidental, minor or reasonable physical contact in order to maintain order and control;
2. Is necessary to quell a disturbance or remove a child from the scene of a disturbance that threatens property damage or injury to persons;

	<ol style="list-style-type: none"> <li>3. Is necessary for self-defense or defense of another;</li> <li>4. Is necessary to prevent the child from self-inflicted physical harm; or</li> <li>5. Is necessary to gain possession of weapons, controlled substances or other dangerous objects that are on the person of the child or in the child's control.</li> </ol>
SC 1205.6	<b>Direct contact with children</b> - the possibility of care, supervision, guidance or control of children or routine interaction with children.
23 Pa. C.S.A. Sec. 6303	<b>Independent contractor</b> - an individual who provides a program, activity or service who is otherwise responsible for the care, supervision, guidance or control of children. The term does not include an individual who has no direct contact with children.
23 Pa. C.S.A. Sec. 6303	<b>Perpetrator</b> - a person who has committed child abuse and is a parent/guardian of the child, a spouse or former spouse of the child's parent/guardian, a paramour or former paramour of the child's parent/guardian, a person responsible for the child's welfare, an individual residing in the same home as the child, an individual fourteen (14) years of age or older who is responsible for the child's welfare or who resides in the same home as the child, or an individual eighteen (18) years of age or older who does not reside in the same home as the child but is related within the third degree of consanguinity or affinity by birth or adoption to the child.
23 Pa. C.S.A. Sec. 6303	<b>Person responsible for the child's welfare</b> - a person who provides permanent or temporary care, supervision, mental health diagnosis or treatment, training or control of a child in lieu of parental care, supervision and control. The term includes any such person who has direct or regular contact with a child through any program, activity or service sponsored by a school, for-profit organization or religious or other not-for-profit organization.
23 Pa. C.S.A. Sec. 6303	<p><b>Program, activity or service</b> - a public or private educational, athletic or other pursuit in which children participate. The term includes, but is not limited to, the following:</p> <ol style="list-style-type: none"> <li>1. A youth camp or program.</li> <li>2. A recreational camp or program.</li> <li>3. A sports or athletic program.</li> <li>4. An outreach program.</li> </ol>

23 Pa. C.S.A. Sec. 6303	<p>5. An enrichment program.</p> <p>6. A troop, club or similar organization.</p> <p><b>Recent act or failure to act</b> - any act or failure to act committed within two (2) years of the date of the report to the Department of Human Services of the Commonwealth or county agency.</p>
23 Pa. C.S.A. Sec. 6303	<p><b>School employee</b> - an individual who is employed by a school or who provides a program, activity or service sponsored by a school. The term excludes an individual who has no direct contact with children.</p>
23 Pa. C.S.A. Sec. 6303	<p><b>Serious mental injury</b> - a psychological condition, as diagnosed by a physician or licensed psychologist, including the refusal of appropriate treatment, that:</p> <ol style="list-style-type: none"> <li>1. Renders a child chronically and severely anxious, agitated, depressed, socially withdrawn, psychotic or in reasonable fear that the child's life or safety is threatened.</li> <li>2. Seriously interferes with a child's ability to accomplish age-appropriate developmental and social tasks.</li> </ol>
23 Pa. C.S.A. Sec. 6303	<p><b>Serious physical neglect</b> - any of the following when committed by a perpetrator that endangers a child's life or health, threatens a child's well-being, causes bodily injury or impairs a child's health, development or functioning:</p> <ol style="list-style-type: none"> <li>1. A repeated, prolonged or egregious failure to supervise a child in a manner that is appropriate considering the child's developmental age and abilities.</li> <li>2. The failure to provide a child with adequate essentials of life, including food, shelter or medical care.</li> </ol>
23 Pa. C.S.A. Sec. 6303	<p><b>Sexual abuse or exploitation</b> - any of the following:</p> <ol style="list-style-type: none"> <li>1. The employment, use, persuasion, inducement, enticement or coercion of a child to engage in or assist another individual to engage in sexually explicit conduct, which includes, but is not limited to, the following: <ol style="list-style-type: none"> <li>a. Looking at the sexual or other intimate parts of a child or another individual for the purpose of arousing or gratifying sexual desire in any individual.</li> <li>b. Participating in sexually explicit conversation either in person, by telephone, by computer or by a computer-aided device for the purpose of sexual stimulation or gratification of any individual.</li> </ol> </li> </ol>

	<p>c. Actual or simulated sexual activity or nudity for the purpose of sexual stimulation or gratification of any individual.</p> <p>d. Actual or simulated sexual activity for the purpose of producing visual depiction, including photographing, videotaping, computer depicting or filming.</p> <p>Paragraph 1. does not include consensual activities between a child who is fourteen (14) years of age or older and another person who is fourteen (14) years of age or older and whose age is within four (4) years of the child's age.</p> <p>2. Any of the following offenses committed against a child: rape; statutory sexual assault; involuntary deviate sexual intercourse; sexual assault; institutional sexual assault; aggravated indecent assault; indecent assault; indecent exposure; incest; prostitution; sexual abuse; unlawful contact with a minor; or sexual exploitation.</p>
23 Pa. C.S.A. Sec. 6303	<b>Student</b> - an individual enrolled in a district school under eighteen (18) years of age.
23 Pa. C.S.A. Sec. 6344.2	<b>Volunteer</b> - an individual in an unpaid position with a program, activity or service who is individually responsible for the welfare of one or more children or has direct contact with children.
3. Delegation of Responsibility	In accordance with Board policy, the Superintendent or designee shall:
SC 111 23 Pa. C.S.A. Sec. 6344 Pol. 302, 304, 305, 306	1. Require each candidate for employment to submit an official child abuse clearance statement and other background checks as required by law.
23 Pa. C.S.A. Sec. 6344.3, 6344.4 Pol. 309	2. Require each applicant for transfer or reassignment to submit an official child abuse clearance statement unless the applicant is applying for a transfer from one position as a district employee to another position as a district employee of this district and the applicant's official child abuse clearance statement is current.
23 Pa. C.S.A. Sec. 6344.2	3. Require each volunteer to submit an official child abuse clearance statement and other background checks as required by law.
23 Pa. C.S.A. Sec. 6344.4	School employees, independent contractors and volunteers shall obtain and submit new background checks and clearances every thirty-six (36) months.

	<p>The Superintendent or designee shall annually inform students, parents/guardians, independent contractors, volunteers and staff regarding the contents of this Board policy.</p> <p>The Superintendent or designee shall annually notify district staff, independent contractors, and volunteers of their responsibility for reporting child abuse in accordance with Board policy and administrative regulations.</p>
4. Guidelines	<p><u>Training</u></p> <p>The school district, and independent contractors of the school district, shall provide their employees who have direct contact with children with mandatory training on child abuse recognition and reporting. The training shall include, but not be limited to, the following topics:</p> <ol style="list-style-type: none"> <li>1. Recognition of the signs of abuse and sexual misconduct and reporting requirements for suspected abuse and sexual misconduct.</li> <li>2. Provisions of the Educator Discipline Act, including mandatory reporting requirements.</li> <li>3. District policy related to reporting of suspected abuse and sexual misconduct.</li> <li>4. Maintenance of professional and appropriate relationships with students.</li> </ol>
SC 1205.6 Pol. 317.1, 333, 818	
24 P.S. Sec. 2070.1a Pol. 317.1	
SC 1205.6	<p>Employees are required to complete a minimum of three (3) hours of training every five (5) years.</p>
	<p><u>Duty To Report</u></p> <p>School employees, independent contractors and volunteers shall make a report of suspected child abuse if they have reasonable cause to suspect that a child is the victim of child abuse under any of the following circumstances:</p> <ol style="list-style-type: none"> <li>1. The school employee, independent contractor or volunteer comes into contact with the child in the course of employment, occupation and the practice of a profession or through a regularly scheduled program, activity or service.</li> <li>2. The school employee, independent contractor or volunteer is directly responsible for the care, supervision, guidance or training of the child.</li> <li>3. A person makes a specific disclosure to a school employee, independent</li> </ol>
23 Pa. C.S.A. Sec. 6311	

	contractor or volunteer that an identifiable child is the victim of child abuse.
	4. An individual fourteen (14) years of age or older makes a specific disclosure to a school employee, independent contractor or volunteer that s/he has committed child abuse.
23 Pa. C.S.A. Sec. 6311	A child is not required to come before the school employee, independent contractor or volunteer in order for that individual to make a report of suspected child abuse.
23 Pa. C.S.A. Sec. 6311	A report of suspected child abuse does not require the identification of the person responsible for the child abuse.
23 Pa. C.S.A. Sec. 6318	Any person who, in good faith, makes a report of suspected child abuse, regardless of whether the report is required, cooperates with an investigation, testifies in a proceeding, or engages in other action authorized by law shall have immunity from civil and criminal liability related to those actions.
23 Pa. C.S.A. Sec. 6319	Any person required to report child abuse who willfully fails to do so may be subject to disciplinary action and criminal prosecution.
18 Pa. C.S.A. Sec. 4906.1	Any person who intentionally or knowingly makes a false report of child abuse or intentionally or knowingly induces a child to make a false claim of child abuse may be subject to disciplinary action and criminal prosecution.
18 Pa. C.S.A. Sec. 4958	Any person who engages in intimidation, retaliation, or obstruction in the making of a child abuse report or the conducting of an investigation into suspected child abuse may be subject to disciplinary action and criminal prosecution.
23 Pa. C.S.A. Sec. 6320	The district shall not discriminate or retaliate against any person for making, in good faith, a report of suspected child abuse.
	<u>Reporting Procedures</u>
23 Pa. C.S.A. Sec. 6305, 6311, 6313	School employees, independent contractors or volunteers who suspect child abuse shall immediately make a written report of suspected child abuse using electronic technologies or an oral report via the statewide toll-free telephone number. A person making an initial oral report of suspected child abuse must also submit a written electronic report within forty-eight (48) hours after the oral report. Upon receipt of an electronic report, the electronic reporting system will automatically respond with a confirmation, providing the district with a written record of the report.
23 Pa. C.S.A.	A school employee, independent contractor or volunteer who makes a report of

<p>Sec. 6305, 6311, 6313</p>	<p>suspected child abuse shall immediately, after making the initial report, notify the school principal and if the initial report was made electronically, also provide the principal with a copy of the report confirmation. The school principal shall then immediately notify the Superintendent or designee that a child abuse report has been made and if the initial report was made electronically, also provide a copy of the report confirmation.</p>
<p>23 Pa. C.S.A. Sec. 6305, 6311, 6313</p>	<p>When a report of suspected child abuse is made by a school employee, independent contractor or volunteer as required by law, the school district is not required to make more than one (1) report. An individual otherwise required to make a report who is aware that an initial report has already been made by a school employee, independent contractor or volunteer is not required to make an additional report. The person making an initial oral report is responsible for making the follow-up written electronic report within forty-eight (48) hours, and shall provide the school principal with a copy of the report confirmation promptly after the written electronic report has been filed. The principal shall in turn provide a copy of the report confirmation to the Superintendent or designee.</p>
<p>SC 1302.1-A, 1303-A Title 22 Sec. 10.2, 10.21, 10.22 Pol. 805.1</p>	<p>If the Superintendent or designee reasonably suspects that conduct being reported involves an incident required to be reported under the Safe Schools Act, the Superintendent or designee shall inform local law enforcement, in accordance with applicable law, regulations and Board policy.</p>
<p>23 Pa. C.S.A. Sec. 6311, 6346</p>	<p><u>Investigation</u></p> <p>The school principal shall facilitate the cooperation with the Department of Human Services of the Commonwealth or the county agency investigating a report of suspected child abuse, including permitting authorized personnel to interview the child while in attendance at school.</p>
<p>23 Pa. C.S.A. Sec. 6368</p>	<p>Upon notification that an investigation involves suspected child abuse by a school employee, the principal shall immediately implement a plan of supervision or alternative arrangement for the school employee under investigation. The plan of supervision or alternative arrangement shall be submitted to the county agency for approval.</p>
	<p>References:</p>

School Code – 24 P.S. Sec. 111, 1301-A et seq.

State Board of Education Regulations – 22 PA Code Sec. 10.1 et seq.

Child Abuse Recognition and Reporting Training – 24 P.S. Sec. 1205.6

Child Exploitation Awareness Education - 24 P.S. Sec. 1527

Educator Discipline Act – 24 P.S. Sec. 2070.1a et seq.

Endangering Welfare of Children – 18 Pa. C.S.A. Sec. 4304

False Reports of Child Abuse – 18 Pa. C.S.A. Sec. 4906.1

Intimidation, Retaliation or Obstruction in Child Abuse Cases –  
18 Pa. C.S.A. Sec. 4958

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

Board Policy – 302, 304, 305, 306, 309, 317, 317.1, 333, 805.1, 818



# SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: CONTRACTED SERVICES

ADOPTED: May 19, 2008

REVISED: May 18, 2015

	818. CONTRACTED SERVICES
1. Purpose	In its effort to provide cost-effective programs, the Board may need to utilize contracted services. The district shall monitor and evaluate such services to assure their effectiveness. This policy is adopted to assist the Board in procuring and maintaining qualified and legally certified services.
2. Definition SC 1205.6	<b>Direct Contact with Children</b> - the possibility of care, supervision, guidance or control of children or routine interaction with children.
3. Authority SC 111 23 Pa. C.S.A. Sec. 6344	The Board is required by law to ensure that independent contractors and their employees comply with the mandatory background check requirements for criminal history and child abuse.
4. Guidelines SC 111.1  SC 111 23 Pa. C.S.A. Sec. 6344  SC 111, 111.1	<p>Independent contractors shall conduct an employment history review, in compliance with state law, prior to issuing an offer of employment to a candidate or prior to assignment of a current employee to perform work for the district. Failure to accurately report required information shall subject the candidate or employee to discipline up to, and including, denial of employment or termination if already hired, and may subject the candidate or employee to civil and criminal penalties. The independent contractor may use the information for the purpose of evaluating an applicant's fitness to be hired or for continued employment of a current employee and may report the information as permitted by law.</p> <p>Independent contractors and their employees shall not be employed until each has complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of that screening process.</p> <p>Independent contractors and their employees shall report, on the designated form, all arrests and convictions as specified on the form. Independent contractors and their employees shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form. Failure to accurately report such arrests and convictions may subject the individual to denial of employment/contract, termination if already hired/contracted, and/or criminal prosecution.</p>

<p>SC 111 23 Pa. C.S.A. Sec. 6344.3</p>	<p>All independent contractors shall adopt policies and procedures that require their employees, who are providing services to the district and who have direct contact with children, to notify the contractor, in writing, within seventy-two (72) hours of the occurrence, of an arrest or conviction required to be reported by law. Employees shall also be required to report to the contractor, within seventy-two (72) hours of notification, that the employee has been listed as a perpetrator in the Statewide database, in accordance with the Child Protective Services Law.</p> <p>If the contractor receives notice of such arrest or conviction notification that the employee has been listed as a perpetrator in the Statewide database, from either the employee or a third party, the contractor shall immediately report, in writing, that information to the school district.</p>
<p>Pol. 610</p>	<p>Mandatory background check requirements for criminal history and child abuse shall be included in all bidding specifications for contracted services.</p> <p>Language shall be included in all bidding specifications for contracted services notifying independent contractors that failure to comply with this policy and the requirements for background checks and reporting of employee misconduct by an independent contractor shall lead to cancellation of the contract.</p>
<p>SC 1205.6</p>	<p>Independent contractors shall provide their employees who have direct contact with children with mandatory training on child abuse recognition and reporting. The training shall include, but not be limited to, the following topics:</p>
<p>24 P.S. Sec. 2070.1a et seq</p>	<ol style="list-style-type: none"> <li>1. Recognition of the signs of abuse and sexual misconduct and reporting requirements for suspected abuse and sexual misconduct.</li> <li>2. Provisions of the Educator Discipline Act, including mandatory reporting requirements.</li> </ol>
<p>Pol. 806</p>	<ol style="list-style-type: none"> <li>3. District policy related to reporting of suspected abuse and sexual misconduct.</li> <li>4. Maintenance of professional and appropriate relationships with students.</li> </ol>
<p>SC 1205.6</p>	<p>Employees of independent contractors who have direct contact with children are required to complete a minimum of three (3) hours of training every five (5) years.</p>

	<p>References:</p> <p>School Code – 24 P.S. Sec. 111, 111.1</p> <p>Child Abuse Recognition and Reporting Training – 24 P.S. Sec. 1205.6</p> <p>Educator Discipline Act – 24 P.S. Sec. 2070.1a et seq.</p> <p>State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Board Policy – 610, 806</p>
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## Roof Management Agreement

### On-going Preventative Maintenance

**CUSTOMER:** Sharpsville Area School District  
701 Pierce Avenue, Suite 1  
Sharpsville, PA 16150

**DATE:** May 15, 2015

**ATTENTION:** Jaime L. Roberts, PRSBA  
Business Manager/Board Secretary  
Phone: 724-962-8300 Ext. 4103  
Cell:  
Fax: 724-962-7873  
Email: [jroberts@sharpsville.k12.pa.us](mailto:jroberts@sharpsville.k12.pa.us)

**RE:** Elementary School & High School / Middle School

Roth Bros., Inc. (RBI) is pleased to offer a complete planned preventative roof maintenance program. This will include preventative maintenance visits, strategic budget information, and a yearly consultative review of your account activities. The preventative maintenance program will be implemented upon your acceptance of this proposal.

### **ON-GOING STANDARD PLANNED PREVENTATIVE MAINTENANCE:**

#### **Standard Preventative Maintenance to Include**

- ❖ Completed 60-point inspection report.
- ❖ Cleaning of light organic and inorganic debris from the roof, drains, and scuppers as needed and prioritized by RBI's technician.
- ❖ Maintenance level repairs to parapet wall flashings as needed and prioritized by RBI's technician.
- ❖ Maintenance level repairs to parapet wall flashing laps & seams as needed and prioritized by RBI's technician
- ❖ Maintenance level repairs to the exposed masonry parapet wall as needed and prioritized by RBI's technician.
- ❖ Temporary maintenance level repairs to the exposed masonry chimney penetrations as needed and prioritized by RBI's technician.
- ❖ Maintenance level repairs to rooftop unit flashings as needed and prioritized by RBI's technician
- ❖ Maintenance level repairs to the roof membrane as needed and prioritized by RBI's technician.
- ❖ Maintenance level repairs to the roof membrane's laps & seams as needed and prioritized by RBI's technician.
- ❖ Reset & re-attach existing walk pads as needed and prioritized by RBI's technician.
- ❖ Reset existing metal soffit panels as needed and prioritized by RBI's technician.
- ❖ Maintenance level repairs to pipe flashings as needed and prioritized by RBI's technician.
- ❖ Maintenance level repairs to pipe supports as needed and prioritized by RBI's

- technician.
- ❖ Maintenance level repairs to metal edging (drip edge, water dam, etc.) as needed and prioritized by RBI's technician.
  - ❖ Maintenance level repairs to metal coping as needed and prioritized by RBI's technician.
  - ❖ Maintenance level repairs to metal fascia as needed and prioritized by RBI's technician.
  - ❖ Maintenance level repairs to expansion joints as needed and prioritized by RBI's technician.
  - ❖ Maintenance level repairs to area divider/control joints as needed and prioritized by RBI's technician.
  - ❖ Maintenance level repairs to roof drains, overflow drains, gutters, downspouts, scuppers and collector heads as needed and prioritized by RBI's technician.
  - ❖ Maintenance level repairs to skylights as needed and prioritized by RBI's technician.
  - ❖ Maintenance level repairs to pitch pockets/pourable sealer pockets as needed and prioritized by RBI's technician; crown to shed water.
  - ❖ Re-fastening of existing loose metal termination bar as needed and prioritized by RBI's technician.
  - ❖ Re-fastening of existing metal counter flashing as needed and prioritized by RBI's technician.
  - ❖ Maintenance level repairs to metal roof areas as needed and prioritized by RBI's technician.
  - ❖ Wire brush, prime and coat rusted metalwork (example: stack penetrations) as needed and prioritized by RBI's technician.
  - ❖ Temporary maintenance level repairs to exposed metal ductwork as needed and prioritized by RBI's technician.
  - ❖ Temporary maintenance level repairs to the EIFS as needed and prioritized by RBI's technician.
  - ❖ Redistribute ballast as needed and prioritized by RBI's technician.
  - ❖ Trim back foliage as needed and prioritized by RBI's technician.
  - ❖ Temporarily repair shingle roof areas that can be safely accessed.
  - ❖ Perform an under deck visual inspection as needed and prioritized by RBI's technician.
  - ❖ Bi-annual maintenance required to sustain the Manufacturer's warranty.
  - ❖ All maintenance level work shall be completed in accordance with OSHA standards.
  - ❖ Photo documentation.
  - ❖ Account updates in RBI's Internet based Roof Management Service Center.

### **General Provisions**

This contract includes normal preventative maintenance (PM) work only. To a reasonable degree of professional certainty, RBI's technicians will prioritize maintenance level repairs during each PM visit. Customer and RBI understand that maintenance is an on-going process and as such a limited number of proactive and/or reactive maintenance level repairs will be performed during each PM visit. RBI's technician will also indicate recommended maintenance level tasks that could be

## On-going Preventative Maintenance

completed on future visits. Damage due to negligence of other contractors, maintenance personnel or any other person permitted on the roof is not covered under this maintenance contract. Any emergency service or repair work, which may be required, other than scheduled maintenance will be billed at the then current normal service charge rate. RBI maintains a 24-hour emergency answering service. A maintenance report will be submitted, via RBI's Internet based Roof Management Service Center, at the completion of each roof PM visit detailing the work completed and any recommendations for major repair. All planned preventative maintenance service, under this agreement, will be performed during RBI's normal working hours of dawn to dusk. Customer will provide reasonable means of access to all roofs covered by this agreement. This agreement will commence on the date indicated herein. If roof warranty information is not available at the time of the visit all repairs will be performed in accordance with standard industry practice using like kind materials as indicated by the then current roof system type. As manufacturer's warranty information becomes available and is made known to RBI, appropriate manufacturer's materials will be used on the next scheduled maintenance visit, unless otherwise approved by Customer.

### Roof Leak Service

Customer shall provide to RBI any in-force warranty information to include the manufacturer, warranty number/identification, year installed and expiration date. Customer understands that the roofing manufacturer may insist upon the Customer contacting the manufacturer directly to report a roof leak and request that RBI perform roof leak services. Roof leak service may be requested via email to [sharpvilleasd@rothbros.com](mailto:sharpvilleasd@rothbros.com). Any non-warranted roof leak services provided by RBI shall be invoiced to the Customer at the then current time & material rate structure on a Not-To-Exceed basis of \$500.00 per occurrence during normal working hours of Monday – Friday, 7:00 a.m. to 5:00 p.m. site local time. An NTE multiplier of 1.5 shall be applied for after-hours and Saturday service. An NTE multiplier of 2.0 shall be applied for Sunday and holiday service.

### Upgrade Repair Recommendations

Customer understands that RBI may, from time to time, put forth recommendations for upgrade repairs that are beyond the level of maintenance repair work. Further, Customer understands that

maintenance level repairs are not a substitute for upgrade repairs and RBI assumes no responsibility for leaks occurring as a result of uncompleted or unfinished upgrade repairs, whether maintenance repairs are performed at upgrade repair areas or not, and whether or not the Customer directed RBI to perform said maintenance level repairs at upgrade repair areas or RBI's technician acted in good faith performing maintenance level repairs at upgrade repair areas. RBI may, at its sole option, choose not to perform maintenance level repairs at recommended upgrade repair areas.

### Charges

The agreement price may be adjusted yearly after the original term of this agreement based on prevailing labor and material costs; the agreement price will be adjusted yearly at a standard rate increase of 3%. Prior written notice of the need for any renewal adjustments will be submitted to the Customer for approval; RBI must have Customer's written approval for any price increase prior to RBI commencing with any PM activities. Any major repair work required to keep the system operating properly will be submitted in advance to the Customer for approval. Invoices for On-going PM services shall be submitted within 30 days of the completion of each preventative maintenance visit; completion shall be defined as completing in-field/onsite activities.

### Taxes

Customer understands that all applicable sales taxes are not included in this proposal. At the time of invoicing Roth Bros., Inc. will charge and collect all applicable taxes which will be separately stated on the invoice. It is the customer's responsibility to remit payment to Roth Bros., Inc. for all said sales tax for all taxable services and parts purchased from Roth Bros., Inc. per state law. If the customer is tax exempt or otherwise not subject to sales tax, then the Customer must timely submit the proper documentation (State Issued exemption certificate, resale certificate and/or direct pay permit) to Roth Bros., Inc. to exempt the invoice from applicable sales tax. Roth Bros., Inc. will remit collected taxes directly to the corresponding taxing agency/authority.

NOTE: A letter from the Customer on Customer letterhead is not acceptable documentation to support not charging the Customer sales tax.

### Limitation of Liability

RBI will not be liable for any delay in furnishing or failure to service due to fire, flood, strike, lockout, war, Act of God or any cause beyond reasonable control. RBI's responsibility for injury to persons or property that may be caused by or arise through the maintenance, service, functioning, or use of the systems(s) shall be limited to injury caused directly by our negligence in performing our obligations under this agreement and, in no event, shall RBI be liable for speculative, indirect or consequential damages.

### Continuation of Service

This planned preventative maintenance agreement shall commence on the date indicated and shall continue from year-to-year thereafter until termination. Either party may terminate this agreement by giving written notice thirty (30) days prior to the anniversary date of this agreement. This agreement shall have an original base term from July 1, 2014 thru June 30, 2015 and an anniversary date of July 1<sup>st</sup> each term thereafter. Subsequent agreement years shall run from July 1<sup>st</sup> to June 30<sup>th</sup>.

### Frequency of PM Visits

Two (2) On-going roof PM visits shall be completed during each term (July 1<sup>st</sup> to June 30<sup>th</sup>) of this agreement per the following: One (1) On-going roof PM visit shall be scheduled and completed during an as-planned service window of July – December and one (1) On-going roof PM visit shall be scheduled and completed during an as-planned service window of January – June per contract year. All PM visits are pending acceptable weather conditions.

### Standard Preventative Maintenance Compensation

At the contract price hereunder, you agree to pay us the On-Going Aggressive Roof Maintenance Price per the following: \$9,081.98/contract year. Payment terms: 50% of the yearly contract price will be due upon completion of each PM visit in accordance with the following schedule.

1. Fall 2015 Total = \$4,540.99
  - a. Elementary School = \$1,539.13
  - b. H.S./M.S. = \$3,000.86.00

2. Spring 2016 Total = \$4,540.99
  - a. Elementary School = \$1,539.13
  - b. H.S./M.S. = \$3,000.86.00

Name of Building: Sharpsville Middle School / High School

Location of Building: 303 Quarry Way, Sharpsville, PA 16150

Square Footage of Maintained Roof Area: 128,517 sq. ft.

Name of Building: Sharpsville Elementary School

Location of Building: 100 Hittle Drive, Sharpsville, PA 16150

Square Footage of Maintained Roof Area: 80,263 sq. ft.

\*This agreement, when accepted by you below and approved in writing by our authorized representative, shall constitute the entire agreement between us.

This proposal is hereby accepted:

"ROTH BROS., INC."

"CUSTOMER":

By: \_\_\_\_\_

Name: John A. McGeary

Title: Director/National Roof Mgt. Sales

Date: \_\_\_\_\_

John A. McGeary

By (RBI Manager)

By:  \_\_\_\_\_

Name: Bill Henwood

Title: Board President

Date: May 18, 2015

Signature \*(RBI Manager)

\*This proposal not valid until signed by the RBI Manager.

**SPECIAL NOTES:**

1. Customer and RBI agree to hold an initial planning meeting, as necessary, prior to the commencement of any on-site activities.
2. For pricing purposes, RBI assumed a slope of 4/12 or less for every area. Otherwise, per OSHA safety standards, a fall arrest tie-off system must be available and RBI reserves the right to submit alternate maintenance pricing for any said building/area with a slope greater than the OSHA limit of 4/12.
3. All debris will be disposed of at the owner's approved on-site receptacle location.
4. All preventative maintenance level work shall be performed via access from the main roof areas proper.
5. Work of any nature involving hazardous materials is excluded from this agreement.

6. Taxes are NOT included.
7. Liability insurance is included.
8. Worker's Compensation is up to date.
9. RBI is not responsible for inadequate drainage, slope or other conditions, beyond the control of RBI or which is not included in the above scope of services, which causes ponding or standing of water.
10. Additionally, pricing was based on the following:
  - a. Access to each site within 1-2 days notice.
  - b. Roth's standard preventative maintenance program.
  - c. Standard reporting via RBI's Internet based Roof Management Service Center.
  - d. Master keys or customer provided access to the facility without time delays.
  - e. Man-lifts provided by others if necessary.
  - f. Customer to share with RBI all available warranty information.
  - g. Daily check-in and check-out will be via phone or in person with the customer's designated on-site contact person while the RBI technician is on-site.



**SHARPSVILLE AREA SCHOOL DISTRICT  
CAFETERIA REPORT**

**APRIL 2015**

	<b>BUDGET</b>	<b>MONTH</b>	<b>BUDGET TO DATE</b>	<b>YEAR TO DATE</b>
<b>Beginning Cash Balance</b>		<b>\$24,181.60</b>		<b>\$1,667.72</b>
<b>Revenues:</b>				
Lunch/Breakfast/A La Carte	\$250,603	\$25,249.14	\$219,278	\$185,691.98
Adult Lunches	5,130	1,077.00	4,489	7,614.25
Special Functions	12,000	3,557.70	10,500	22,122.09
Head Start	8,870	0.00	7,761	0.00
State Subsidy	19,335	2,160.20	16,918	12,905.92
Social Security Subsidy	10,444	0.00	9,139	0.00
Retirement Subsidy	28,838	0.00	25,233	0.00
Federal Subsidy	262,478	31,402.40	229,668	184,645.32
Donated Commodities	0	0.00	0	0.00
Transfers from General Fund	0	0.00	0	31,000.00
Interest	0	0.34	0	5.09
Other	0	0.00	0	0.00
Account's Receivable	<u>0</u>	<u>0.00</u>	0	<u>78,309.71</u>
<b>Total Revenues</b>	<b>\$597,698</b>	<b>\$63,446.78</b>	<b>\$522,986</b>	<b>\$522,294.36</b>
<b>Expenditures:</b>				
Wages	\$250,981	22,603.66	186,212	\$133,706.86
Employee Benefits	36,923	1,729.21	27,394	10,228.59
FMSC Expenses	272,211	31,955.68	210,412	269,842.80
Value of Donated Foods	0	0.00	0	0.00
Accounts Payable	<u>0</u>	<u>0.00</u>	0	<u>78,844.00</u>
<b>Total Expenditures</b>	<b><u>\$560,115</u></b>	<b><u>\$56,288.55</u></b>	<b><u>\$424,018</u></b>	<b><u>\$492,622.25</u></b>
<b>Ending Cash Balance</b>	<b><u>\$37,583</u></b>	<b><u>\$31,339.83</u></b>	<b><u>\$98,968</u></b>	<b><u>\$31,339.83</u></b>





**pennsylvania**  
DEPARTMENT OF EDUCATION

COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF EDUCATION  
333 MARKET STREET  
HARRISBURG, PA 17126-0333  
[www.pde.state.pa.us](http://www.pde.state.pa.us)

**Food Service Management Company (FSMC)  
Renewal Year Contract**

**Sharpville Area School District  
104435703**

July 1, 2015 to June 30, 2016

In accordance with federal law and United States Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, or call (202)720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

Any School Food Authority (SFA) selecting to use a FSMC must prepare a RFP utilizing this document which may not be re-typed or changed in any way. Addendums to the original or renewal year contract are not permitted. Should the SFA and FSMC enter into any addendum, the Division of Food and Nutrition (DFN) will not review the addendum and the language in this document prevails as binding. The standard form contract has open fields where additions can be made on the contract, itself, in lieu of attaching an addendum.

Division of Food and Nutrition Final Approval Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

For DFN use only:

**Agreement Page**

This bidder certifies that he/she shall operate in accordance with all applicable State and Federal regulations.

This bidder certifies that all terms and conditions within the Bid Solicitation shall be considered a part of the contract as if incorporated therein.

This Agreement shall be in effect for one year starting July 1, 2015 and may be renewed by mutual agreement for up to three (3) additional one-year period(s).

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative the day and year.

\_\_\_\_\_  
Sharpville Area School District  
Name of SFA

\_\_\_\_\_  
Nutrition, Inc.  
d/b/a/ The Nutrition Group  
Name of FSMC

\_\_\_\_\_  
Signature (in blue ink only) of Authorized  
Representative

\_\_\_\_\_  
Signature (in blue ink only) of Authorized  
Representative\*

\_\_\_\_\_  
William J. Henwood  
Printed Name of Authorized Representative

\_\_\_\_\_  
Jodee Murphy  
Printed Name of Authorized Representative

\_\_\_\_\_  
School Board President  
Title

\_\_\_\_\_  
Regional Manager  
Title

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Attest (in blue ink only)

\_\_\_\_\_  
Attest (in blue ink only)

For DFN use only:

U. S. DEPARTMENT OF AGRICULTURE

**Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-  
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Nutrition, Inc.  
Organization Name

Jodee Murphy, Regional Manager  
Names(s) and Title(s) of Authorized Representative(s) of the FSMC

\_\_\_\_\_  
Signature(s) (in blue ink only)

\_\_\_\_\_  
Date

## Appendix H (cont.)

### Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant are not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

## Appendix I

### Clean Air and Water Certificate

Applicable if the contract exceeds \$100,000 or the Contracting Officer has determined that the orders under an indefinite quantity contract in any one year will exceed \$100,000 or a facility to be used has been the subject of a conviction under the Clean Air Act (41 U.S.C. 1857c-8(c)(1)) or the Federal Water Pollution Control Act (33 U.S.C. 1319(d)) and is listed by the Environmental Protection Agency (EPA) or the contract is not otherwise exempt. Both the School Food Authority (SFA) and Food Service Management Company (offeror) shall execute this Certificate.

Nutrition, Inc.  
Name of Food Service Management Company

Sharpsville Area School District  
Name of School Food Authority

#### THE FOOD SERVICE MANAGEMENT COMPANY AGREES AS FOLLOWS:

- A. To comply with all the requirements of Section 114 of the Clean Air Act, as amended (41 U.S.C. 1857, et seq., as amended by Public Law 91-604) and Section 308 of the Federal Water Pollution Control Act (33 U.S.C. 1251, et seq., as amended by Public Law 92-500), respectively, relating to inspection, monitoring, entry, reports and information as well as other requirements specified in Section 114 and Section 308 of the Air Act and the Water Act, respectively, and all regulations and guidelines issued thereunder before the award of this contract.
- B. That no portion of the work required by this prime contract will be performed in a facility listed on the EPA List of Violating Facilities on the date when this contract was awarded unless and until the EPA eliminates the name of such facility or facilities from such listing.
- C. To use his/her best efforts to comply with clean air standards and clean water standards at the facilities in which the contract is being performed.
- D. To insert the substance of the provisions of this clause in any nonexempt subcontract, including this paragraph.

#### THE TERMS IN THIS CLAUSE HAVE THE FOLLOWING MEANINGS:

- A. The term "Air Act" means the Clean Air Act, as amended (41 U.S.C. 1957 et seq., as amended by Public Law 91-604).
- B. The term "Water Act" means Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq., as amended by Public Law 92-500).
- C. The term "Clean Air Standards" means any enforceable rules, regulations, guidelines, standards, limitations, orders, controls, prohibitions, or other requirements which are contained in, issued under, or otherwise adopted pursuant to the Air Act or Executive Order 11738, an applicable implementation plan as described in section 110(d) of the Clean Air Act (42 U.S.C. 1957c-5(d)), an approved implementation procedure or plan under Section 111(c) or Section 111(d), respectively, of the Air Act (42 U.S.C. 1857c-6(c) or (d)), or approved implementation procedure under Section 112(d) of the Air Act (42 U.S.C. 1857c-7(d)).
- D. The term "Clean Water Standards" means any enforceable limitation, control, condition, prohibition, standard, or other requirement which is promulgated pursuant to the Water Act or contained in a permit issued to a discharger by the Environmental Protection Agency or by a State under an approved program, as authorized by Section 402 of the Water Act (33 U.S.C. 1342) or by local government to ensure compliance with pretreatment regulations as required by Section 307 of the Water Act (33 U.S.C. 1317).
- A. The term "Compliance" means compliance with clean air or water standards. Compliance shall also mean compliance with a schedule or plan ordered or approved by a court of competent jurisdiction, the Environmental Protection Agency or an Air or Water Pollution Control Agency in accordance with the requirements of the Air Act or Water Act and regulations issued pursuant thereto.
- B. The term "facility" means any building, plant, installation, structure, mine, vessel, or other floating craft, location or sites of operations, owned, leased or supervised by the Food Service Management Company.

	<u>Regional Manager</u>	
Signature (in blue ink only) of FSMC's Authorized Representative	Title	Date

	<u>School Board President</u>	
Signature (in blue ink only) of SFA's Authorized Representative	Title	Date

For DFN use only:

## CERTIFICATION REGARDING LOBBYING

### Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Nutrition, Inc.

580 Wendel Road, Suite 100

Irwin, PA 15642

Name/Address of Organization (FSMC)

Jodee Murphy, Regional Manager

Name/Title of Submitting Official

Signature (in blue ink only)

Date

For DFN use only:

For DFN use only:

DISCLOSURE OF LOBBYING ACTIVITIES  
CONTINUATION SHEET SF-LLL-A

Reporting Entity: \_\_\_\_\_  
Page \_\_\_\_\_ of \_\_\_\_\_

No Activity

For DFN use only:

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use of SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee; e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) Number, Invitation for Bid (IFB) Number; grant announcement number; the contract, grant or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check all that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check all that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached. List number of sheets if yes.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-00046), Washington, DC 20503.

For DFN use only:

## NSLP PROJECTED OPERATING COSTS

Contract Begin Date 07/01/15  
 Contract End Date 06/30/15  
 Days of Service 180

School Food Authority Sharpsville Area School District  
 FSMC Name The Nutrition Group

**Section 1 - ACTUAL "IN-SCHOOL" REVENUE**

To Be Completed By SFA (include SSO Reimbursements, if applicable)

**BREAKFASTS:****MEALS****RATES**

Elementary Paid	#	5,580	X	\$	0.2500	=	\$	1,395.00
Elementary Tiered Paid	#	-	X	\$	-	=	\$	-
Middle Paid	#	3,420	X	\$	0.2500	=	\$	855.00
Middle Tiered Paid	#	-	X	\$	-	=	\$	-
Secondary Paid	#	3,060	X	\$	0.2500	=	\$	765.00
Secondary Tiered Paid	#	-	X	\$	-	=	\$	-
Reduced-Price	#	1,440	X	\$	0.2500	=	\$	360.00
Adult Paid	#	-	X	\$	-	=	\$	-
A la Carte Sales	#	-	X	\$	-	=	\$	-
<b>Subtotal Breakfasts</b>	#	<b>13,500</b>					<b>\$</b>	<b>3,375.00</b>

**LUNCHES:**

Elementary Paid	#	19,080	X	\$	2.2000	=	\$	41,976.00
Elementary Tiered Paid	#	-	X	\$	-	=	\$	-
Middle Paid	#	16,740	X	\$	2.4500	=	\$	41,013.00
Middle Tiered Paid	#	-	X	\$	-	=	\$	-
Secondary Paid	#	20,160	X	\$	2.4500	=	\$	49,392.00
Secondary Tiered Paid	#	-	X	\$	-	=	\$	-
Reduced-Price	#	6,300	X	\$	0.4000	=	\$	2,520.00
Adult Paid	#	9,045	X	\$	1.0000	=	\$	9,045.00
A la Carte Sales (including vending)	#	118,514	X	\$	1.0000	=	\$	118,513.80
<b>Subtotal Lunches</b>	#	<b>189,839</b>					<b>\$</b>	<b>262,459.80</b>

**SNACKS/SUPPLEMENTS**

Paid	#	-	X	\$	-	=	\$	-
Reduced-Price	#	-	X	\$	-	=	\$	-
Adult Paid	#	-	X	\$	-	=	\$	-
A la Carte Sales	#	-	X	\$	-	=	\$	-
<b>Subtotal Snacks/Supplements</b>	#	<b>-</b>					<b>\$</b>	<b>-</b>

**OTHER:**

Special Milk							\$	-
Special Functions							\$	17,820.00
<b>Subtotal Other</b>							<b>\$</b>	<b>17,820.00</b>

<b>Total "IN-SCHOOL" Revenue</b>	#	<b>203,339</b>					<b>\$</b>	<b>283,654.80</b>
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## NSLP PROJECTED OPERATING COSTS

**Section 2 - FEDERAL REIMBURSEMENTS**

To Be Completed By SFA (include SSO Reimbursements, if applicable)

**BREAKFASTS:****MEALS****RATES**

Paid	#	12,060	X	\$	0.2800	=	\$	3,376.80
Free	#	-	X	\$	-	=	\$	-
Free, Severe Need	#	21,420	X	\$	1.9300	=	\$	41,340.60
Reduced	#	-	X	\$	-	=	\$	-
Reduced, Severe Need	#	1,440	X	\$	1.6300	=	\$	2,347.20
<b>Subtotal Breakfasts</b>	#	<b>34,920</b>					\$	<b>47,064.60</b>

**HIGH RATE LUNCHES:**

Paid	#	-	X	\$	-	=	\$	-
Free	#	-	X	\$	-	=	\$	-
Reduced	#	-	X	\$	-	=	\$	-
<b>Subtotal High Rate Lunches</b>	#	<b>-</b>					\$	<b>-</b>

**LOW RATE LUNCHES:**

Paid	#	55,980	X	\$	0.2800	=	\$	15,674.40
Free	#	55,980	X	\$	2.9800	=	\$	166,820.40
Reduced	#	6,300	X	\$	2.5800	=	\$	16,254.00
<b>Subtotal Low Rate Lunches</b>	#	<b>118,260</b>					\$	<b>198,748.80</b>

**SNACKS/SUPPLEMENTS:**

Paid	#	-	X	\$	-	=	\$	-
Free	#	-	X	\$	-	=	\$	-
Reduced	#	-	X	\$	-	=	\$	-
<b>Subtotal Snacks/Supplements</b>	#	<b>-</b>					\$	<b>-</b>

**SPECIAL MILK**

Paid	#	-	X	\$	-	=	\$	-
Free	#	-	X	\$	-	=	\$	-
<b>Subtotal Special Milk</b>	#	<b>-</b>					\$	<b>-</b>

**Performance Based Reimbursement (if certified)**

Lunches	#	118,260	X	\$	0.0600	=	\$	7,095.60
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<b>Total Federal Reimbursement</b>	#	<b>153,180</b>					\$	<b>252,909.00</b>
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## NSLP PROJECTED OPERATING COSTS

**Section 3 - STATE REIMBURSEMENTS**

To Be Completed By SFA (include SSO Reimbursements, if applicable)

**BREAKFASTS:****MEALS****RATES**

Paid	#	12,060	X	\$	0.1000	=	\$	1,206.00
Free	#	-	X	\$	-	=	\$	-
Free, Severe need	#	21,420	X	\$	0.1000	=	\$	2,142.00
Reduced	#	-	X	\$	-	=	\$	-
Reduced, Severe Need	#	1,440	X	\$	0.1000	=	\$	144.00
<b>Subtotal Breakfasts</b>	#	<b>34,920</b>					\$	<b>3,492.00</b>

**LUNCHES:**

Paid	#	55,980	X	\$	0.1000	=	\$	5,598.00
Free	#	55,980	X	\$	0.1000	=	\$	5,598.00
Reduced	#	6,300	X	\$	0.1000	=	\$	630.00
Additional amount for Lunch if Breakfast participation <=20%	#	118,260	X	\$	0.0200	=	\$	2,365.20
Additional amount for Lunch if Breakfast participation >20%	#	-	X	\$	-	=	\$	-
<b>Subtotal Lunches</b>	#	<b>118,260</b>					\$	<b>14,191.20</b>

<b>Total State Reimbursement</b>	#	<b>153,180</b>					\$	<b>17,683.20</b>
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**SUMMARY:**

Total "IN SCHOOL" Revenue	\$	283,654.80
Total All Reimbursements	\$	270,592.20
Other Income (catering, pre-packaged meals sold to outside schools)	\$	33,645.10
Interest Income	\$	-
<b>Total Revenue</b>	\$	<b>587,892.10</b>

<b>Commodity Usage @</b>	<b>\$0.2475</b>	<b>Per Reimbursable Lunches:</b>	<b>118,260</b>	<b>\$</b>	<b>(29,269.35)</b>
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**A la Carte Meal Equivalents**

Federal reimb. - free, high lunch	\$0.0000
Federal reimb. - free, low lunch	\$2.9800
Performance Based reimb.	\$0.0600
State reimb. - free, lunch	\$0.1000
Commodity Usage	<u>\$0.2475</u>
<b>Total</b>	<b>\$3.3875</b>

A la carte revenue	\$	118,513.80
Adult meal revenue	\$	9,045.00
	\$	<u>127,558.80</u>

<b>Meal Equivalents</b>	<b>37,656</b>
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## NSLP PROJECTED OPERATING COSTS

**Section 4 - FSMC EXPENSES**

To be completed by FSMC

	<b>COST- REIMBURSABLE CONTRACT TOTAL COST</b>	<b>FIXED PRICE CONTRACT COST/MEAL</b>
<b>EXPENSES:</b>		
<b>Food Cost-Including Commodities*</b>	\$ 269,049.22	\$ -
Enter the amounts of food and milk purchased and received. Include the Commodity Distribution Assessment Fee, Commodity Value and Bonus Commodity Value (Do not include rebates, discounts and credits)		
<b>Less: Commodity Usage (Cost Reimbursable Contract Only)</b>	\$ (29,269.35)	
<b>Subtotal Food Cost</b>	\$ 239,779.87	
<b>Commodity Delivery Charge*</b>	\$ 2,875.00	\$ -
<b>Direct Labor*</b> (Enter the gross amount for salaries & wages of FSMC foodservice workers)	\$ 38,855.88	\$ -
<b>Direct Fringe Benefit*</b> (Enter the amount for benefits of FSMC foodservice workers)	\$ 15,637.40	\$ -
<b>Direct Costs*</b>	\$ 39,403.56	\$ -
Enter the cost for nonfood items, such as paper goods, supplies, equipment repairs, Include other costs, such as catering, pre-packaged meals sold to out side schools and costs included in the RFP by the SFA.		
<b>Less: All costs related to Special Functions (enter as a negative number) (Fixed Price Contract Only)</b>		\$ -
<b>Administrative Fee*</b> ( <input checked="" type="checkbox"/> Flat Fee <input type="checkbox"/> Price Per Meal <input type="checkbox"/> Both )	\$ 12,096.00	\$ -
<input type="checkbox"/> 10 months or <input checked="" type="checkbox"/> 12 months		
Enter the fee that will be charged to administer the program		
<b>FSMC Management Fee*</b> ( <input checked="" type="checkbox"/> Flat Fee <input type="checkbox"/> Price Per Meal <input type="checkbox"/> Both )	\$ 10,080.00	\$ -
<input type="checkbox"/> 10 months or <input checked="" type="checkbox"/> 12 months		
Enter the fee that will be charged to manage the program		
<b>Sub-total Expenses/Cost Per Meal</b>	\$ 358,727.71	\$ -
<b>Less Rebates, Discounts and Applicable Credits (Enter as a negative number)</b>	\$ (13,721.94)	\$ -
<b>Total Cost Per Meal</b>	\$ -	
A la Carte Meal Equivalents 37,656		
Reimbursable Meals 153,180		
<b>Total Meals 190,836</b>		
<b>Guarantee to SFA**</b> \$ 15,448.35		
<b>Subtotal - School Nutrition Program-Profit or (Loss)</b>		\$ 242,886.33

\*All items must be itemized in full detail on the FSMC NSLP Budget Summary (Attachment 5c). Documentation must be provided outlining all methodologies used to calculate the Administrative and Management Fees.

\*\*Guarantee to SFA - Documentation must be provided outlining all formulas, methodologies and contingencies. If the Guarantee is less than zero (negative) then full justification must be included in this documentation.

<sup>1</sup> - If a Fixed Price Contract DO NOT fill in the Cost-Reimbursable Total Cost column. Documentation must be provided outlining the total number of meals.

<sup>2</sup> - Total Cost/M meal for Fixed Price Contracts would be the total cost per meal multiplied by the number of total meals.

## NSLP PROJECTED OPERATING COSTS

<u>Section 5 - SFA EXPENSES</u>	
<b>To be completed by SFA</b>	
	<u>TOTAL COST</u>
<b>EXPENSES:</b>	
<b>Direct Labor***</b> (Enter the gross amount for salaries & wages of SFA foodservice workers)	\$ 180,122.35
<b>Direct Fringe Benefit***</b> (Enter the amount for benefits of SFA foodservice workers)	\$ 47,315.63
<b>Direct Costs***</b>	\$ -
Utilities, trash removal, etc.	
<b>Indirect Costs***</b>	\$ -
Administration, payroll processing, etc.	
<b>Sub-total Expenses</b>	\$ 227,437.98
<b>School Nutrition Program-Profit or (Loss)</b>	\$ 15,448.35

\*\*\*All items must be itemized in full detail on the SFA NSLP Budget Summary (Attachment 5d).

FSMC		
NSLP Budget Summary Itemized in Full Detail		
(Note - These costs must equal what is entered on the POC)		
	Cost-Reimbursable Contract Total Cost	Fixed Price Contract Cost/Meal
<b>If Fixed Price Contract: Total Meals</b>	<div style="border: 1px solid black; width: 100px; height: 20px; text-align: center;">-</div>	
<b>Food Cost</b>		
Actual cost of food including commodities and processing (Do not include rebates, discounts and credits)	\$ 269,049.22	\$ -
Less: Commodity Usage (Enter as a negative number) (Cost Reimbursable Only)	\$ (29,269.35)	
<b>Subtotal Food Cost</b>	<b>\$ 239,779.87</b>	
<b>Commodity Delivery Charge</b>	\$ 2,875.00	\$ -
<b>Direct Labor and Benefits</b>		
FSMC Labor Cost	\$ 38,855.88	\$ -
FSMC Fringe Cost	\$ 15,637.40	\$ -
	<b>\$ 54,493.28</b>	<b>\$ -</b>
<b>Direct Costs</b>		
Accounting	\$ 1,778.06	\$ -
Background Checks, Fingerprinting , and/or Drug Testing	\$ -	\$ -
Car/Truck Rental or Mileage	\$ 1,450.00	\$ -
China, Silverware, Glassware	\$ -	\$ -
Cleaning and Janitorial Supplies	\$ 4,611.45	\$ -
Computer and Technology	\$ 1,093.62	\$ -
Courier Services (Air & Ground)	\$ -	\$ -
Dues/Subscriptions	\$ -	\$ -
Employee Meals	\$ -	\$ -
Employee Recruitment and Advertising	\$ -	\$ -
Equipment Depreciation/Rental/Buy Back Investment	\$ -	\$ -
Equipment Maintenance	\$ -	\$ -
Equipment Repairs	\$ -	\$ -
Equipment Replacement - Expendable	\$ 250.00	\$ -
Freight and Delivery Charges	\$ -	\$ -
Insurance:		
Liability	\$ 1,856.50	\$ -
Workman's Compensation	\$ -	\$ -
Vehicle	\$ -	\$ -
Licenses and/or Permits	\$ -	\$ -
Office Supplies and Printing	\$ 1,000.00	\$ -
Paper Products and Disposable Supplies	\$ 14,419.94	\$ -

FSMC		
NSLP Budget Summary Itemized in Full Detail		
(Note - These costs must equal what is entered on the POC)		
	Cost-Reimbursable Contract <u>Total Cost</u>	Fixed Price Contract <u>Cost/Meal</u>
<b>Direct Costs (continued)</b>		
Payroll Processing	\$ 2,137.07	\$ -
Performance Bond	\$ -	\$ -
POS Systems, Support and Service	\$ 5,560.00	\$ -
Postage	\$ -	\$ -
Promotional Materials (Program Specific)	\$ 900.00	\$ -
Smallware/Replacement Wares	\$ 500.00	\$ -
Staff Training and Certification	\$ 1,673.46	\$ -
Storage Costs (Food and/or supplies)	\$ -	\$ -
Taxes (sales and other)	\$ -	\$ -
Telephone, including Mobile and Internet	\$ -	\$ -
Tickets, tokens	\$ -	\$ -
Trash Removal and Pest Control	\$ -	\$ -
Uniforms, Linens, and Laundry	\$ 500.00	\$ -
Vending Rental	\$ -	\$ -
Wellness Programs and materials	\$ 1,673.46	\$ -
Catering, prepackaged meals sold to outside schools	\$ -	\$ -
Other Costs included in the RFP (Section Q) required of the FSMC by the SFA (Must Itemize)		
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ 39,403.56	\$ -
<b>Less: All costs related to Special Functions (enter as a negative number) (Fixed Price Contract Only)</b>		\$ -

## FSMC

**NSLP Budget Summary Itemized in Full Detail**  
 (Note - These costs must equal what is entered on the POC)

		<u>Cost-Reimbursable Contract Total Cost</u>	<u>Fixed Price Contract Cost/Meal</u>
<b>Administrative Fee (Must Itemize)</b>			
(Cannot include any costs already covered in other categories)			
Check one box or both boxes if combined			
<input checked="" type="checkbox"/>	Flat Fee	\$ 6,773.76	\$
<input type="checkbox"/>	Price/Meal	\$ 3,870.72	\$
		\$ 1,451.52	\$
		\$ -	\$
		\$ -	\$
		\$ 12,096.00	\$
<b>FSMC Management Fee</b>			
Check one box or both boxes if combined			
<input checked="" type="checkbox"/>	Flat Fee	\$ 10,080.00	\$
<input type="checkbox"/>	Price/Meal		\$
<b>Sub-total Expenses</b>		\$ 358,727.71	\$
<b>Less Rebates, Discounts, and Applicable Credits (Enter as a negative number)</b>		\$ (13,721.94)	\$
<b>Total Expenses/Price Per Meal</b>		\$ 345,005.77	\$

**Total Cost**

\$	180,122.35
\$	47,315.63
<b>\$</b>	<b>227,437.98</b>

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000 1001 1002 1003 1004 1005 1006 1007 1008 1009 1010 1011 1012 1013 1014 1015 1016 1017 1018 1019 1020 1021 1022 1023 1024 1025 1026 1027 1028 1029 1030 1031 1032 1033 1034 1035 1036 1037 1038 1039 1040 1

Year	Believe in global warming (%)	Do not believe in global warming (%)
1989	35	65
1990	40	60
1991	45	55
1992	50	50
1993	55	45
1994	55	45
1995	60	40
1996	65	35
1997	60	40
1998	65	35
1999	70	30
2000	65	35
2001	70	30
2002	75	25
2003	70	30
2004	75	25

**\$ 227,437.98**

# NSLP Labor and Fringe Benefits to be completed by FSMC for FSMC Staff

Site Name	Position (include substitutes and retirees)	Hourly Rate	Daily Hours	# of Days Paid	Total Wages
MANAGEMENT LABOR COSTS	FSD				\$ 38,855.88
MANAGEMENT LABOR COSTS	FSD				\$ -
MANAGEMENT LABOR COSTS	FSD				\$ -
MANAGEMENT LABOR COSTS	FSD				\$ -
		\$ -	-	-	\$ -

Worksheet must accurately reflect any and all employees employed by the FSMC.

Grand Total \$ 38,855.88  
**MUST EQUAL POC**  
 (Attachment 5a - Line 122)



## NSLP Labor to be completed by SFA for SFA Staff

Site Name	Position (include substitutes and retirees)	Hourly Rate	Daily Hours	# of Days Paid	Total Annual Wage
Elementary School	Asst. Head	\$ 16.11	4.50	187	\$ 13,556.57
	General	\$ 14.35	2.00	187	\$ 5,366.90
	General	\$ 13.85	2.00	187	\$ 5,179.90
	General	\$ 14.85	2.20	187	\$ 6,109.29
	General	\$ 14.85	2.25	187	\$ 6,248.14
	General	\$ 14.85	4.00	187	\$ 11,107.80
	General	\$ 14.85	4.50	187	\$ 12,496.28
High School	Asst. Head	\$ 16.11	4.50	187	\$ 13,556.57
	General	\$ 13.85	2.00	187	\$ 5,179.90
	General	\$ 14.85	2.50	187	\$ 6,942.38
	General	\$ 14.85	2.50	187	\$ 6,942.38
	General	\$ 14.85	2.50	187	\$ 6,942.38
	General	\$ 14.85	3.50	187	\$ 9,719.33
	General	\$ 14.85	4.50	187	\$ 12,496.28
Middle School	Asst. Head	\$ 16.11	4.50	187	\$ 13,556.57
	General	\$ 13.85	2.00	187	\$ 5,179.90
	General	\$ 13.85	2.00	187	\$ 5,179.90
	General	\$ 13.85	2.00	187	\$ 5,179.90
	General	\$ 13.85	2.00	187	\$ 5,179.90
	General	\$ 14.85	2.50	187	\$ 6,942.38
	General	\$ 14.85	3.00	187	\$ 8,330.85
	Substitutes	\$ 3,175.00	1.00	1	\$ 3,175.00

Worksheet must accurately reflect any and all employees employed by the SFA.

Grand Total \$ 180,122.35  
**MUST EQUAL POC**  
 (Attachment 5a - Line 163)

# NSLP Fringe Benefits to be completed by SFA for SFA Staff

Site Name	Position (include substitutes and retirees)	PLACE AN X IN THE APPROPRIATE BOXES											Total Fringe Benefits			
		Single	Single +1	Family	Dental	Disability	Hospitalization	Life	Longevity or Annuity	Retirement	Social Security	Unemployment		Vision	Workman's Comp	Other
Elementary School	Asst. Head															\$ 4,663.81
	General															\$ 478.00
	General															\$ 463.00
	General															\$ 545.00
	General															\$ 557.00
High School	General															\$ 3,821.00
	General															\$ 4,298.00
	Asst. Head															\$ 4,663.81
	General															\$ 462.27
	General															\$ 2,389.00
	General															\$ 2,389.00
	General															\$ 2,389.00
	General															\$ 2,389.00
	General															\$ 3,344.00
	General															\$ 4,298.00
Middle School	Asst. Head															\$ 4,664.00
	General															\$ 463.00
	General															\$ 462.27
	General															\$ 463.00
	General															\$ 463.00
	General															\$ 495.00
	General															\$ 2,388.47
	General															\$ 2,866.00
	General															\$ 290.00
	Substitutes															\$ -
																\$ -
																\$ -

Worksheet must accurately reflect any and all employees employed by the SFA.

Grand Total \$ 47,315.63  
**MUST EQUAL POC**  
 (Attachment 5a - Line 164)

## **Budget, Guarantee, Accounting and Contract Criteria & Financial Considerations**

### **Budget and Guarantee Criteria and Stipulations**

Nutrition, Inc.'s budget and guarantee were developed using the following criteria provided by the Sharpsville Area School District:

- Meal service days: 180
- Specified enrollment for 2015-2016 of 1310
- Specified breakfast and lunch prices
- RFP specified traditional menu planning option (including menus) and Offer-vs-Serve at all grade levels
- Specified employee wages
- Specified staffing, labor hours, and benefits
- All other information as specified on RFP worksheets and documents

Inaccuracies in the RFP or in supplementary information provided by the Sharpsville Area School District that result in a budget variance will necessitate an adjustment in Nutrition, Inc.'s financial guarantee. Such adjustments might include district labor and benefit adjustments, and or agreements or contracts entered in prior to contracting with Nutrition, Inc. The financial guarantee may also be subject to adjustment due to occurrences or conditions beyond Nutrition, Inc.'s and the District's control.

Nutrition, Inc.'s guarantee is dependent on, but not limited to, the following factors and is subject to adjustment if the Federal or State governments, District Administration, or District School Board of Directors enact policies that negatively affect Nutrition, Inc.'s budget projections. Nutrition, Inc. guarantees the Sharpsville Area School District that our 2015-2016 projected food service budget will be as shown. Barring budget variances, if Nutrition fails to achieve the projected bottom line, we will meet with the Sharpsville Area School District to determine the difference of the actual end of year result and the guaranteed bottom line.

- Federal & state reimbursement rate changes
- USDA commodities usage rate of \$0.2475
- FSMC wages/fringe/benefit costs
- Nutrition, Inc.'s recommended Ala Carte and Menu pricing
- USDA commodity processing agreements
- Nutrition, Inc. retains exclusive selling rights within cafeteria boundaries, and this agreement supersedes any new vending contracts with other vendors that negatively impact sales included in projected revenue.

#### **Guarantee Methodology for budget - SFA labor:**

The client bottom line is determined by taking into consideration all revenue and expenses, making necessary adjustments for changes in participation, tightening cost controls, inflationary costs, and changes in program regulations and any financial incentives associated with those changes. The return will then be guaranteed taking into consideration the items listed in the budget stipulations section.

### **Accounting Procedures**

- **Accounting:** The Nutrition, Inc. Group shall maintain such records as the School District will need to meet its requirements to the Department of Education and United States Department of Agriculture. In order that the district know the exact financial status of the food service program and to insure total accountability, Nutrition, Inc. will provide the district with detailed monthly Operating Statements. Please see Accounting & Reporting Systems Tab for sample forms.
- **Billing and Payment Terms:** Nutrition, Inc. agrees to comply with the billing method indicated in the Request for Proposal. On a cost reimbursable basis, Nutrition, Inc. will bill the District, within 3 weeks after the close of each month, the actual monthly costs. The District is expected to pay the monthly billing within 30 days of receipt.
- **Initial Payment:** Nutrition Inc. will submit to the District an invoice estimating the amount of costs that Nutrition expects to incur for one month of operation on or about July 1. The District will be expected to pay the amount of this invoice upon receipt of the invoice. The purpose of such initial payment is that Nutrition, Inc. must pay for hourly labor (if on Nutrition Inc.'s payroll), our FSD, and upper management team labor on a bi-weekly basis. Nutrition, Inc. must also pay our food and supply vendors in a timely manner to insure competitive prices. Daily cash income and State and Federal reimbursements get deposited into the school district's account; however, Nutrition, Inc. has no daily access to these receipts. At the end of the school year, the district and Nutrition, Inc. will reconcile the account. At that time, the initial payment will be returned/credited to the District prior to July 1, 2016.
- **Financial Guarantee Settlement:** Should monies be owed the district to satisfy the conditions of Nutrition Inc.'s guarantee, the guarantee amount owed will be agreed upon based upon the Food Service Financial Audit Report for the settlement school year.
- **Special Diets:** If Nutrition, Inc. is required to provide special diets which require costly ingredients, Nutrition, Inc. will bill the district separately for those additional costs.
- **Monthly Statement:** To insure that the District always knows the exact financial situation of the food service program, Nutrition Inc.'s corporate accounting services will provide you with detailed operating statements.
- **Purchased Inventory:** Nutrition, Inc. will comply with the RFP language. If Nutrition, Inc. currently owns the purchased inventory and Nutrition, Inc. is awarded a FSMC contract in which the District selects an

RFP option that transfers ownership of the purchased inventory to the SFA, the current purchased inventory on-hand will be purchased by the SFA from Nutrition, Inc. at Nutrition, Inc. pricing.

- **Rebates, discounts and credits:** Nutrition, Inc. will individually identify the amount and source of each discount, rebate, and other applicable credit on all bills and invoices presented to the SFA. In the case of other applicable credits, Nutrition, Inc. will identify the nature of the credit. A sample invoice /bill is included in Section 10 under Accounting Procedures. Nutrition, Inc. will report discounts, rebates and other applicable credits allocable to the contract that cannot be reported prior to the conclusion of the contract by mailing a credit to the SFA if there is still outstanding monies owed Nutrition, Inc., or will mail a check in the amount of the discount, rebate and other credits when the discount, rebate and/or other credit is received by Nutrition, Inc. from the appropriate sources.
- **Nutrition, Inc. will maintain documentation of costs and discounts, rebates, and other applicable credits and will furnish such documentation upon request of the SFA or the Department of Education, Division of Food and Nutrition.**
- **Commodity Credit and Inventory:** Nutrition, Inc. will credit the District for the value of all commodities when received for use in the food service program. For fixed price accounts, crediting will occur monthly on the last weekly billing of the month. For cost reimbursable contracts the monthly invoice will reflect the value of commodities received in the month and the savings resulting from utilization. At termination of the contract, Nutrition, Inc. will take the "other unused donated foods at the discretion of the SFA.

## **Contract Stipulations**

- **Waiver of Subrogation:** Nutrition, Inc. and Client hereby waive all rights of subrogation against each other, arising out of damage to the premises, personal property, fixtures or equipment on the premises caused by fire, lightning, windstorm or other casualty, whether or not the same be caused by the negligence of either party, its agents, employees or servants. The waiver contained in this provision is limited to the coverage by the provisions of the Standard Fire and Extended Coverage Insurance Policy. Any insurance maintained by either party shall contain an endorsement expressly waiving any right of subrogation of the insurer against the other party, provided this provision shall not bind either party unless both parties can obtain such an endorsement without cost. In the event such endorsements are obtained, each party shall deliver a copy of such endorsement to the other.
- **Hold Harmless Clause:** Nutrition, Inc. shall indemnify and hold harmless the Client and its agents and employees from and against all claims, damages, losses, and expenses, including attorney's fees arising out of or resulting from the sale of food products or other operations performed by Nutrition, Inc. on the premises in connection with this Agreement, including sales and operations, and including claims, damages, loss or expense attributable to bodily injury, sickness, disease or death, or injury to or destruction of real and tangible property, including the loss of use resulting there from and including damage and injury caused in whole or part by the sale of food products or other operations performed by Nutrition, Inc. and including any negligent act or omission of Nutrition, Inc. and anyone directly or indirectly employed by Nutrition for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

- Hiring Restrictions: Neither party to this Agreement will hire, or attempt to hire, any management employee of the other while this Agreement is in force and for three (3) years after the termination or expiration of this Agreement without the consent of the other party.
- The labor costs utilized in this RFP are subject to change based on the Patient Protection and Affordable Care Act. In January 2014, affordable healthcare must be offered by employers to all employees who work a minimum of thirty (30) hours per week for the measurement period. This Mandate by the Federal Government may increase the health care cost portion of the labor costs bid in this contract. Any increase in Labor Costs due to an increase in Health Care Cost during the initial year of the contract and any of the subsequent renewal years will be passed on to the client.
- Prospective New Hires are likely to be hired. This likelihood is dependent on their ability to pass the required health assessment, drug tests, State Criminal History Background Check and Federal Criminal History Record check requirements and be willing to work for the wages offered and work the times we, the employer, assign. If a union is involved we will begin negotiations immediately and hope for an applicable quick settlement. If this settlement is not timely, we fully expect negotiations from both parties to be in good faith.
- It is understood and agreed that Nutrition, Inc. and/or its affiliates shall, under no circumstances, be compelled to participate in and/or contribute to any health insurance plan, or defined benefit or defined contribution deferred earnings plan that it was not originally signatory to, by virtue of being awarded this bid to provide food services to the school district. The school district or prior employer of school cafeteria workers shall be responsible for any and all required contributions to such plans, including any withdrawal liability that may be assessed as a result of their termination of participation in said plans. Such liability, if any, shall not extend to Nutrition, Inc. and/or its affiliates, and the school district or prior employer shall indemnify and hold harmless Nutrition, Inc. in connection with such obligations.

### **Healthy Hunger Free Kids Act and the Affordable Care Act**

- Changes in Affordable Care Act or other State and/or Federal regulations relating to medical and/or other benefits for employees. Additional costs resulting from the Act may result in the necessity to alter the projected bottom line, guarantee, and the need to submit additional charges incurred stemming from the implementation.
- Changes in HHFKA or other State and/or Federal regulations including, but not limited to, that relating to Ala Carte foods allowed to be offered. Additional costs resulting from the Act as currently in operation may result in the necessity to alter the projected bottom line, guarantee, and the need to submit additional charges incurred with the changes.

**SHARPSVILLE AREA HIGH SCHOOL**  
**301 Blue Devil Way**  
**Sharpsville, PA 16150**  
**Phone: (724) 962-7861; Fax: (724) 962-7730**

1. Laron Tyrin Alberty/Simmons
2. Emily Darlene Anderson
3. Kara Nicole Auchter
4. Glenn Andrew Babcock Jr.
5. Antoine Ta'raun Maurice Baker
6. Desiree Renee Beich
7. Miles Kenneth Bowser
8. Jeremiah Thomas Brown
9. Zamir Lawrence Brown
10. Bradley Thomas Calleja
11. Sioban Angelique Cameron
12. Grant Allen Carrier
13. Joseph Anthony Catrucco
14. Kiara Macensie Church
15. Jennifer Jane Cipriano
16. Flora Elizabeth Commisso
17. Christopher Scott Connors
18. Jacob Todd Coryea
19. Christopher Paul Davis Jr.
20. Angela Marie Deeter

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Timothy J. Dadich, Principal

Graduation Date: Tuesday, June 9, 2015

**SHARPSVILLE AREA HIGH SCHOOL**  
**301 Blue Devil Way**  
**Sharpsville, PA 16150**  
**Phone: (724) 962-7861; Fax: (724) 962-7730**

21. Haylee Joann Delmonaco
22. Taylor Nicole DeLung
23. Nevena Djurovic
24. Kayla Anna-Marie Donato
25. Trevor Austin Dougherty
26. Jacob Nathaniel Dunder
27. Logan Kane Eckles
28. Christopher Michael Enos
29. Kylee Lexis Erdice
30. Samuel Vincent Ference
31. Nathaniel James Findley
32. Jacob Tylor Michael Fraley
33. Christopher Thomas Frye
34. Mitchell Coleman Fyffe
35. Courtney Elizabeth Getway
36. Sarah Catherine Getway
37. Amanda Marie Gill
38. Keishelle Toshlon Greene
39. Mickayla Raye Elizabeth Gregory
40. Nicholas Alexander Henwood

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Timothy J. Dadich, Principal

Graduation Date: Tuesday, June 9, 2015

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**301 Blue Devil Way**  
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**Phone: (724) 962-7861; Fax: (724) 962-7730**

41. Patrick Luke Herrmann
42. Charles Paul Hoffman Jr.
43. Kristen Marie Hoffman
44. Darby Pauline Jones
45. Ryan Steven Joseph
46. Cody A. Kaliszewski
47. George Edward Keck Jr.
48. Airron Ross Kennedy
49. Tristen Allen Knauff
50. Paige Valencia Kocis
51. Ethan Scott Koser
52. Kierra Elizabeth Kruisselbrink
53. Madison Claire Lazor
54. Erica Nicole Lenzi
55. Alexis Kay Lightner
56. Cassandra Marie Lukonic
57. Brittany Marie Lutheran
58. Bradley James Massas
59. Jacob Donald McCall
60. Rebecca Lynn McCurry

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**Phone: (724) 962-7861; Fax: (724) 962-7730**

61. Darby Eden McDonald-Webster
62. Nikki Lynne Metzger
63. Kara Nicole Morrin
64. Dustin Lee Mowery
65. Lacey Marie Mutdosch
66. Emily Kay Neil
67. Malaya Catherine Nicely
68. Alex Jay Oehmichen
69. Karlee Ann Osborne
70. Joseph Mark Paris
71. Vanessa Ann Chafin Patterson
72. Gino Angelo Piccirilli
73. Erin Nicole Pizor
74. Taylor Rae Pollock
75. Robert Edward Polochak
76. Gregory Mark Popatak II
77. Madison Anne Przicina
78. Damian Lee Ramsey
79. Kristi Marie Redfoot
80. Dawn Marie Rhodanz

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Timothy J. Dadich, Principal

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**Phone: (724) 962-7861; Fax: (724) 962-7730**

81. Patricia Ann Riffe
82. Adrianna Paige Rogan-Laird
83. Brandon Isaac Roqueplot
84. Brandon Taylor Runyan
85. Grayden Michael Sabol
86. Emily Angelica Sackett
87. Alexis Lee Scharringhausen
88. Serrena Lynette Schultz
89. Dalton James Scott
90. William Robert Shea
91. Shawna Rose Shifflett
92. Mylee O'Hara Sikorski
93. Dayne Joseph Smith
94. Jacob Kenneth Solomon
95. Brianna Marie Stafford
96. Jacob Francis Stewart
97. Shamour Tyree Talbert
98. Marc Anthony Test Jr.
99. Kayla Marie Thompson
100. Morgan David Titus

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Timothy J. Dadich, Principal

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**Phone: (724) 962-7861; Fax: (724) 962-7730**

- 101. BrookeLynn Vakasy
- 102. Samantha Catherine VanHorn
- 103. Lawrence David Verna
- 104. Alessandra Fay Vilasi
- 105. Tyler Joseph Wansack
- 106. Kierra Nicole Whelan
- 107. Brooke Marie White
- 108. Tyler James Wiesen
- 109. Sean Ross Williams

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Timothy J. Dadich, Principal

Graduation Date: Tuesday, June 9, 2015